



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

FEB 22 2024

MEMORANDUM

No. 041, s. 2024

GUIDANCE ON THE MANDATORY 30-DAY VACATION OF TEACHERS

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads / OICs
Administrative Officer V
All Others Concerned

1. Attached is DepEd Memorandum No. DM-OUOPS-2024-02-01300, dated February 20, 2024 on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. The said issuance provides guidance on certain provisions stated in DepEd Order No. 003, s. 2024, titled, "Amendment to DepEd Order No. 22, s. 2023," which orders that **no voluntary or mandatory tasks or activities shall be assigned to teachers from June 1 to 30, 2024.**
3. Relative to this, any activity that will require the attendance and participation of teachers during the specified dates, whether in-person or online, shall NOT be allowed.
4. Strict compliance of all concerned is directed.

For:

EVANGELINE P. LADINES, CESO V
Schools Division Superintendent

By:



VIOLETA M. GONZALES, CESO VI
Assistant Schools Division Superintendent

Encl: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

TEACHERS SCHOOLS POLICY
MRAO / DM – GUIDANCE ON THE MANDATORY 30-DAY VACATION OF TEACHERS
041 /February 21, 2024

NUM-2024-041



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
8805-9935, 8805-9940
sdo.muntinlupa@gmail.com
depd-muntinlupa.com



Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM
DM-OUOPS-2024-02-01300

FOR : ALL REGIONAL DIRECTORS
ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL PUBLIC SCHOOL HEADS
ALL OTHERS CONCERNED

FROM : Atty. REVSEE A. ESCOBEDO
Undersecretary for Operations

FRANCIS CESAR B. BRINGAS
Assistant Secretary for Operations

SUBJECT : GUIDANCE ON THE MANDATORY 30-DAY VACATION OF TEACHERS

DATE : February 20, 2024

This Office issues this Memorandum to give guidance on certain provisions of DepEd Order No. 03, s. 2024, titled *AMENDMENT TO DEPED ORDER NO. 022, S. 2023 (Implementing Guidelines on the School Calendar and Activities for the School Year 2023-2024)*, issued on February 19, 2024. Item 7 of the Order states that **"No voluntary or mandatory tasks or activities shall be assigned to teachers from June 1 to 30, 2024."**

In this regard, please be reminded that **all teaching personnel SHALL NOT be required to report to their respective schools. Mandatory physical or virtual participation in both DepEd and non-DepEd activities and/or events are likewise prohibited during the said dates.**

For any issues, concerns, and alleged violations of the said directive, kindly send a report immediately to the Office of the Secretary through email at osec@deped.gov.ph.

For strict compliance and wide dissemination.

Copy furnished:
OFFICE OF THE SECRETARY
osec@deped.gov.ph