



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MAR 13 2024

MEMORANDUM

**SUBMISSION OF 2023 GAD ACCOMPLISHMENT REPORT
AND 2024 GAD PLAN AND BUDGET**


To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Principals/OICs
Administrative Officer V
All Others Concerned

1. Attached is DepEd Memorandum DM-OUHRD-2023-1621, dated October 12, 2023, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. In relation to this, all schools are advised to submit the signed 2023 GAD Accomplishment Report and 2024 GAD Plan and Budget on or before March 15, 2024, c/o Ms. Rochelle A. Jimenez, SEPS/ Division GAD Focal Person or email at rochelle.jimenez001@deped.gov.ph.
3. Immediate dissemination of, and compliance to this Memorandum is desired.

For:

EVANGELINE P. LADINES CESO V
Schools Division Superintendent

By:


VIOLETA M. GONZALES CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Encl: As stated
References: As stated
To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS

RAJ/DM/Submission of 2023 GAR and 2024 GPB
090 / March 11, 2024

UN-2024-090



Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,
Muntinlupa City

8805-9935, 8805 - 9940

sdo.muntinlupa@gmail.com



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Republika ng Pilipinas

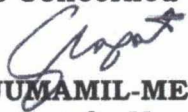
Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2023-1621

TO : **Undersecretaries**
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Division Chiefs
All Others Concerned

FROM :  **GLORIA JUMAMIL-MERCADO**
Undersecretary for Human Resource and Organizational Development

SUBJECT : **SUBMISSION OF GENDER AND DEVELOPMENT PLANS AND BUDGETS (GPB) FOR FISCAL YEAR 2024**

DATE : 12 October 2023

This is in reference to the Memorandum Circular (MC) No. 2023 – 02 dated 11 September 2023, issued by the Philippine Commission on Women (PCW). The MC pertains to the **Preparation and Online Submission of the Fiscal Year (FY) 2024 Gender and Development Plans and Budgets (GPB)**.

The said memorandum indicated the official deadline for the encoding and submission of FY 2024 GPB to PCW. All submissions must be channeled through the Gender Mainstreaming Monitoring System (GMMS) and are due no later than **23 October 2023**.

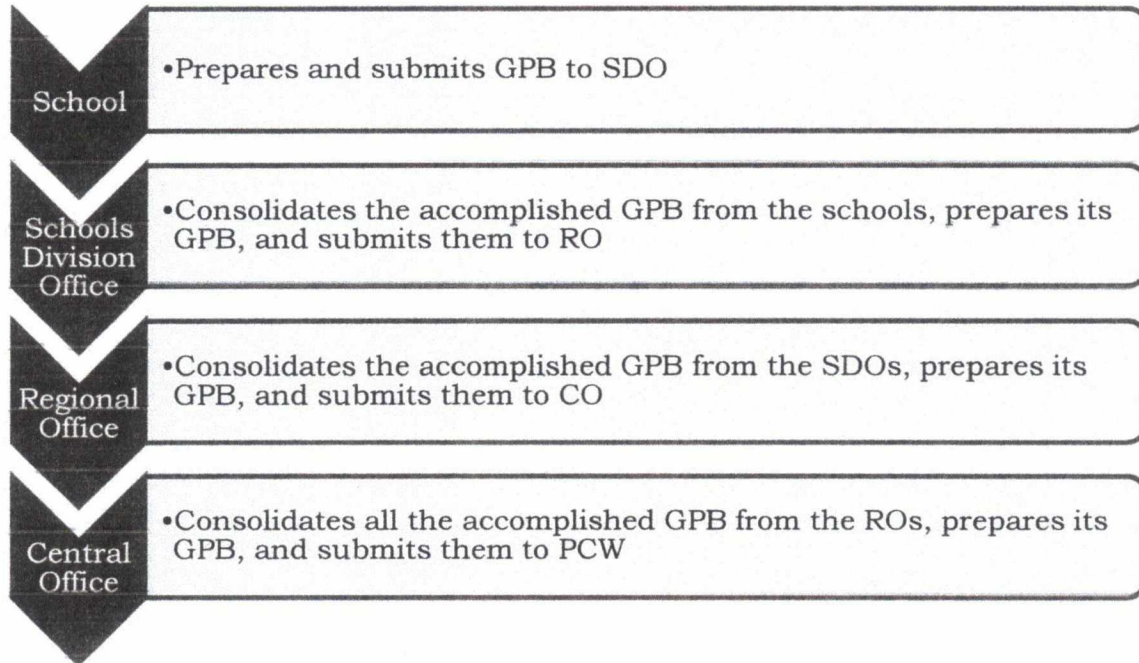
In accordance with the aforementioned, we would like to ask the GAD focals in the regions and Central Office to submit their GAD Plans and Budgets (GPBs) FY 2024, with special attention to the following criteria governing the identification of gender issues, GAD mandates, and the corresponding Gender and Development Programs, Projects and Activities (PPAs):

