



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MAR 08 2024

MEMORANDUM

**YOUTH AFFAIRS AND SPORTS DEVELOPMENT OFFICE (YASDO)
SERIES OF DISASTER RISK REDUCTION AND MANAGEMENT
ACTIVITIES FOR THE YEAR 2024**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Secondary School Heads/OICs
All Others Concerned

1. Attached is a letter from Ms. Cynthia B. Viacrusis, Department Head, Youth Affairs and Sports Development Office, dated February 29, 2024, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Particular attention is invited to the second paragraph and attachments of the said letter, relative to the activity objectives, details, confirmation, and consent forms, and requested number of participants per public and private elementary and secondary school, for reference.
3. For clarifications or concerns relative to the said activities, please contact Mr. Herlie Bacal of YASDO at telephone no: 886-28428.
4. Moreover, the participation of public and private schools shall be subject to the no disruption of classes policy stipulated in DepEd Order No. 9, s. 2005 titled, Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith.
5. Immediate and wide dissemination of this Memorandum is desired.

For:

EVANGELINE P. LADINES CESO V
Schools Division Superintendent

By:


VIOLETA M. GONZALES CESO VI
Asst. Schools Division Superintendent
Officer-in-Charge

Office of the Schools Division Superintendent

Enclosure: As stated

References: None

To be indicated in the Perpetual Index
under the following subjects:

SAFETY EDUCATION LEARNERS STUDENTS TRAINING

KSJT/ELK / YASDO SERIES OF DISASTER RISK REDUCTION AND MANAGEMENT ACTIVITIES FOR THE YEAR 2024

083 / MARCH 6, 2024

UN-2024-083



 Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,
Muntinlupa City

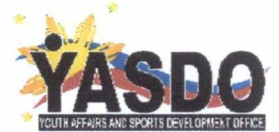
 (02) 8805 - 9935, (02) 8805 - 9940

 sdo.muntinlupa@gmail.com



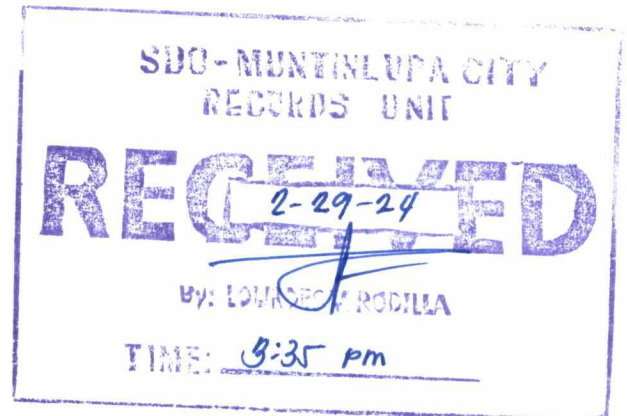


Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
Youth Affairs and Sports Development Office



Ref No. YSD-Adm 2024-025
February 29, 2024

VIOLETA M. GONZALES
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent
City of Muntinlupa



Dear Maam:

Pursuant to DILG and NYC Joint memorandum Circular No. 2015-01 dated July 2, 2015 re: Institutionalizing the Participation of Youth in Climate Adaptation and Disaster Risk Reduction and Management Related Activities which enjoins local government unit to integrate and allocate support for youth oriented disaster activities.

The City Government of Muntinlupa with the initiative of Youth Affairs and Sports Development Office, will have series of Disaster Risk Reduction and Management activities for the year 2024 as being part of LGU's advocacy on disaster preparedness. The following are the schedule of activities that has been the best practices of Muntinlupa since 2014 in capacitating and equipping our students with knowledge and skills on DRR.

Date	DRR activities	Participants	Focus Area
April 16 April 17	Batang Munti Ready Phase 3 – Batch 1	Public and Private Junior High Schools Public and Private Senior High Schools	MCI and Water Survival and Rescue
April 23 April 24		Public Elementary Schools District 1 Public Elementary Schools District 2	Triage and Mass Casualty Incident
May 2 May 3 May 8	Road Safety Training (Batch 2)	100 Public Elementary Schools District 1 100 Public Elementary Schools District 2 Private Elementary Schools	Pedestrian Safety Bicycle Safety Traffic Rules and Signage
May 9 May 10		100 Public and Private Junior High School 100 Public and Private Junior High School	-same- Study Tour
Sept 5 Sept 6 Sept 12 Sept 13	Batang Munti Ready Phase 1 – Batch 2	Public Elementary Schools District 1 Public Elementary Schools District 2 Public and Private Junior High Schools Public and Private Senior High Schools	First Aid, Basic Life Support and Disaster Preparedness Awareness
Oct 8 Oct 9 Oct 15 Oct 16	Batang Munti Ready Phase 2 – Batch 2	Public Elementary Schools District 1 Public Elementary Schools District 2 Public and Private Junior High Schools Public and Private Senior High Schools	Hazard Mapping and School Community Risk Assessment

