## INITIAL EVALUATION RESULT (IER)

APR 2 2 2024

Annex D

Position: Administrative Assistant III

Salary Grade and Monthly Salary: SG09 - 21, 211.00

Qualification Standards:

EDUCATION: Completion of two-year studies in college or High School Graduate with relevant vocational/trade course

EXPERIENCE: 1 year of relevant experience
TRAINING: 4 hours of relevant training

ELIGIBILITY: Relevant MC 11 s. 1996 Career Service (Sub-professional)/First Level Eligibility

No.	Application Code	Education	Training		Experience			
			Title	Hours	Details	Years	Eligibility	Remarks (Qualified or Disqualified)
1	ADAS3-2024-001	BACHELOR OF SCIENCE IN PSYCHOLOGY	Gender Sensitivity Training September 30, 2021 Hours: 8  BRMO Biosafety 101 training November 16,2021 Hours: 4	4+ HOURS	ADMINISTRATIVE ASSISTANT I - RESEARCH INSTITUTE FOR TROPICAL MEDICINE JULY 16, 2019 - AUGUST 31, 2023	1+ YEARS	CSC PRO	QUALIFIED
2	ADAS3-2024-002	BACHELOR IN SECONDARY EDUCATION MAJOR IN MATHEMATICS	Innovative Approaches for Flexible Learning Developing Assessment Tools and Classroom Management July 26, 2021 Hours: 8 Designing Powerful Instructional Modules for the New Normal July 7, 2020 Hours: 2	4+ HOURS	MATH TEACHER - YAIS INTERNATIONAL SCHOOL AUGUST 2, 2021 - JULY 15, 2022  MATH TEACHER - NBCA INTERNATIONAL SCHOOL JULY 1, 2020 - MAY 31, 2021  MATH TEACHER - NBCA INTERNATIONAL SCHOOL JUNE 1, 2017 - MARCH 30, 2019	1+ YEARS	LET	QUALIFIED

Application Code	Education	Training		Experience			Remarks (Qualified
		Title	Hours	Details	Years	Eligibility	or Disqualified)
		Interactive Google Classroom Workshop July 4, 2020 Hours: 8 Exploring 3D Modeling Using Autodesk		TEACHER I (SUB) - CUPANG ELEMENTARY SCHOOL MAIN AUGUST 23, 2019 - OCTOBER 25, 2019			
		TinkerCAD June 21, 2020 Hours: 4  Interactive Quiz Using Google Slide, Slido and Peardeck June 16, 2020 Hours: 4		SENIOR COACH - LEARNING COACH TUTORIAL SERVICES FEBRUARY 16, 2016 - APRIL 30, 2017			
		Aligning Assessment to Curriculum Standards and Learning Competencies June 23, 2018 Hours: 8		LANGUAGE CONSULTANT - PHILKOR ENGLISH TRAINING CENTER MAY 19, 2014 - FEBRUARY 11, 2016			
		Fake News, Credible Sources March 17, 2018 Hours: 4		MATH TEACHER - EYE LEVEL PHILIPPINES JULY 6, 2011 - MAY 15, 2014			
				LANGUAGE CONSULTANT - PHILKOR ENGLISH TRAINING CENTER JULY 18, 2009 - JULY 1, 2011			
ADAS3-2024-003	BACHELOR OF SECONDARY EDUCATION MAJOR IN HISTORY	NONE	N/A	CUSTOMER EXPERIENCE AGENT RKH QITARAT (OPERATOR OF DOHA METRO AND LUSAIL TRAM)	more than 1 year	LET	DISQUALIFIED (DID NOT MEET TH MINIMUM REQUIREMENTS UNDER TRAINING
ADAS3-2024-004	BACHELOR IN BUSINESS ADMINISTRATION PROFESSIONAL TEACHING CERTIFICATE PROGRAM (18 UNITS)	2022 DEPED EXPANDED CAREER PROGRESSION SYSTEM AND THE FREQUENTLY ASKED QUESTION ON PUBLICATIONS AND AUTHORSHIP 04/02/2024-04/02/2024 HOURS: 3  CRISIS MANAGEMENT IN THE WORKPLACE: THE ESSENTIAL SKILL OF A 21ST CENTURY EMPLOYEE ( DEPED MATATAG-ALIGNED) 03/31/2024-03/31/2024 HOURS: 3  FROM PROPOSAL TO PUBLICATION: THE JOURNEY OF A DEPED STANDARD RESEARCH PROJECT	4+ HOURS	ADMINISTRATIVE AIDE VI-SDO MUNTINLUPA NOV. 6, 2023 TO PRESENT (4 MONTHS)  PRODUCTION OPERATOR - INTEGRATED MICROELECTRONICS INCORPORATED FEB. 8, 2002 TO NOV. 25, 2005 (3 YEARS & 9 MONTHS)	more than 1	LET	QUALIFIED
	ADAS3-2024-003	BACHELOR OF SECONDARY EDUCATION MAJOR IN HISTORY  BACHELOR IN BUSINESS ADMINISTRATION PROFESSIONAL TEACHING CERTIFICATE	ADAS3-2024-003  BACHELOR OF SECONDARY EDUCATION MAJOR IN HISTORY  ADAS3-2024-004  BACHELOR OF SECONDARY EDUCATION MAJOR IN HISTORY  ADAS3-2024-003  BACHELOR IN BUSINESS ADMINISTRATION PROFESSION AL THE ESSENTIAL SKILL OF A 21ST CENTURY EMPLOYEE (I DEPED MATATAG-ALIGNED) 03/31/2024-03/31/2024 HOURS: 3  FROM PROPOSAL TO PUBLICATION: THE	ADAS3-2024-003  BACHELOR OF SECONDARY EDUCATION MAJOR IN HISTORY  CONTRACTOR OF SECONDARY EDUCATION MAJOR IN HISTORY  CONTRACTOR OF SECONDARY EDUCATION MAJOR IN HISTORY  CONTRACTOR OF SECONDARY EDUCATION MAJOR IN HISTORY  ADAS3-2024-004  CONTRACTOR OF SECONDARY EDUCATION MAJOR IN HISTORY  CONTRACTOR OF SECONDARY EDUCATION MAJOR IN HISTORY  ADAS3-2024-004  CONTRACTOR OF SECONDARY EDUCATION SHIP ON AUTHORSHIP ON AU	Application Code	ADAS3-2024-004  ADAS3-2024-004	Application Code    Education   Title

