



Republic of the Philippines  
Department of Education

NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

FEB 14 2024

**MEMORANDUM**

**MUNTINLUPA SCHOLARSHIP DIVISION (MSD)  
1<sup>ST</sup> TRANCHE DISTRIBUTION OF EDUCATIONAL ASSISTANCE S.Y. 2023-2024**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
Education Program Supervisor, SGOD  
Public Elementary School Heads/OICs  
All Others Concerned

1. Attached is a letter from Mr. Arian Clarence L. Caballero, Acting Division Head, Muntinlupa Scholarship Division, dated February 5, 2024, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Special attention is invited to the schedule of the said distribution.
3. Immediate and wide dissemination of this Memorandum is desired.

  
**EVANGELINE P. LADINES CESO V**  
Schools Division Superintendent

Enclosure: As stated  
References: None  
To be indicated in the Perpetual Index  
under the following subjects:

SCHOLARSHIPS

KSJT / 1<sup>ST</sup> TRANCHE DISTRIBUTION OF EDUCATIONAL ASSISTANCE S.Y. 2023-2024  
045 / FEBRUARY 5, 2024

UN-2024-045



Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,  
Muntinlupa City  
(02) 8805 - 9935, (02) 8805 - 9940  
sdo.muntinlupa@gmail.com



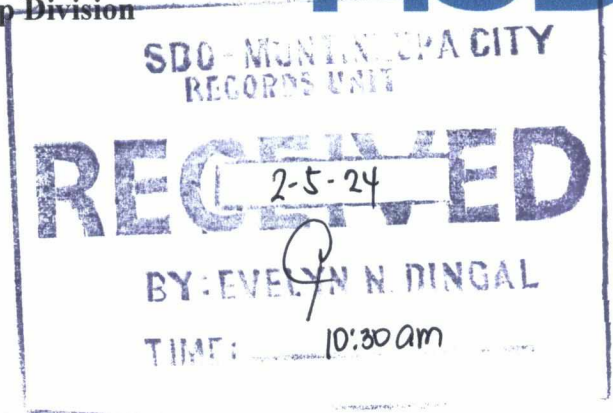


Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
 Muntinlupa Scholarship Division



February 05, 2024

**DR. EVANGELINE LADINES, CESO V**  
 Schools Division Superintendent  
 SDO-Muntinlupa City



**SUBJECT: 1<sup>st</sup> TRANCHE DISTRIBUTION OF EDUCATIONAL ASSISTANCE  
 S.Y.2023-2024**

Dear **Dr. Ladines**,

The Muntinlupa Scholarship Division will be having its **1<sup>st</sup> TRANCHE DISTRIBUTION OF EDUCATIONAL ASSISTANCE FOR S.Y. 2023-2024** for the following schools:

SCHOOL	DATE	VENUE
ALABANG ES	FEBRUARY 07-08, 2024	SCHOOL GROUNDS
SUCAT ES - MAIN	FEBRUARY 12, 2024	SCHOOL GROUNDS
BAYANAN ES - MAIN	FEBRUARY 13, 2024	SCHOOL GROUNDS
BAYANAN ES – UNIT 1	FEBRUARY 14, 2024	SCHOOL GROUNDS

In order to ensure orderliness during the disbursement, MSD will only cater its student-beneficiaries inside the venue. Parents/Guardians or authorized representatives will have a separate date and venue for the unclaimed educational assistance.

We look forward to your usual positive response and we thank you for your continued support.

Respectfully Yours,

**ARIAN CLARENCE L. CABALLERO**  
 Division Head  
 Muntinlupa Scholarship Division

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