



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

MAR 04 2024

**MEMORANDUM**

**MUNTINLUPA SCHOLARSHIP DIVISION (MSD)  
1<sup>ST</sup> TRANCHE DISTRIBUTION OF EDUCATIONAL ASSISTANCE S.Y. 2023-2024**


To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
OIC-Chief Education Supervisor, School Governance and Operations Division  
Public Secondary School Heads/OICs  
All Others Concerned

1. Attached is a letter from Mr. Arian Clarence L. Caballero, Acting Division Head, Muntinlupa Scholarship Division, dated February 29, 2024, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Special attention is invited to the schedule of the said distribution.
3. Immediate and wide dissemination of this Memorandum is desired.

For:

**EVANGELINE P. LADINES CESO V**  
Schools Division Superintendent

By:

  
**VIOLETA M. GONZALES CESO VI**  
Asst. Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

Enclosure: As stated  
References: None  
To be indicated in the Perpetual Index  
under the following subjects:

SCHOLARSHIPS

KSJT / 1<sup>ST</sup> TRANCHE DISTRIBUTION OF EDUCATIONAL ASSISTANCE S.Y. 2023-2024  
071 / FEBRUARY 29, 2024

UN-2024-071



Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,  
Muntinlupa City  
(02) 8805 - 9935, (02) 8805 - 9940  
sdo.muntinlupa@gmail.com



071

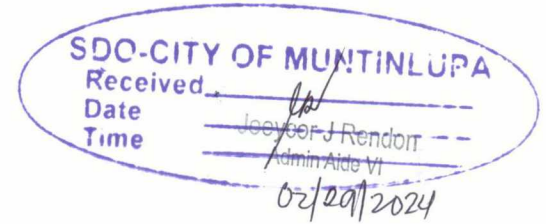




Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
**Muntinlupa Scholarship Division**



February 29, 2024



**DR. VIOLETA M. GONZALES, CESO VI**  
OIC-Schools Division Superintendent  
SDO-Muntinlupa City

**SUBJECT: 1<sup>st</sup> TRANCHE DISTRIBUTION OF EDUCATIONAL ASSISTANCE  
S.Y.2023-2024**

Dear **Dr. Gonzales**,

The Muntinlupa Scholarship Division will be having its **1<sup>st</sup> TRANCHE DISTRIBUTION OF EDUCATIONAL ASSISTANCE FOR S.Y. 2023-2024** for the following schools:

SCHOOL	DATE	VENUE
MUNTINLUPA SCIENCE HS	MARCH 05, 2024	SCHOOL GROUNDS
PEDRO E. DIAZ HS	MARCH 06-07, 2024	SCHOOL GROUNDS
SUCAT SENIOR HS	MARCH 07, 2024	SCHOOL GROUNDS
CUPANG SENIOR HS	MARCH 08, 2024	SCHOOL GROUNDS
MUNTINLUPA BUSINESS HS	MARCH 12-13, 2024	SCHOOL GROUNDS

In order to ensure orderliness during the disbursement, MSD will only cater its student-beneficiaries inside the venue. Parents/Guardians or authorized representatives will have a separate date and venue for the unclaimed educational assistance.

We look forward to your usual positive response and we thank you for your continued support.

Respectfully Yours,

**ARIAN CLARENCE L. CABALLERO**  
Division Head  
Muntinlupa Scholarship Division

