



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

MAR 20 2024

**MEMORANDUM**

**EXTENSION OF THE FY 2023 NQESH SUBMISSION OF APPLICATIONS AND  
AMENDMENTS ON THE DOCUMENTARY REQUIREMENTS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
OIC-Chief Education Supervisor, School Governance and Operations Division  
Public Elementary and Secondary School Heads/OICs  
All Others Concerned

1. Attached is DepEd Memorandum No. OUHROD-2024-0497 s. 2024 dated March 18, 2024, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Immediate and wide dissemination of this Memorandum is desired.

  
**EVANGELINE P. LADINES CESO V**  
Schools Division Superintendent

Encl: As stated  
Reference: As stated  
To be indicated in the Perpetual Index  
Under the following subjects

EXAMINATIONS

TEACHERS

QUALIFICATIONS

AFS/ EXTENSION OF THE FY 2023 NQESH SUBMISSION OF APPLICATIONS AND AMENDMENTS ON THE DOCUMENTARY  
REQUIREMENTS

098 March 19, 2024

UN-2024-098



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City  
8805-9935, 8805-9940  
[sdo.muntinlupa@gmail.com](mailto:sdo.muntinlupa@gmail.com)  
[deped-muntinlupa.com](http://deped-muntinlupa.com)

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Republika ng Pilipinas  
**Department of Education**

**OFFICE OF THE UNDERSECRETARY**  
**HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT**

**MEMORANDUM**  
**DM-OUHROD-2024-0497**

**TO :** **Regional Directors**  
**Schools Division Superintendents**  
**All Others Concerned**

**FROM :** **WILFREDO E. CABRAL**  
*Regional Director*  
*Officer-in-Charge, Office of the Undersecretary*  
*Human Resource and Organizational Development*

**SUBJECT :** **EXTENSION OF THE FY 2023 NQESH SUBMISSION OF APPLICATIONS AND AMENDMENTS ON THE DOCUMENTARY REQUIREMENTS**

**DATE :** 18 March 2024

With reference to DM-OUHROD-2024-0445 dated March 13, 2024, titled *Guidelines in the Evaluation of FY2023 NQESH Application and Regional Examinees Allocation*, please be informed that the **creation of applicant account and deadline for submission of application is extended until 5:00 PM of March 25, 2024.**

For those applicants whose application is tagged as Re-Apply, the same deadline on the date of compliance shall be applied.

Furthermore, to expedite and ease the application procedure, please be guided on the amendment to items 1.1.1 and 1.1.2 of the enclosure to DM No. 013, s. 2024, as follows:

- 1.1.1 **Original copies** of the approved Results-Based Performance Management System (RPMS) Individual Performance Commitment and Rating Form (IPCRF) with a rating of at least Very Satisfactory (VS) in the last two (2) consecutive rating periods.

For Teachers-In-Charge (TICs) and Head Teachers (HTs) acting as School Heads, the Office Performance Commitment and Rating Form (OPCRF) shall be required.

See details below for the performance rating coverage:

- a. SY 2021-22 & SY 2022-23 for School-Based performance rating

2024-3-19-165

MAR-2024-386



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600  
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Effectivity	03.23.23	Page	1 of 2



b. FY 2022 & FY 2023 for Non School-Based performance rating

**Applicant with no IPCR on the coverage stated due to official travel, approved leave of absence, or attendance to training or scholarship program, shall use the IPCR of preceding rating period. (reference: Item 56 of DepEd Order No. 002, s. 2015)**

1.1.2 Service Record duly certified by **the authorized Administrative Officer of the School or Schools Division Office, whichever is applicable.**

For concerns on the NQESH Online Application, please see instructions below:

1. **Applicants** should submit the ticket through this link:

<https://bit.ly/NQESHOASTicketing>

2. SDO evaluators and RO validators must complete the required details in the provided Excel sheet which may be accessed through this link:

<https://bit.ly/NQESH-OAS-Concerns>

For your information, dissemination, and appropriate action.

[HRDD/Angeles]