Relative to this,, we respectfully ask your kind approval for the release of Schools Division **memorandum** for the active participation of public schools and private schools in Muntinlupa. We attached to this letter the guidelines and requirements of each DRR activity.

Thank you for your continuous support to the youth of Muntinlupa.

Very truly yours, -


CYNTHIA B. VIACRUSIS
Department Head
Youth Affairs and Sports Development Office



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CITY GOVERNMENT OF MUNTINLUPA
Youth Affairs and Sports Development Office



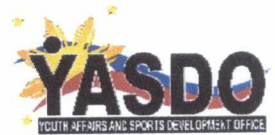
Batang Munti Ready- Phase III (Batch 1)

Topics: Elementary : Mass Casualty Incident and Triage
High School: Mass Casualty Incident and Water Survival and Rescue
Implementing Office: Youth Affairs and Sports Development Office
Partner Office: Department of Disaster Resilience and Management
Venue: Elementary : Hotel in Muntinlupa (TBA)
High School : Muntinlupa Aquatic Center
Time: 8:00am to 5:00 pm
Participants: Public and Private Elementary and High School Students
Requirements: Participants should have attended the DRR Phase 2 training last year.
Schedule of Trainings:

Date	Participants	No. Students
April 16 (98)	Tunasan Elementary Schools	8
	Victoria Heights Elementary School	10
	Putatan Elementary School	10
	Poblacion Elementary School	10
	Muntinlupa Elementary School	10
	Itaas Elementary School	10
	Soldiers Hills Elementary School	10
	F. De Mesa Elementary School	10
	Lakeview Integrated School- Elem	10
	Bayanan Elementary School Main	10
April 17 (97)	Bayanan Elementary School Unit 1	10
	Alabang Elementary School	8
	Filinvest Alabang Elementary School	10
	Cupang Elementary School Main	10
	Cupang Elementary School Annex	10
	Buli Elementary School	10
	Bagong Silang Elementary School	10
	Sucat Elementary School Main	10
	Sitio Pagkakaisa Zone 3	10
	Sitio Pagkakaisa Zone 4	9
April 23 (109)	Muntinlupa Science High School (JHS)	12
	Poblacion National High School	7
	Muntinlupa National High School (JHS)	7
	Tunasan National High School (JHS)	7
	Lakeview Integrated School (JHS)	7
	Pedro E. Diaz High School	10
	Muntinlupa Business High School Main	7
	Muntinlupa Business High School Sucat Annex	7
	Miraculous Medal School	5
	Colegio de Nuestra	6
	Mary Cause of Our Joy	5
	San Roque Catholic School	6
	Southernside Montessori School	5
	Servite School	6
	Maranatha	6
	Mary Mother School	6
April 24 (93)	Muntinlupa Science High School (SHS)	10
	Muntinlupa National High School (SHS)	9
	Tunasan National High School (SHS)	9
	Cupang Senior High School (SHS)	9
	Lakewood Integrated School (SHS)	6
	IETI	5
	St. Bernadette College of Alabang	5
	STI	5
	Westbay	5
	Informatics	6
	Lakewood School of Alabang	6
	Lyceum of Alabang	6
	Our Lady of Lake School	6
	St. Francis of Assisi	6



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CITY GOVERNMENT OF MUNTINLUPA
Youth Affairs and Sports Development Office



“BATANG MUNTI MASUNURIN – ROAD SAFETY TRAINING”

Topics: Pedestrian Safety, Bicycle Safety and Road Signage
Implementing Office: Youth Affairs and Sports Development Office
Partner Office: Muntinlupa Traffic and Management Bureau
Time: 8:00am to 5:00 pm
Venue: Muntinlupa Sports Center
Participants: Public and Private Elementary and High School Students
Requirements: Accomplished Confirmation Form Assent and Consent Form
Schedule of Trainings

