



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

FEB 19 2024

MEMORANDUM

SEARCH FOR THE 10MOST 2024 - CALL FOR ENTRIES

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Education Program Supervisor, SGOD
Public and Private Secondary School Heads/OICs
All Others Concerned

1. Attached is a letter from Mr. Arian Clarence L. Caballero, MBA, Division Head, Muntinlupa Scholarship Division, dated February 13, 2024, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Relative to this, the submission of entries will start on **February 16, 2024** and will end on **March 6, 2024 (5:00PM)**.
3. Moreover, the participation of public and private schools shall be subject to the no disruption of classes policy stipulated in DepEd Order No. 9, s. 2005 titled, Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith.
4. Immediate and wide dissemination of this Memorandum is desired.


EVANGELINE P. LADINES CESO V
Schools Division Superintendent

Enclosure: As stated

References: None

To be indicated in the Perpetual Index
under the following subjects:

SEARCH SCHOLARSHIPS

KSJT/ SEARCH FOR THE 10MOST 2024 - CALL FOR ENTRIES
056 / FEBRUARY 15, 2024

UN-2024-056



 Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,
Muntinlupa City
 (02) 8805 - 9935, (02) 8805 - 9940
 sdo.muntinlupa@gmail.com



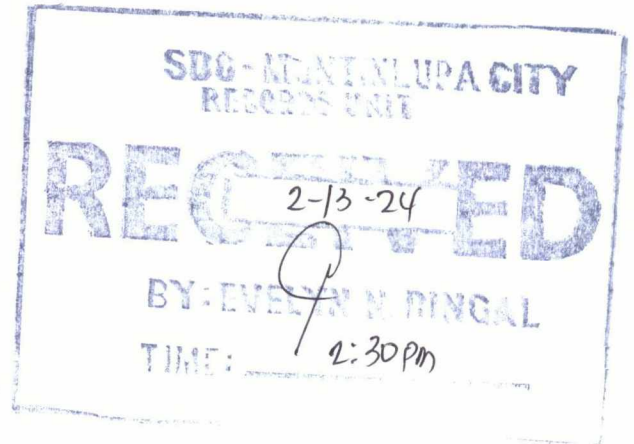


Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
Muntinlupa Scholarship Division



13 FEBRUARY 2024

DR. EVANGELINE LADINES
Schools Division Superintendent
SDO-Muntinlupa City



SUBJECT: SEARCH FOR 10MOST2024-CALL FOR ENTRIES

Dear Dr. Ladines,

The City Government of Muntinlupa, through the Muntinlupa Scholarship Division, will conduct its 31st Search for the Ten Muntinlupa Outstanding Students (10MOST) this coming March 2024. This program aims to recognize the best and brightest junior high school students in various secondary schools in the City. The submission of entries will start on **February 16, 2024** and will end on **March 06, 2024 (5:00PM)**

In connection with this, we would like to request your assistance in disseminating the information to our public and private junior high schools.

Attached herewith is a copy of the 10MOST2024 Guidelines.

We look forward to your usual positive response and appreciate your continued support.

Very Respectfully Yours,


ARIAN CLARENCE L. CABALLERO, MBA
Head



10MOST 2024 GUIDELINES

1. The search shall open to ALL Muntinlupa City public and private Junior High Schools.
2. Each shall have (1) Junior High School Grade 10 Nominee.
3. The nominee must be a bona fide resident of Muntinlupa City. Additionally, at least one parent or guardian must be registered voter of the City. As such, the following will be required:
 - a. Certificate of Residency;
 - b. Parent's or Guardian's voter's ID or Voter's certification from COMELEC;
 - c. Duly notarized Affidavit of Guardianship or Court Decision appointing the guardian (in case of guardianship)

4. The Composition of the 10MOST 2024 Steering Committee is as follows:

A. Arian Clarence L. Caballero Head, MSD	Chairperson
B. Dr. Evangeline Ladines Superintendent, SDO-Muntinlupa	Vice-Chairperson
C. Dr. Elena E. Presnedi President-Emeritus, Pamantasan ng Lungsod ng Muntinlupa	Member
D. Dr. Teresita C. Fortuna President, Colegio De Muntinlupa	Member
E. EnP. Alvin F. Veron Head, City Planning and Development Office	Member
F. Ms. Carmel Mata-Gomez 10MOST Alumna	Member

5. **Criteria for Selection** are as follow:

A. Portfolio/Bid Book	35%
B. Panel Interview	30%
C. IQ Examination	25%
D. Talent/Skill Presentation	10%
TOTAL	100%

6. The Portfolio Review Subcommittee shall be headed by Dr. Elena E. Presnedi as Chairperson, and shall have a Vice Chairperson and three members selected by the Subcommittee Chair and the Steering Committee.