	Application Code	Education	Training		Experience		Wat 11 111	Remarks (Qualified
No.			Title	Hours	Details	Years	Eligibility	or Disqualified)
			STRATEGIC PEDAGOGY: MASTERING LESSON PLAN PLANNING AND CLASSROOM MANAGEMENT 01/31/2024-01/31/2024 HOURS: 3  BUILDING REALATIONSHIP WITH VARIOUS STAKEHOLDERS 11/25/2023-11/25/2023 HOURS: 2  LEARNING THROUGH HUMANISTIC EDUCATION 11/25/2023-11/25/2023 HOURS: 2  LET'S MEASURE UP! A CAPACITY-BUILDING WORKSHOP FOR SDO MUNTINLUPA'S GADVOCATES WITH GENDER AND DEVELOPMENT ASSESSMENT TOOLS 11/20/2023-11/21/2023 HOURS: 16		CASHIER - JOLIBEE BIÑAN BAYAN OCT. 1, 1999 TO MAR. 30, 2000 (5 MONTHS) CASHIER - GREENWICH ALABANG FEB. 4, 1999 TO AUG. 15, 1999 (6 MONTHS)			
5	ADAS3-2024-005	BACHELOR OF SCIENCE IN SECONDARY EDUCATION MAJOR IN ENGLISH	Aloysian Publication April 2, 2024 Hours: 8  Let's measure up! A capacity-building workshop for SDO muntinlupa's Gadvocates with the gender and development assessment tools-Schools Division office Muntinlupa November, 20-21, 2023 Hours: 16	4+ HOURS	NKP TEACHER AT TEACHER DAHL'S KIDDIE WORLD LEARNING CENTER SAN PEDRO April 1, 2013 - March 31, 2026  ADMIN AIDE VI DEPED MUNTINLUPA November 6, 2023 - Present	more than 1 year	LET	QUALIFIED
6	ADAS3-2024-006	BACHELOR OF ARTS IN BROADCASTING	Trainers Training on Skillspreneurship: a Trilogy on Entrepreneurship September 18, 2024 - September 22, 2023 Hours: 40  Workshop on the Integration of 21st Century Skills in Development/Enhancement of Competency-based Curriculum December 05, 2022-December 07, 2022 Hours: 24  Orientation of trainers on Biometrics-Enabled Scholarship Registration System (BSRS) May 20, 2022-May 20, 2022 Hours: 8  Special General Directorate Conference May 17, 2022 - May 17, 2022 Hours: 8	4+ HOURS	SCHOOL ADMINISTRATOR/REGISTR AR, DJ AGRI TOURISM FARM SEPTEMBER 19, 2019 - APRIL 1, 2024	more than 1 year	CSC PRO	QUALIFIED

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No.	Application Code	Education	Training		Experience			Remarks (Qualified
			Title	Hours	Details	Years	Eligibility	or Disqualified)
			Trainers Methodology 1 November 04, 2021 - December 11, 2021 Hours: 246 Organic Agriculture Production NCII March 03, 2020 - August 29, 2020 Hours: 232					
7	ADAS3-2024-007	BACHELOR OF ELEMENTARY EDUCATION MAJOR IN GENERAL EDUCATION	Advanced Computers Skills Training March 1-10, 2023 Hours: 80	4+ HOURS	TEACHER- MARY, CAUSE OF OUR JOY CATHOLIC SCHOOL JULY 2018- MARCH 30, 2020	more than 1 year	LET	QUALIFIED

Prepared and certified correct by:

ANGELA M. TRANCISCO Administrative Officer IV-(HRMO-II)

Date: April 19, 2024

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Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City 8805-9935, 8805-9940
sdo.muntinlupa@gmail.com
deped-muntinlupa.com