




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MAR 27 2024

NOTICE OF MEETING

TO : Dr. Violeta M. Gonzales, Asst. Schools Division Superintendent
Mrs. Madeline Ann L. Diaz, Chief Education Supervisor, CID
Dr. John Albert B. Colle, EPS, Division Focal Person, TBTP
Mr. Hilario G. Canasa, Principal, Putatan ES
Ms. Marie Ann R. Esmeria, Principal, Buli ES
Dr. Shella C. Navarro, Principal, Muntinlupa ES
Dr. Jane May C. Valbuena, Principal, Bayanan ES-Unit I

FROM : 
EVANGELINE P. LADINES CESO V
Schools Division Superintendent

DATE/ TIME : April 15, 2024 (Monday)
9:00AM-12:00NN

VENUE : Tunasan NHS Conference Room

SUBJECT : TARA, BASA! TUTORING PROGRAM LOCALIZED PLANNING

AGENDA :

1. Implementation of Tara, Basa! Tutoring Program
2. Community Assembly & Capacity Building
3. Other matters

JABC / Tara, Basa! Tutoring Program Localized Planning

044 March 22, 2024

NOM-2024-044

044



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
8805-9935, 8805-9940
sdo.muntinlupa@gmail.com
deped-muntinlupa.com

0322032



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



March 12, 2024

To: Schools Division Superintendents

Dear Sirs/Mesdames:

This has reference to the attached letter dated March 8, 2024, from Atty. Michael Joseph J. Lorico, Regional Director, DSWD NCR, relative to the **preparation for the implementation of the Tara, Basa! Tutoring Program 2024**, contents of which are self-explanatory.

In view thereof, as part of the Memorandum of Agreement between DepEd and DSWD, All Division Tara, Basa! Focal persons are advised to facilitate the preparation for the conduct of all the activities stipulated therein, please refer to the attachments for further details.

Consequently, the participation of regional and division officials to the aforesaid activities falling on a holiday or a weekend entitles them to a one-day compensatory time off (CTO) pursuant to DepEd Order No. 53, s. 2003 and CSC and DBM Joint circular No. 2 s. 2004. Likewise, the participation of teachers in the mentioned activity falling on a weekend or holiday shall likewise be eligible for service credit pursuant to DO 53 s. 2023, "Updated Guidelines on Granting Vacation Service Credits to Teachers.", subject to existing DepEd rules and regulations.

Thank you.

Very truly yours,

for:
JOCELYN DR ANDAYA
Director IV

Regional Letter No. 061, s. 2024

Encl.: As stated



No. 6 Misamis St., Bago Bantay, Quezon City

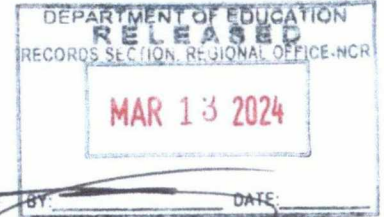
Email Address: ncr@deped.gov.ph

Website: <http://www.depedncr.com.ph>

Doc. Ref. Code	RO-ORD-F003	Rev	00
	01.26.23	Page	1 of 1



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No. 6 Misamis St., Bago Bantay, Quezon City
 Email Address: ncr@deped.gov.ph
 Website: <http://www.depedncr.com.ph>

Doc. Ref. Code	RO-ORD-F003	Rev	00
	01.26.23	Page	1 of 1

08 March 2024

JOCELYN DR. ANDAYA
Regional Director
DepEd Regional Office NCR
Quezon City, Metro Manila

Dear **Dir. Andaya**:

Greeting from DSWD NCR!

In preparation for the implementation of Tara BASA! Tutoring Program which will be held on July 1 to 26 2024. An action plan is hereby prepared to ensure an organized flow of activities based on the consultations conducted with various program stakeholders.

In relation to this, we are respectfully requesting the participation of the School Division Offices and your Tara, Basa Focal Person assigned in every elementary school in the following activities to be conducted in the cities of Metro Manila simultaneously.

ACTIVITY	SCHEDULE	PARTICIPANTS
Localized Planning	March 14-16, 2024	LGU Representative, SLUCs, DepEd Representatives, DSWD Representatives
Community Assembly	May 27, 2024, to June 21, 2024 <i>2 sessions per day, 200 parents per session</i>	Parents of identified non/struggling readers from elementary level
Capacity Building	May 6, 2024 - June 7, 2024	Learning Facilitators and Youth Development Workers

Likewise, we would highly appreciate if you could permit us to utilize your facilities (covered court/classrooms) and logistics (tables, chairs, sound system) in the elementary schools for the activities, see detailed schedule of activities (Annex A).

