DEPARTMENT OF EDUCATION - NCR
R E L E A S E D
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BY LUCES MICHAEL BRYAN 10:36:58 AM

Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Advisory No. 0 4 2 s. 2024
20 February 2024

In compliance with DepEd Order No.8, s. 2013
This advisory is issued not for endorsement
but for the information of DepEd Officials/ Personnel/
Staff as well as the concerned public per DepEd Order No. 28, s. 2001

1st LA SALLE GREENHILLS-STUDENTS' RESEARCH CONFERENCE

The La Salle Greenhills is inviting all interested participants to join the **1st La Salle Greenhills-Students' Research Conference** with the theme **"Developing Students' Research Towards a Sustainable Tomorrow,"** to be held at Bro. Rafael S. Donato FSC, Center for the Performing Arts (BDC), La Salle Greehills, San Juan City on **April 3, 2024.**

Please see attached invitation letter and primer for the objectives of the conference.

For more information about this conference please contact them via email at researchcon-secretariat@lsgh.edu.ph

PPRD/rbd

AD-2024-062

Address: Misamis St., Bago Bantay, Quezon City

Email address: ncr@deped.gov.ph

Website: depedncr.com.ph

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Effectivity	01.26.23	Page	1of1

February 16, 2024

Mr. WILFREDO E. CABRAL CESO III
Regional Director, DepEd-NCR

Greetings Mr. Cabral.

We are writing this letter to respectfully request permission from the Department of Education (DepEd) Regional Office to extend invitations to schools under the DepEd jurisdiction to participate in our upcoming research conference titled conference entitled **1st LSGH - STUDENTS' RESEARCH CONFERENCE** which is scheduled to take place on **April 3, 2024 at Bro. Rafael S. Donato FSC, Center for the Performing Arts (BDC)** in La Salle Green hills. We believe that the participation of DepEd affiliated schools would greatly enrich the discourse and contribute valuable insights to the conference proceedings.

With the theme. **"Developing Students' Research Towards a Sustainable Tomorrow". LSGH 1st STUDENTS' RESEARCH CONFERENCE** that aims to showcase the different research outputs of senior high school students from various strands. We are hoping that this conference would serve as a platform for us to come together and share insights and explore different researches that promotes a sustainable tomorrow.

In line with that, we are kindly seeking your help in extending our invitations to schools within the DepEd jurisdiction. Should you have any questions or clarifications regarding this invitation, please feel free to reach out to us via email at **researchcon-secretariat@lsgh.edu.ph**

Thank you for considering our invitation. We look forward to your favorable response.
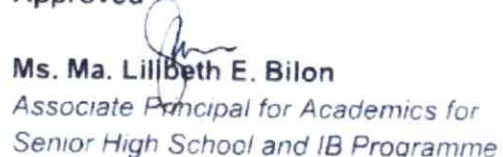
Sincerely,

Mr. Allan Robert T. Mosura
Committee Head

Noted

Mr. Harold A. Diokno
ABM-R Coordinator

Approved

Ms. Ma. Lilibeth E. Bilon
Associate Principal for Academics for Senior High School and IB Programme

1st La Salle Greenhills- Students' Research Conference
Event Primer

Registration
- Registration includes access to all conference sessions and conference materials.
- Interested participants must register on or before February 26, 2024 (Monday) in order to confirm their participation either for paper and poster presentations.
- Participants must indicate the participants names and pertinent details of attendees during registration.
- The paper and poster presentations are open to all strands under grade 11 and 12.

Submission guidelines
- Submissions must be the original work of the participants and should not have been presented anywhere during the time of submission.
- All submitted works will undergo turnitin checking for plagiarism and AI usage. Submitted works must not exceed the 10% both for similarity rate and AI usage.
- Abstracts should be 200-250 words, and full papers should not exceed 10 pages, font. (Arial size 10 and justified)
- Use the provided template for the submissions. research conference Manuscript format.docx
- Submissions must be made through the google forms provided in the poster.
- Only one member needs to register on behalf of the group.
- Submissions can be written either in Filipino or English, code switching is not allowed.