7. The portfolio shall be graded as follows:

a. Leadership and Community Service Involvement	35%
b. Academic Achievements	30%
c. Seminars, Conference and Workshop	15%
d. Competition Won	20%
TOTAL	100%





8. Nominee's Portfolio/ Bid Book must be in letter sized bond paper (8.5 x 11"). Two (2) copies (a hard copy and a soft copy) must be submitted.
9. Deadline of submission of portfolio and other pertinent documents to MSD shall be on or before **March 6, 2024 5:00PM**. Late submissions **SHALL NOT BE ACCEPTED**. Any petition for extension shall be decided upon by the Portfolio subcommittee as warranted.
10. Covered period for evaluation shall be from **Grade 7 to Grade 10** and shall be arranged as follows:

- I. **Table of Contents**
- II. **Nomination Form with 2 x 2 photo**
- III. **Nominee's Leadership Achievement Profile (Maximum of 10 claims):**
 - International
 - National
 - Regional
 - Division
 - Student Council Leadership

REFERENCE PAGE (Supporting Documents for the listed item):

1. Copy of Certificates;
2. Copy of Official Appointment or election result (showing position or designation);
3. Accomplishment Reports;
4. Photos and Testimonies.

IV. Nominee's Social Responsibility/ Community Service Profile (Maximum of 10 claims):

- Civic Engagements and Community Service done voluntarily, separate from and independent of academic requirements
- Activities done in or with other community, charity or non-government organization, church, or in connection with the school extension (social development program).

REFERENCE PAGE (Supporting Documents for the listed item):

1. Copy of Certificates of Participation, photos and pertinent accomplishment reports;
2. Copy of Awards given in recognition of achievements or services rendered;
3. Community Service Project Proposal/Briefs;
4. Memorandum of Agreement between the organization, the community and other partners.






14. The Talent/Skill Presentation shall be headed by Ms. Carmel Mata Gomez as chairperson and shall have a vice chairperson and three members selected by the Subcommittee Chair and the Steering Committee.
15. The Talent and Skill presentation shall be graded as follows:


a. Mastery	50%
b. Projection, Interpretation and Showmanship	30%
c. Overall Impact	20%
TOTAL	100%
16. The results of the 10MOST2024 shall be announced after all the scores have been tallied and carefully deliberated by the Steering Committee on a set date.
17. The school shall be responsible for the truthfulness of all documents submitted. Any misrepresentation, falsification, act of dishonesty or duplicity shall be considered grounds for outright disqualification.
18. The decision of the Steering Committee on all matters associated to the search shall be final and unappealable.
19. Pursuant to the prevailing guidelines set by the National Government on minimum health protocols, the 10MOST steering committee reserves the right to change or modify the mode of conduct of any 10MOST related activities whether face to face or virtual


10MOST 2024 STEERING COMMITTEE


ARIAN CLARENCE L. CABALLERO
 Head, Muntinlupa Scholarship Division
 Chairperson


DR. EVANGELINE LADINES
 Superintendent, SDO-Muntinlupa
 Vice Chairperson

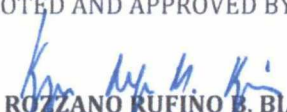

DR. TERESITA C. FORTUNA
 President, CDM
 Member


DR. ELENA E. PRESNEDI
 President-Emeritus, PLMUN
 Member


EnP. ALVIN F. VERON
 Head, CPDO
 Member


MS. CARMEL MATA-GOMEZ
 10MOST Alumna
 Member

NOTED AND APPROVED BY:


HON. ROZZANO RUFINO B. BIAZON
 City Mayor

2/17/2024

DATE





V. Nominee's Academic Achievement Profile:

- Honors
- Academic Awards Received

REFERENCE PAGE (Supporting Documents for the listed item):

1. Copy of certificates or photo of the awards;
2. Copy of News Articles.

VI. Nominee's Extra Curricular Activities Profile:

- Seminars, Conferences and Workshops Attended **(Maximum of 15 claims)**
- Competitions Won: Individual or Group **(Maximum of 10 Claims)**

REFERENCE PAGE (Supporting Documents for the listed item):

- Competition, Seminar, Conference Invite;
- Brief Profile of hosting organizations;
- List and number of participants;
- Certificates of Recognition (award) and/or Participation;
- Photos;
- Defined Role/s of the nominee:
 - For competitions: As official contestant, representative, project or team leader, project proponent or team member.
 - For seminars, conferences and workshops: As speaker, presenter or participant/delegate.

11. The Panel Interview Subcommittee shall be headed by Dr. Teresita C. Fortuna as chairperson and shall have a vice chairperson and three members selected by the Subcommittee Chair and the Steering Committee.

12. The interview shall be graded as follows:

a. Substance of Ideas Presented	40%
b. Reasoning and Organization of Ideas	30%
c. Grammar/Command of Language	20%
d. Attitude/Etiquette	10%
TOTAL	100%

13. The IQ Examination shall be administered by a licensed psychometrician, can be in house or outsourced/third party. The Steering Committee shall have no hand on the tool or instrument used by the Exam Administrator (EA). The EA has the sole responsibility of checking the answer sheets and shall submit the results to the Committee on the same day of the administration of exam.