Lastly, we are also endorsing our DSWD NCR Tara, Basa! Coordinators who are tasked to coordinate with program partners and facilitate activities per city of Metro Manila, see the directory of staff (Annex B).

Staff Directory

Cluster no.	City	Person-in-Charge	Contact No.
1	Caloocan North	Jonalyn Dailisan SWO III	09604627700
	Caloocan South	Sonia Ancheta PDO II	09288138511
	Navotas City		
2	Valenzuela City	Lucy Rous Hilarion PDO III	09684811769
	Makati City		
	Taguig and Pateros City		
3	Las Pinas City	Maria Aurelia San Juan PDO II	09278130046
	Muntinlupa City		
	Paranaque City		
	San Juan City		
4	Quezon City	Jade Albert Muni SWO III	09626922648
5	Manila City	Ivy Leonor Solis PDO III	09292069930
	Pasay City	Jeremy Avila PDO II	09163483343
6	Mandaluyong City	Jurell Payongngayong PDO II	09182409345
	Marikina City		
	Pasig City		
	Malabon City		

STU Email Address: stu_foncr@dswd.gov.ph

Hotline: 099579270667

Schedule of Capacity Building

CITY	DATE
Caloocan City	May 6-9, 2024
Las Pinas City	May 8-10, 2024
Makati City	May 13-15, 2024
Mandaluyong City	May 13-15, 2024
San Juan	May 13-15, 2024
Malabon City	May 14-16, 2024
Navotas City	May 14-16, 2024
Marikina City	May 15-17, 2024
Muntinlupa City	May 15-17, 2024
Paranaque City	May 20-22, 2024
Pasay City	May 20-22, 2024
Pasig City	May 21-23, 2024
Taguig City	May 22-24, 2024
Pateros City	May 22-24, 2024
Valenzuela City	May 27-29, 2024
Manila City	May 28-31, 2024
Quezon City	June 3-7, 2024

Schedule of Community Assembly

CLUSTER	CITY	DATE
1	Caloocan North	May 27 - June 8, 2024
	Caloocan South	June 9 - 14, 2024
	Navotas City	June 15 - 16, 2024
	Valenzuela City	May 27 - June 6, 2024
2	Makati City	June 7 - 10, 2024
	Taguig and Pateros City	June 11 -18, 2024
3	Las Pinas City	May 27 - June 1, 2024
	Muntinlupa City	June 2 - 5, 2024
	Paranaque City	June 6 - 10, 2024
	San Juan City	June 11, 2024
4	Quezon City	May 27 - June 21, 2024
5	Manila City	May 27 - June 12, 2024
	Pasay City	June 13 - 16, 2024
6	Mandaluyong City	May 27 - 29, 2024
	Marikina City	May 30 - June 2, 2024
	Pasig City	June 3 - 10, 2024
	Malabon City	June 11 - 20, 2024

Schedule of Localized Meeting

CITY	DATE	TIME
Malabon City	March 14, 2024	9:00 AM to 12:00 NN
Navotas City	March 14, 2024	2:00 PM to 5:00 PM
Caloocan City	March 19, 2024	2:00 PM to 5:00 PM
Valenzuela City	March 20, 2024	9:00 AM to 12:00 NN
Paranaque City	March 21, 2024	9:00 AM to 12:00 NN
Las Pinas City	March 22, 2024	9:00 AM to 12:00 NN
San Juan City	March 25, 2024	9:00 AM to 12:00 NN
Pasig City	April 3, 2024	9:00 AM to 12:00 NN
Mandaluyong City	April 4, 2024	9:00 AM to 12:00 NN
Marikina City	April 5, 2024	9:00 AM to 12:00 NN
Quezon City	April 8, 2024	2:00 PM to 5:00 PM
Manila City	April 16, 2024	9:00 AM to 12:00 NN
Muntinlupa City	April 15, 2024	9:00 AM to 12:00 NN
Makati City	April 11, 2024	9:00 AM to 12:00 NN
Pateros City	April 11, 2024	2:00 PM to 5:00 PM
Taguig City	April 12, 2024	9:00 AM to 12:00 NN
Pasay City	April 12, 2024	2:00 PM to 5:00 PM

Our Head of Social Technology Unit, Ms. Marlene C. Guzman will be coordinating with you regarding this matter or she may be reached through mobile number 09617898429 or email address: sttunrcr@dswd.gov.ph.

Thank you very much in anticipation of your favorable response and invaluable support.

Very truly yours,


ATTY. MICHAEL JOSEPH J. LORICO
Regional Director
DSWD NCR