

Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MAR 27 2024

MEMORANDUM
No. 085 s. 2024

**REGIONAL OFFICE VALIDATORS AND SCHOOLS DIVISION OFFICE
EVALUATORS OF THE FY 2023 NQES APPLICATIONS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
All Secondary School Heads/OICs
All Others Concerned

1. Attached is Regional Memorandum No. 256 s. 2024, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Immediate and wide dissemination of this Memorandum is desired.

EVANGELINE P. LADINES CESO V
Schools Division Superintendent

Encl: As stated
Reference: As stated
To be indicated in the Perpetual Index
Under the following subjects

EXAMINATIONS TEACHERS QUALIFICATIONS
AFS/ REGIONAL OFFICE VALIDATORS AND SCHOOLS DIVISION OFFICE EVALUATORS OF THE FY 2023 NQESH APPLICATIONS
085 March 22, 2024

NUM-2024-085



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
8805-9935, 8805-9940
sdo.muntinlupa@gmail.com
depd-muntinlupa.com

6327002

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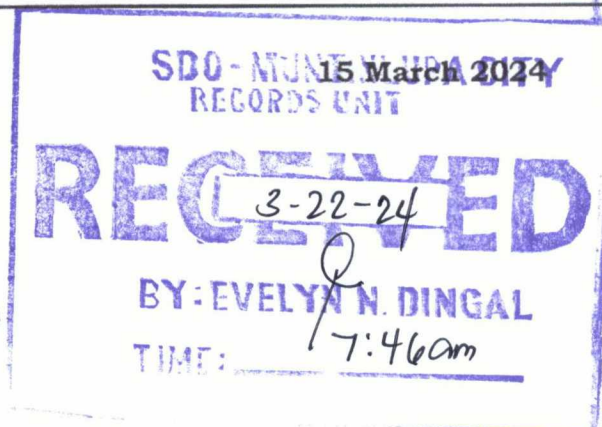
Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM

No. 256 s. 2024

To: **Assistant Regional Director**
Regional Functional Division Chiefs
Schools Division Superintendents
All Others Concerned



**REGIONAL OFFICE VALIDATORS AND SCHOOLS DIVISION OFFICE
EVALUATORS OF THE FY 2023 NQESH APPLICATIONS**

1. In reference to **DepEd Memorandum 013, s. 2024**, dated February 26, 2024, titled "*Administration of the Fiscal Year 2023 National Qualifying Examination for School Heads*" and **BHROD Memorandum No. DM-OUHROD-2024-0445**, dated March 13, 2024, titled "*Guidelines in the Evaluation of FY 2023 NQESH Applications and the Regional Examinees Allocation*", from the Office of the Undersecretary for Human Resource and Organizational Development, Hon. Wilfredo E. Cabral, this Office informs the field of the above-captioned subject.
2. The RO Validators and SDO Evaluators list is enclosed in this Memorandum.
3. The following schedule shall guide SDO Validators and RO Evaluators:

DATE	OFFICE	ACTIVITY
March 14 - 27, 2024 (5:00 PM)	SDO	Evaluation of documents
March 25, 2024 (5:00 PM)	SDO	End of Submission of requirements for those applicants tagged as REAPPLY
April 4, 2024 (5:00 PM)	SDO	Deadline for the submission of the List of Qualified Applicants based on the order of priority to the RO (HRDD)
April 5, 2024 (5:00 PM)	SDO	Deadline for payment of Examination Fee (SDO Cashier)
March 14 to April 3, 2024 (5:00 PM)	RO	Validation of documents
April 8, 2024	RO	Deadline for submission of the Final List of Examinees to BHROD-HRDD
April 19, 2024	RO	Release of Regional Memorandum re: Final List of Examinees and Assignment of Examination Sites