Date and Training Details	Participants	No. Students	Remarks
May 2 (100)	Tunasan Elementary Schools	10	Grade 5 Students
	Victoria Heights Elementary School	10	
	Putatan Elementary School	10	
	Poblacion Elementary School	10	
	Muntinlupa Elementary School	10	
	Itaas Elementary School	10	
	Soldiers Hills Elementary School	10	
	F. De Mesa Elementary School	10	
	Lakeview Integrated School- Elem	10	
	Bayanan Elementary School Main	10	
May 3 (100)	Bayanan Elementary School Unit 1	10	Grade 5 Students
	Alabang Elementary School	10	
	Filinvest Alabang Elementary School	10	
	Cupang Elementary School Main	10	
	Cupang Elementary School Annex	10	
	Buli Elementary School	10	
	Bagong Silang Elementary School	10	
	Sucat Elementary School Main	10	
	Sitio Pagkakaisa Zone 3	10	
	Sitio Pagkakaisa Zone 4	10	
May 8 (100)	Servite School	10	Grade 5 students
	Sto.Niño School of Muntinlupa	10	
	Southerside Montessori	10	
	Lyceum School	10	
	South Mansfield College	10	
	San Roque Catholic School	10	
	Maria Ferrari School	10	
	Miraculous Medal School	10	
	Our Lady of Lake	10	
	Saint Francis of Assisi	10	
May 9 (100)	Muntinlupa Science High School	8	Grade 9 Students
	Poblacion National High School	8	
	Muntinlupa National High School	9	
	Tunasan National High School	9	
	Lakeview Integrated School	9	
	Pedro E. Diaz High School	9	
	Muntinlupa Business High School Main	9	
	Muntinlupa Business High School Sucat Annex	9	
	Lakewood School of Alabang	9	
	Colegio De Nuestra Señora de Guadalupe	9	
	Christ the King	9	
	Mary Mother of God Parachial School	9	
	Our Lady of Lake School	9	
	Maranatha School	9	
	St. Francis of Assisi	9	
	St. Bernadette School	9	
	San Roque Catholic School	9	
	Servite Scholl	9	
May 10 (100)	Study Tour of High School outside Muntinlupa		



CONFIRMATION FORM must be submitted on this format

BATANG MUNTI MASUNURIN – ROAD SAFETY TRAINING

CONFIRMATION FORM

School: _____

School Coordinator: _____

Contact Number: _____

Name of Students	School Org	Gender	Age	Tshirt Size Drift Adult Size Only (xs,s,m,l,xl)

Noted by:

School Principal

Reminders during the training

- 1. Please wear P.E. uniform or Jeans and Shirt (no sleeveless, no cropped blouse , no short)
- 2. Bring your own Tumbler , notebook ,ballpen, extra shirt and facetowel
- 3. Full meals will be provided by the organizer (AM Snacks, Lunch and PM Snacks)
- 4. Wear your facemask at all times

Deadline of Submission of Participants

Submission of Confirmation Form is on or before March 22, 2024 through email address : yasdo@muntinlupacity.gov.ph for clarification please reach us on the telephone no. 88628428 and look for Mr. Herlie Bacal



BATANG MUNTI MASUNURIN – ROAD SAFETY TRAINING

ASSENT AND CONSENT FORM

Magandang araw ! Ang Youth Affairs and Sports Development Office ay magkakaroon ng **Road Safety Training** para sa mga piling mag-aaral sa iba't-ibang paaralan sa Lungsod ng Muntinlupa. Ipinababatid sa mga magulang/guardian na ang mga litrato o video ay maaaring ibahagi sa iba't ibang lugar o departamento upang magbigay inspirasyon na maging bahagi sa mga adbokasiya ng pamahalaang lungsod. Ito rin po ay maaring i-post sa aming social media pages. Sisiguraduhin namin ang iyong pagkakakilanlan at mga impormasyon ng inyong mga anak ay nasa ligtas at pribadong lugar. Gayundin, hinihingi ng aming tanggapan ang pahintulot ng magulang/guardian sa pagdalo ng inyong anak sa nasabang gawain ng pamahalaang lungsod.