Author Responsibilities
- Each aspiring presenters must accomplish the following before screening:
    - Registration forms
    - Informed consent forms
    - Parent consent form, if minor
    - Proof of enrollment (I.D. or letter of certification from the school)
- Presenting groups must have 1-2 representatives to present their work at the conference face-to-face, accompanied by a teacher or guardian.
- Each presenter is given 15 minutes for presentation followed by a 10- 15 minute Q&A.
- Presenters that will not be able to present during the event must notify the organizing committee in 3 days before the event and may if unable to attend, and arrange for an alternate presenter if possible.
- In case of inability to present and a substitute is not possible, notify the organizers at least 1 week in advance and their slot would be given to the next in rank.

Review Process and Scoring

- Upon the receipt of the manuscript, the organizers would subject the manuscript for initial review (turnitin, formatting, reference checking, etc).
- The manuscripts would be assigned to readers who would grade the manuscript using a rubric *(refer to the grading rubric attached)*. The readers would be given a maximum of 5 days to assess. A pool of readers would be formed and tapped from per team, majors and languages.
- The top 10 scorers would then be invited to the actual conference for presentation.

Presentation Guidelines

- Presentations could be in English and Filipino with clear slides and visuals.
- Poster presenters must set up their posters in the designated area at students parkway before 8:30am.
- Technical support will be available for presenters during the conference.

Poster Guidelines

- The poster should be in A0 format with dimensions of 841 millimeters in width and 1189 millimeters in height, which is equivalent to 33.1 inches by 46.8 inches.
- The poster should include the title of the research and the name of the school.
- The "Result and Discussion" section of your poster should include the following:
    - Present your findings using tables or graphs.
    - Provide a brief explanation of the study's results.
    - Summarize the main conclusions drawn from the study.
- Font Size all text, such as titles, content, and labels, should be in font size 60.
- Ensure that all text and visuals are clear, easily readable from a distance, and utilize high-resolution images and graphics to enhance clarity, promoting clarity and readability in the poster presentation.
- Proofreading is required: Double-check all text for spelling, grammar, and factual accuracy before finalizing the poster, and have someone else review it to catch any errors or inconsistencies that may have been overlooked.
- Compliance with conference guidelines is mandatory, including adhering to any specific formatting or submission instructions provided by the conference organizers. Additionally, ensure that the poster upholds ethical standards for research presentation, avoiding any misleading or inaccurate information.

Conference Code of Conduct

- Harassment or discriminatory behavior will not be tolerated in any way.
- Respectful and professional conduct is expected during all conference activities.
- Any violations must be reported to any of the designated conference staff or school personnel on the venue.. Any grievances would be acted upon by the conference staff and if necessary, elevated to the schools' security office.
- Intellectual dishonesty (in the form of data tampering or fabrication, AI use, plagiarism, etc) would be subject to investigation and when proven would be disqualified, removed from the conference and replaced by the next ranking paper. If proven after the conference, would be subject to forfeiture of any awards, prizes, and titles given in the course of the conference.

Schedule

- The conference schedule will be available online.and will be provided to the participants in the conference kits.
- The event would start at exactly 9:00am and end at exactly 4:00pm. Make sure to come to the event on time.
- Breaks will be provided to the participants in between sessions.

Technology and equipment

- Presenters must submit their presentation in the following format:
  - PPTX format
  - Font size 60
  - Arial
  - Minimum of 8 and a maximum of 10 slides
- A/V equipment, including projectors and microphones, will be available.
- Test your presentation during the designated time before your session.

Accessibility, Health, and Safety

- Special accommodations can be arranged upon request for the participants, accommodations related to health etc.
- Presentation materials must be accessible, and presenters should provide transcripts for multimedia content.
- Contact the organizing committee for specific accessibility needs.
- Follow any health and safety guidelines communicated by the conference organizers.
- Emergency exits and procedures are clearly marked throughout the venue.
- Notify conference staff of any medical emergencies.

Evaluation and Feedback

- Attendees will receive feedback forms for each session to evaluate content and presentation quality.
- Provide constructive feedback to speakers to enhance the quality of research presentations.
- Submit feedback before the end of the session to be eligible for attendance/participation certificate.