



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MAR 08 2024

MEMORANDUM
No. 065, s. 2024

MONITORING OF THE GULAYAN SA PAARALAN PROGRAM

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads/OICs
All Others Concerned

1. Attached is Regional Memorandum ORD-2024-155, dated February 28, 2024 on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Furthermore, kindly fill out the needed data, report template attached in this Memorandum. The deadline of submission is on or before March 15, 2024, attention to Ms. Maripaz M. Lavin, Division GPP Focal Person.
3. Immediate and wide dissemination of this Memorandum is desired.

For:

EVANGELINE P. LADINES CESO V
Schools Division Superintendent

By:


VIOLETA M. GONZALES CESO VI
Asst. Schools Division Superintendent
Officer -in- Charge
Office of the Schools Division Superintendent

Encl: As stated

Reference: As stated

To be indicated in the Perpetual Index
Under the following subjects

COMMUNICATION HEALTH VISIT SCHOOLS

MML/DM- Monitoring of Gulayan sa Paaralan Program
065 / March 6, 2024

NUM-2024-065



Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,
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Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM
ORD-2024-155

TO : Schools Division Superintendents
Chiefs, School Governance and Operations Division (SGOD)
Division Gulayan sa Paaralan Program Focal Persons
All Others Concerned

FROM : **JOCELYN DR. ANDAYA**
Director IV

SUBJECT : **MONITORING OF THE GULAYAN SA PAARALAN PROGRAM**

DATE : February 28, 2024

1. In adherence to OUOPS Memorandum No. 2023-03-1109 entitled "MANAGEMENT AND SUPERVISION OF THE GULAYAN SA PAARALAN PROGRAM (GPP)", this office **reiterates that the Gulayan sa Paaralan Program (GPP) shall be handled by the School Health Division.**
2. To ensure the effective implementation of the program, GPP monitoring shall be done using the prescribed Monitoring Tool (Attachment No.1). Frequency of monitoring shall be quarterly for division level and semi-annually for regional level. Schedule of the regional monitoring visits shall be announced in a separate memorandum.
3. For recording and reporting, the Division GPP Focal Person shall prepare the consolidated school profiles in their respective divisions using the GPP Form 1 (Attachment No.2). Consolidated forms shall be uploaded to <https://bit.ly/GPPForm1> on or before March 22, 2024.
4. Further, a Program Terminal Report using GPP Form 2 (Attachment No.3). The consolidated report shall be submitted to the Regional Office on or before June 14, 2024 for consolidation and forwarding to DepEd-BLSS.
5. Immediate dissemination of and compliance with this memorandum is desired.



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(Attachment No.1 to Regional Memorandum No. ____ s.2024)

GULAYAN SA PAARALAN PROGRAM (GPP) MONITORING TOOL
SY _____

Name of School:

Principal:

Name of School GPP Coordinator:

Date of Monitoring:

CRITERIA	WEIGHT	ACTUAL POINTS
PROJECT IMPLEMENTATION		
1. Most varied (Varieties of vegetables planted)	(10)	
1.a. 1-10 varieties	2	
1.b. 11-20	4	
1.c. 21-30	6	
1.d. more than 30 varieties	10	
2. Most productive	(10)	
2.1 using organic inputs or bio-intensive gardening	(3)	
2.1.a. for soil fertility		
-0-2 methods	1	
-3 or more methods	3	
2.1.b. for pest management	(3)	
-0-2 methods	1	
-3 or more methods	3	
2.2. Vegetable products	(4)	
2.2.a. 50% of vegetables have products	1	
2.2.b. 70% of vegetables have products	2	
2.2.c. 80% and above have products	4	
3. Most wide	(5)	
(School area planted with vegetables, estimated area if with hanging plants)		
3.1. Below 200sqm	1	
3.2. 251-300sqm	2	
3.3. 301-350sqm	3	
3.4. 351 sqm and above	5	
4. Most sustained	(10)	
Sustainability based on:		
-calendar of planting vegetables	2	
-reports of harvest	2	
-eco-friendly considering the 3R's principle of reduce, reuse and recycle	2	
-school narrative report	2	
-all year round productive	2	



5. Most shared		(10)	
Sharing of garden yields/proceeds based on records for:			
5.1 Supplementary Feeding		(4)	
5.1.a. less than 40%	2		
5.1.b. more than 40%	4		
5.2 Pupils'/Volunteers' Share		(3)	
5.2.a. less than 20%	1		
5.2.b. more than 20%	3		
5.3 Maintenance of Food Production Project		(3)	
5.3.a. less than 40%	1		
5.3.b. more than 40%	3		
PROJECT MANAGEMENT			
1. Functional School/District-Municipal		(5)	
Technical Working Committee on Gulayan sa Paaralan as to:			
-School Memo for the creation of members			
-Frequency of TWG meetings as seen in logbook			
-Action Plan for GPP SY 2022-2023			
2. Community Involvement		(5)	
# of household garden replicated (random sampling)			
1-2	1		
3-4	2		
5-6	3		
7-9	4		
10 and above	5		
3. Activities/Plans of GPP Included in SIP		(5)	
4. Advocacy Campaign		(10)	
4.1. Availability of nutritional dimensions of food production and related messages in posters, bulletin boards, etc.	4		
4.2. Integration in the lessons (based on the lesson plan of teachers)	6		
5. Seed banks		(5)	
5.1. Establishment of seedbanks	2		
5.2. Variety of seedlings		(3)	
5.2.a. below 5	1		
5.2.b. 6-10	2		
5.2.c. 11-15	3		
6. Nursery		(5)	
6.1. Presence of nursery	3		
6.2. Area with seed production		(2)	
6.2.a. below 10sqm	1		
6.2.b. more than 10sqm	2		
7. Garden Tools		(5)	
7.a. less than 7 kinds of garden tools	3		



7.b. more than 7 kinds of garden tools	5	
8. Garden fence & signages/placards	(5)	
8.a. All areas with fence and signages	5	
9. Educational relevance	(10)	
9.1 Use of garden to enhance learning experience	(5)	
9.1.a. Students involvement	3	
9.1.b. Adoption of technology by students	2	
9.2 Use as laboratory to teach basic concepts	(5)	
9.2.a Number of visitors who visited the garden	2	
9.2.b Use of school garden by teachers for learning opportunities	3	
TOTAL POINTS	(100)	

A. Issues and concerns

B. Suggestions and recommendations

C. Best Practices

Accomplished by:

Concurred:

 (Full name and signature)
 Division GPP Coordinator/SH Personnel

 (Full name and signature)
 Principal or representative



III. FEEDING PROGRAM

A. SBFP beneficiaries (primary level)

Nutritional Status Before Feeding		Nutritional Status After Feeding		
Severely Wasted		Severely Wasted	Wasted	Normal
TOTAL:				

B. Feeding program beneficiaries (secondary level)

Nutritional Status Before Feeding		Nutritional Status After Feeding		
Severely Wasted		Severely Wasted	Wasted	Normal
TOTAL:				

IV. FUND UTILIZATION (ISNM)

Funds downloaded: _____

Name of Lighthouse School	Items Procured	Amount

Accomplished by: _____

Noted by: _____

(Full name and signature)
Division GPP Coordinator/SH Personnel

(Full name and signature)
Schools Division Superintendent



2023

Division _____

[illegible]

Approved by:

Schools Division Superintendent