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4. SDO evaluators shall generate a master list of ALL qualified applicants and submit it to the Regional Office based on the order of priority as stated in item 6 of DM 13, s. 2024. The list shall serve as a reference for the SDO Evaluators and RO Validators who prioritize the review of applications.
5. Applicants shall refer their concerns to the assigned SDO Evaluators, including submitting pertinent documents and those with further compliance or REAPPLY status.
6. This Office reiterates **item 1.1.1** of the enclosure to **DM 13, s. 2024** that original copy of the IPCRF/OPCRF shall be submitted to the Records Section for certification as "CERTIFIED ORIGINAL COPY" signed by the **Head of the Records Unit as authorized personnel in the SDO** before scanning and uploading the said document to the NQESH portal.
7. **NQESH-OAS User Guide** for SDO Evaluators, RO Validators, and other relevant materials on NQESH can be found through this link: <https://bit.ly/NQESH-OAS-Mats>.
8. Applicants may use <https://bit.ly/NQESHOASTicketing> concerning their application issues and concerns.
9. For questions and clarification, please contact **Christian T. Español**, Education Program Supervisor, through christian.espanol@deped.gov.ph.
10. For information and guidance.

JOCELYN DR. ANDAYA
Director IV

CTE/HRDD



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Enclosure No. 1

FY 2023 NQESH RO VALIDATORS AND SDO EVALUATORS			
Role	RO/SDO	NAME	DepEd Email
QAD Chief	RO	Marina Espino	marina.espino@deped.gov.ph
HRDD Chief	RO	Hajji Palmero	hajji.palmero@deped.gov.ph
RO Validator	RO	Christian Español	christian.espanola@deped.gov.ph
RO Validator	RO	Rhea Eden	rhea.edena@deped.gov.ph
RO Validator	RO	Rodolfo Colocar	rodolfo.colocar001@deped.gov.ph
SDO Evaluator	Caloocan	Ivee Perez	ivee.perez@deped.gov.ph
SDO Evaluator	Caloocan	Christian Joshua Gonzales	christianjoshua.gonzales@deped.gov.ph
SDO Evaluator	Caloocan	Jocelyn Pancito	jocelyn.pancito003@deped.gov.ph
SDO Evaluator	Las Piñas	Cryzl Yu	cryzl.yu@deped.gov.ph
SDO Evaluator	Las Piñas	Jared Jay Robea	jaredjay.robea@deped.gov.ph
SDO Evaluator	Makati	Christina Santos	christina.santos001@deped.gov.ph
SDO Evaluator	Malabon	Richell Cordevilla	richell.cordevilla@deped.gov.ph
SDO Evaluator	Malabon	Erwin Ricafort	erwin.ricafort@deped.gov.ph
SDO Evaluator	Mandaluyong	Johnlord Mendoza	johnlord.mendoza@deped.gov.ph
SDO Evaluator	Manila	Mary Antonette Bunag	maryantonette.bunag@deped.gov.ph
SDO Evaluator	Manila	Anna Queja	anna.queja@deped.gov.ph
SDO Evaluator	Marikina	Noemi Velario	noemi.velario@deped.gov.ph
SDO Evaluator	Muntinlupa	Ivy Romano	ivy.romano002@deped.gov.ph
SDO Evaluator	Muntinlupa	Andres Sicam	andrei.sicam@deped.gov.ph
SDO Evaluator	Navotas	Leonila De Ocampo	leonila.deocampo@deped.gov.ph



