



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MEMORANDUM
No. 024, s. 2024

FEB 06 2024

**VALIDATION OF THE SENIOR HIGH SCHOOL CLASS AND TEACHER
SCHEDULES FOR THE 2nd SEMESTER OF SY 2023-2024**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Senior High School Principals/OICs
Others Concerned

1. All senior high schools (SHSs) are hereby informed of the conduct of the above-captioned activity on February 7 and 8, 2024. Please refer to the enclosure for the schedule.
2. The validation seeks to:
 - 2.1 assess compliance with the harmonized subject offerings as per Division Unnumbered Memorandum UN-2024-016;
 - 2.2 monitor the use of the enhanced planning parameter in the class organization and teacher requirement computation pursuant to DM-OUHROD-2023-0622; and
 - 2.3 update the teacher inventory as a basis for deployment decisions.
3. Please ensure the availability of the following on the date of the validation:
 - 3.1 Class organization;
 - 3.2 Duly signed class and teacher schedules; and
 - 3.3 Senior High School Prospectus (for Grade 12).
4. For your information, guidance, and compliance.


EVANGELINE P. LADINES CESO V
Schools Division Superintendent

Encl: As stated
To be indicated in the **Perpetual Index**
Under the following subjects

SENIOR HIGH SCHOOL

SCHEDULES

**JBE/Memo — Validation of the Senior High School Class and Teacher Schedules for the
Second Semester of SY 2023-2024**
024/February 5, 2024

NUM- 023

NUM-2024-024



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
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Enclosure

**VALIDATION OF SENIOR HIGH SCHOOL CLASS AND TEACHER
SCHEDULES FOR THE SECOND SEMESTER OF SY 2023-2024**

SCHEDULE OF VALIDATION VISIT

Date and Time	School	Validation Team
February 7, 2024, 8:00AM	Muntinlupa NHS	Dr. Jay Boy E. Evano, PSDS Dr. Eric F. Fungo, PSDS Mr. Joseph D. Nilo, Planning Officer Mrs. Angela M. Francisco, AO IV- HRMO
February 7, 2024, 10:00 AM	Tunasan NHS	
February 7, 2024, 1:00 PM	Muntinlupa SHS	
February 7, 2024, 3:00 PM	Lakeview IS	
February 8, 2024, 8:00 AM	Cupang SHS	
February 8, 2024, 10:00 AM	Sucacat SHS	