1. The gender issues/ GAD mandates and corresponding GAD programs, activities and projects (PPAs) to be included in the GPB should be within the context of the offices' mandates in conjunction with international treaties/ commitments, national laws and plans on women and gender equality; and
2. Offices shall prioritize addressing the gender issues outlined in the Gender Equality and Women Empowerment (GEWE) Plan 2019-2025, and in conjunction with the mandates of their offices. Agencies shall refer to the GEWE Plan Results Matrices (which could be downloaded from

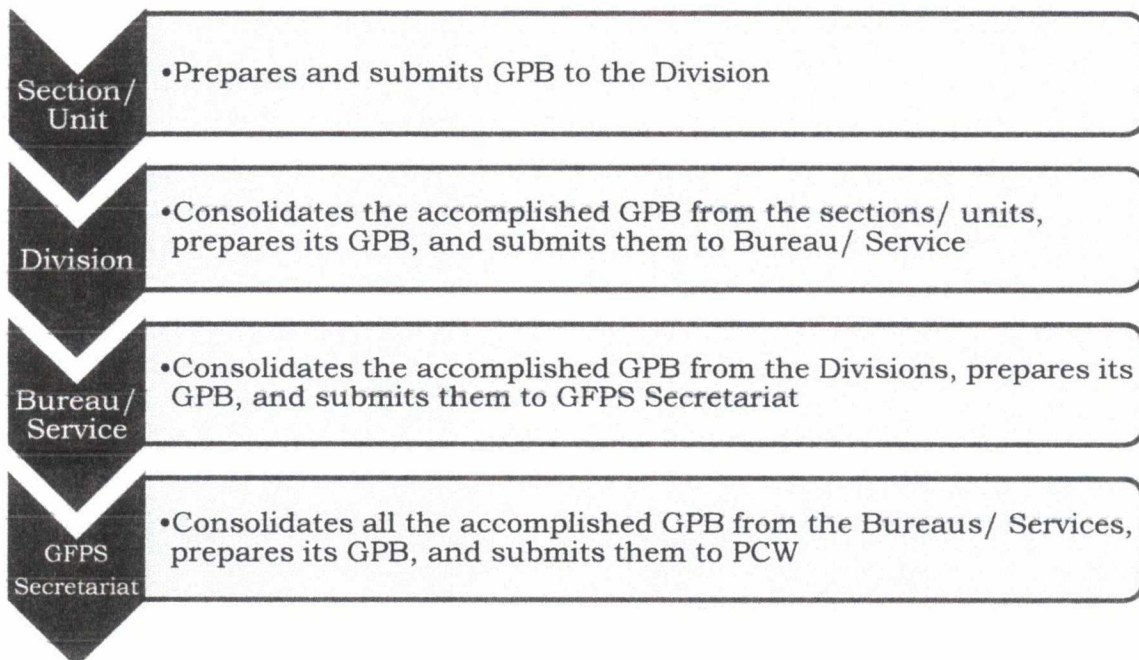
- <https://pcw.gov.ph/gewe-plan/>) for the GAD issues and corresponding GAD results, indicators, targets, and strategies to be integrated in the annual GPB;
3. The identification of gender issues and GAD PPAs to be addressed in the plan shall be guided by the results of gender analysis and gender audit.

To provide clarity, below is the submission process flow:

For Schools and Field Offices:



For Central Office:



GPB submissions from the Regional Offices to the Central Office and from the Bureaus/ Services to the GFPS Secretariat are to be made on or before 23

October 2023. Kindly send them through this email gfps.secretariat@deped.gov.ph. To facilitate the data consolidation process, please utilize the provided template (See *attached template*).

For questions or clarifications, please contact the Bureau of Human Resource and Organizational Development – Employee Welfare Division through office number (02)8633-7229/ (02)8635-3760 or email at gfps.secretariat@eped.gov.ph

[BHRD-EWD/Antolin]