SCHEDULE OF ACTIVITIES		
Date	Time	Participants
May 2	7:00am - 5:00pm	Public Elementary School District 1
May 3	7:00am - 5:00pm	Public Elementary School District 2
May 8	7:00am - 5:00pm	Private Elementary Schools
May 9	7:00am - 5:00pm	Public and Private High Schools
May 10	6:00am – 5:00pm	Public and Private High School Study Tour at Manila City

Ako po ay namamayagan ☐

Ako po ay hindi namamayagan ☐

Anong gawain hindi namamayagan?: _____

Dahilan ng hindi pagpayag: _____

Pangalan ng Mag-aaral: _____

Paaralan: _____

Signature of Parent over printed Name

Petsa: _____



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CITY GOVERNMENT OF MUNTINLUPA
Youth Affairs and Sports Development Office



Batang Munti Ready -Phase I (Batch 2) -Disaster Risk Reduction Training

Topics: Basic Life Support, First Aid , CPR and Disaster Preparedness Awareness
Implementing Office: Youth Affairs and Sports Development Office
Partner Office: Department of Disaster Resilience and Management
Date: September 5,6,12 and 13
Venue: Muntinlupa Public Market – Hall 1 Barangay Alabang
Time: 8:00am to 5:00 pm
Participants: Public Elementary Students ; Public and Private High School Students
Requirements: Accomplished Confirmation Form; Assent and Consent Form
Schedule of Trainings:

Date	Participants	No. Students	Remarks
September 5, 2024 (100)	Tunasan Elementary Schools	10	Grade 5 Students Should have attended the DRR Film Showing
	Victoria Heights Elementary School	10	
	Putatan Elementary School	10	
	Poblacion Elementary School	10	
	Muntinlupa Elementary School	10	
	Itaas Elementary School	10	
	Soldiers Hills Elementary School	10	
	F. De Mesa Elementary School	10	
	Lakeview Integrated School- Elem	10	
	Bayanan Elementary School Main	10	
September 6, 2024 (100_	Bayanan Elementary School Unit 1	10	Grade 5 Students Should have attended the DRR Film Showing
	Alabang Elementary School	10	
	Filinvest Alabang Elementary School	10	
	Cupang Elementary School Main	10	
	Cupang Elementary School Annex	10	
	Buli Elementary School	10	
	Bagong Silang Elementary School	10	
	Sucat Elementary School Main	10	
	Sitio Pagkakaisha Zone 3	10	
	Sitio Pagkakaisha Zone 4	10	
September 12, 2024 (100)	Muntinlupa Science High School (JHS)	6	Grade 9 Students For Public School - Should have attended the DRR Film Showing
	Poblacion National High School	6	
	Muntinlupa National High School (JHS)	6	
	Tunasan National High School (JHS)	6	
	Lakeview Integrated School (JHS)	6	
	Pedro E. Diaz High School	6	
	Muntinlupa Business High School Main	6	
	Muntinlupa Business High School Sucat Annex	6	
	Christ the King School	7	
	Colegio de Nuestra	7	
	Maranatha	7	
	San Roque Catholic School	7	
	Mary Cause of Our Joy	6	
	Southernside Montessori School	6	
	Miraculous Medal School	6	
	Mary Mother of God	6	
September 13, 2024 (100)	Muntinlupa Science High School (SHS)	8	Grade 11 Students For Public School - Should have attended the DRR Film Showing
	Muntinlupa National High School (SHS)	8	
	Tunasan National High School (SHS)	7	
	Cupang Senior High School (SHS)	7	
	Lakewood Integrated School (SHS)	7	
	IETI	7	
	St. Bernadette Colleg of Alabang	7	
	STI	7	
	Westbay	7	
	Informatics	7	
	Lakewood	7	
	Lyceum of Alabang	7	
	OLLS	7	
	St. Francis of Assisi	7	



CONFIRMATION FORM must be submitted on this format

BATANG MUNTI READY – PHASE 1 BATCH 2
Disaster Risk Reduction Training

CONFIRMATION FORM

School: _____

School Coordinator: _____

Contact Number: _____

Name of Students	School Org	Gender	Age	Tshirt Size Drift Adult Size Only (xs,s,m,l,xl)

Noted by:

School Principal

Reminders during the training

- 1. Please wear P.E. uniform or Jeans and Shirt (no sleeveless, no cropped blouse , no short)
- 2. Bring your own Tumbler , notebook ,ballpen, extra shirt and facetowel
- 3. Full meals will be provided by the organizer (AM Snacks, Lunch and PM Snacks)
- 4. Wear your facemask at all times