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SDO Evaluator	Navotas	Maricel Basay	maricel.cervantes003@deped.gov.ph
SDO Evaluator	Parañaque	Leah Sudsakorn	leah.sudsakorn001@deped.gov.ph
SDO Evaluator	Parañaque	Rosalyn Tagud	rosalyn.tagud001@deped.gov.ph
SDO Evaluator	Pasay	Noel Miranda	noel.miranda001@deped.gov.ph
SDO Evaluator	Pasay	Marvin Villafuerte	marvin.villafuerte@deped.gov.ph
SDO Evaluator	Pasay	Jessy Reyes	jessy.reyes@deped.gov.ph
SDO Evaluator	Pasig	Ernesto Ylasco	ernesto.ylasco@deped.gov.ph
SDO Evaluator	Quezon City	Angelyn Malabanan	angelyn.malabanan001@deped.gov.ph
SDO Evaluator	Quezon City	Nerisa Beltran	nerisa.beltran001@deped.gov.ph
SDO Evaluator	Quezon City	Ma. Jesusa Conanan	majesusa.conanan@deped.gov.ph
SDO Evaluator	San Juan	Danica Mae Rivera	danicamae.rivera@deped.gov.ph
SDO Evaluator	Taguig-Pateros	Ronalyn Sorongon	ronalyn.sorongon001@deped.gov.ph
SDO Evaluator	Taguig-Pateros	Roldan Jamindang	roldan.jamindang@deped.gov.ph
SDO Evaluator	Taguig-Pateros	Jelyn Diu	jelyn.diu@deped.gov.ph
SDO Evaluator	Valenzuela	Carmelita Matus	carmelita.matus@deped.gov.ph
SDO Evaluator	Valenzuela	Alma Escobia	alma.escobia@deped.gov.ph



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2024-0445

TO : **Regional Directors**
Schools Division Superintendents
All others concerned

FROM : **WILFREDO E. CABRAL**
Regional Director
Officer-in-Charge, Office of the Undersecretary
Human Resource and Organizational Development

SUBJECT : **GUIDELINES IN THE EVALUATION OF FY 2023 NQESH**
APPLICATIONS AND REGIONAL EXAMINEES ALLOCATION

DATE : 13 March 2024

With reference to DepEd Memorandum No. 013, s.2024 dated February 26, 2024, on the Administration of the Fiscal Year 2023 National Qualifying Examination for School Heads (NQESH), please be guided on the **following schedule of online evaluation and validation of documents**:

DATE	ACTIVITY
March 14-27, 2024 (5:00 p.m.)	Evaluation of Documents (SDO)
March 14-April 3, 2024 (5:00 p.m.)	Validation of Documents (RO)
March 25, 2024 (5:00 p.m.)	End of Submission of requirements for those applicants tagged as REAPPLY
April 5, 2024 (5:00 p.m.)	Deadline of payment of Examination Fee
on or before April 8, 2024	Submission of the Final List of Examinees to BHROD-HRDD
on or before April 19, 2024	Release of the Final List of Examinees and Assignment of Examination Sites through a Regional Memorandum

SDO evaluators and RO validators may **access** the NQESH-OAS by logging in to the system using their DepEd email account through this link:

<http://nqesh.deped.gov.ph/>

Step-by-step process of evaluation and validation can be found at the **NQESH-OAS User Guide for SDO evaluators and RO validators** through this link: <https://bit.ly/NQESH-OAS-Mats>

Further, in finalizing the list of examinees, regional examinees allocation shall be distributed as follows:

DepEd Regional Office	Allocation
NCR	1156
CAR	383
I	1217
II	638
III	1961
IVA	2485
IVB	1132
V	1640

DepEd Regional Office	Allocation
VI	2065
VII	1982
VIII	1601
IX	1223
X	724
XI	1420
XII	1223
CARAGA	1150

The parameters in the distribution of the regional examinee slots/allocation for each Schools Division Office shall be established and decided by the Regional Office.

The final list of examinees shall be submitted both in scanned pdf (approved by the Regional Director) and in Excel format through the official email address of BHROD-HRDD at bhrod.hrdd@deped.gov.ph cc: fatima.angeles002@deped.gov.ph using this subject format **RO/No./2023NQESH_Final-List-of-Examinees** on or before April 8, 2024, following the template below:

Examinee Number	Email	Last Name	First Name	MI	Current Position	Governance Level	Region	Division	School/Office Name

Further inquiries or concerns on the conduct of the online NQESH may be sent to support.nqesh@deped.gov.ph.

For your information and appropriate action.

[HRDD/ Angeles]