Deadline of Submission of Participants

Submission of Confirmation Form is **on or before June 28, 2024** through email address : yasdo@muntinlupacity.gov.ph for clarification please reach us on the telephone no. 88628428 and look for Mr. Herlie Bacal



BATANG MUNTI READY – PHASE 1 BATCH 2
Disaster Risk Reduction Training

ASSENT AND CONSENT FORM

Magandang araw ! Ang Youth Affairs and Sports Development Office ay magkakaroon ng **Batang Munti Ready Phase 1 Batch 2 – Disaster Risk Reduction Training** para sa mga piling mag-aaral sa iba't-ibang paaralan sa Lungsod ng Muntinlupa. Ipinababatid sa mga magulang/guardian na ang mga litrato o video ay maaaring ibahagi sa iba't ibang lugar o departamento upang magbigay inspirasyon na maging bahagi sa mga adbokasiya ng pamahalaang lungsod. Ito rin po ay maaring i-post sa aming social media pages. Sisiguraduhin namin ang iyong pagkakakilanlan at mga impormasyon ng inyong mga anak ay nasa ligtas at pribadong lugar. Gayundin, hinihingi ng aming tanggapan ang pahintulot ng magulang/guardian sa pagdalo ng inyong anak sa nasabaing gawain ng pamahalaang lungsod.

SCHEDULE OF ACTIVITIES		
Date	Time	Participants
Sept.5	7:00am- 5:00pm	Public Elementary School District 1
Sept.6	7:00am- 5:00pm	Public Elementary School District 2
Sept.12	7:00am- 5:00pm	Public and Private High School
Sept 13	7:00am- 5:00pm	Public and Senior High School

Ako po ay namamayagan ☐

Ako po ay hindi namamayagan ☐

Anong gawain hindi namamayagan?: _____

Dahilan ng hindi pagpayag: _____

Pangalan ng Mag-aaral: _____

Paaralan: _____

Signature of Parent over printed Name

Petsa: _____



Batang Munti Ready -Phase I (Batch 2) -Disaster Risk Reduction Training

Topics: Hazard Mapping and School Community Risk Assessment
Implementing Office: Youth Affairs and Sports Development Office
Partner Office: Department of Disaster Resilience and Management
Date: October 8, 9, 15 and 16
Venue: Muntinlupa Public Market – Hall 1 Barangay Alabang
Time: 8:00am to 5:00 pm
Participants: Public Elementary Students ; Public and Private High School Students
Requirements: Assent and Consent Form
Pre-requisite attendance DRR Phase 1

Schedule of Trainings:

Date	Participants	No. Students	Remarks
Oct. 8	Tunasan Elementary Schools Victoria Heights Elementary School Putatan Elementary School Poblacion Elementary School Muntinlupa Elementary School Itaas Elementary School Soldiers Hills Elementary School F. De Mesa Elementary School Lakeview Integrated School- Elem Bayanan Elementary School Main		Should attended DRR Phase 1
Oct. 9	Bayanan Elementary School Unit 1 Alabang Elementary School Filinvest Alabang Elementary School Cupang Elementary School Main Cupang Elementary School Annex Buli Elementary School Bagong Silang Elementary School Sucat Elementary School Main Sitio Pagkakaisha Zone 3 Sitio Pagkakaisha Zone 4		Should attended DRR Phase 1
Oct. 15	Muntinlupa Science High School (JHS) Poblacion National High School Muntinlupa National High School (JHS) Tunasan National High School (JHS) Lakeview Integrated School (JHS) Pedro E. Diaz High School Muntinlupa Business High School Main Muntinlupa Business High School Sucat Annex Christ the King School Colegio de Nuestra Maranatha San Roque Catholic School Mary Cause of Our Joy Southernside Montessori School Miraculous Medal School Mary Mother of God		Should attended DRR Phase 1
Oct. 16	Muntinlupa Science High School (SHS) Muntinlupa National High School (SHS) Tunasan National High School (SHS) Cupang Senior High School (SHS) Lakewood Integrated School (SHS) IETI St. Bernadette Colleg of Alabang STI Westbay Informatics Lakewood Lyceum of Alabang OLLS St. Francis of Assisi		Should attended DRR Phase 1