



Republic of the Philippines
Department of Education
National Capital Region
Schools Division Office – Muntinlupa City

Office of the Schools Division
Superintendent

APR 01 2024

MEMORANDUM

No. 094, s. 2024

2024 REGIONAL SCHOOLS PRESS CONFERENCE (RSPC)

To: OIC- Assistant Schools Division Superintendent/
Chief Education Supervisor, SGOD
Chief Education Supervisor, CID
Elementary School Heads/OICs
School Paper Advisers English and Filipino
All Others Concerned

1. Attached is Regional Memorandum No. 260, s. 2024 on the above-captioned activity, contents of which are self-explanatory, for the information and guidance of all concerned.
2. Particular attention is invited to paragraphs 2, 3, 4, 5, and 7.
3. Immediate and wide dissemination and compliance of this Memorandum is desired.


EVANGELINE P. LADINES CESO V
Schools Division Superintendent

Enclosure: As stated

Reference: Regional Memorandum No. 260, s. 2024

To be indicated in the Perpetual Index

Under: LEARNING AREA ENGLISH AND FILIPINO

MCDS- 2024 Regional Schools Press Conference

094 / March 25, 2024

NUM-2024-094



Centennial Ave., Brgy. Tunasan, Muntinlupa City
Telephone No: 805-9935 / 805-9938
www.depedmuntinlupa.iedu.ph; sdo.muntinlupa@gmail.com



ISO 9001:2015
Certified No: 18.1519.026

094



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



March 21, 2024

REGIONAL MEMORANDUM

No. 260, s. 2024

To : **Schools Division Superintendents**
Functional Division Chiefs
All Others Concerned

2024 Regional Schools Press Conference (RSPC)

1. Department of Education - National Capital Region through Curriculum and Learning Management Division will hold the 2024 Regional Schools Press Conference with the theme, **"The Role of Campus Journalism in fostering DepEd MATATAG: Chartering a New Path"** on April 29-30, 2024, and May 10, 2024 at Cuneta Astrodome, Roxas Boulevard cor. Derham Street, Pasay City.
2. The Conference aims to:
 - a. demonstrate understanding of journalism through skillful execution in various platforms (i.e., print, broadcast, online);
 - b. recognize the role of journalism in advocating for social consciousness and environmental awareness;
 - c. promote fair and ethical use of media as tenets of responsible journalism;
 - d. foster camaraderie and enrich learning experiences through healthy and friendly competitions; and
 - e. provide learners opportunities to use the skills learned in campus journalism for their future careers.
3. The Conference and Contest Activities shall include the following:
 - a. Individual Contests (English and Filipino, elementary and secondary)
 - News Writing
 - Features Writing
 - Editorial Writing
 - Sports Writing
 - Copyreading and Headline Writing
 - Science and Technology Writing
 - Photojournalism
 - Editorial Cartooning
 - Column Writing
 - b. Group Contests
 - Radio Scriptwriting and Broadcasting (English and Filipino, elementary and secondary)



6 Misamis St., Bago Bantay, Quezon City
Email Address: ncr@deped.gov.ph
Website: <http://www.depedncr.com.ph>

Doc. Ref. Code	RO-ORD-F004	Rev	00
Effectivity	01.26.23	Page	1 of 78



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

- Collaborative Desktop Publishing (English and Filipino, elementary and secondary)
 - Online Publishing (English and Filipino, secondary only)
 - TV Scriptwriting and Broadcasting (English and Filipino, secondary only)
 - c. Concurrent Sessions with Workshops for SPAs
 - d. Search/Awarding of the Outstanding School Paper Advisers (SPAs) and Campus Journalist (CJs)
 - e. School Paper Contests (English and Filipino, elementary and secondary in PDF)
 - News Section
 - Features Section
 - Editorial section
 - Science and Technology Section
 - Sports Section
 - Layout and Page Section
4. Eligible RSPC participants include the following:

Individual Categories	Top three (3) division winners per medium
Group Categories	One (1) team per medium (Composed of seven (7) members each team) except Online Publishing with five (5) members
School Paper Category	No required number of school paper entries

5. Refer to the list of enclosures for the contest guidelines of the individual, group, school paper, search for outstanding campus journalist and school paper advisers.

Enclosure A	Content
1	General Guidelines/Contest Mechanics for Selection of Winners in the different Individual Writing Contest
2	Guidelines for the Radio Scriptwriting & Broadcasting Contest
3	Guidelines for the Collaborative & Desktop Publishing Contest
4	Guidelines for the Online Publishing Contest
5	Guidelines for the TV Scriptwriting & Broadcasting Contest
6	Guidelines for the School Paper Contest
7	Guidelines for the Selection of the Outstanding School Paper Advisers and Campus Journalists
8	Score Sheets for Individual and Group Categories
Enclosure B	Content
1	General Guidelines
2	Schedule of Activities
3	RSPC 2024 Committees
4	Terms of Reference of Committees



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

6. The Host Division will provide room accommodation to RO Officials who shall serve as Chairs and Members of Regional Management Team on April 29- 30, 2024.

7. Each participating Campus Journalist, from both public and private schools listed as division winners, shall pay a registration fee of Four Hundred Pesos (P400.00). This fee will be charged from the School MOOE/Local/SEF and the School Journalism Funds, subject to the usual accounting and auditing rules and regulations.

Registration fees shall be paid at any Landbank branch with the following details:

Account Name: **DepEd-NCR**

Account No. **0692-1020-61**.

Please specify only the name of the school on the deposit slip (as the depositor). Payments are to be made between April 15 and April 19, 2024. Provide a copy of the validated deposit slip to the DepEd-NCR Cashier Unit for the issuance of an Official Receipt. Furthermore, expenses related to travel, food, and other pertinent costs incurred by the RTWG, supervisors, SPAs, and contestants shall be charged from local funds and the School Journalism Funds, in accordance with the usual accounting and auditing rules and regulations.

8. The involvement of regional and division officials in activities scheduled during holidays or weekends entitles them to Compensatory Time Off (CTO), in accordance with DepEd Order No. 53, s. 2003, and CSC and DBM Joint Circular No. 2, s. 2004. Similarly, teachers' participation warrants service credits as outlined in DO 53, s. 2023, "Updated Guidelines on Granting Vacation Service Credits to Teachers," subject to prevailing DepEd rules and regulations.

9. The number of participants for group categories will depend on the final issuance of NSPC Memorandum from Central Office.

10. Immediate and wide dissemination of this Memorandum is desired.

JOCELYN DR ANDAYA
Director IV

Incl: As stated
Reference: DepEd Memorandum No. 024 s. 2023
Allotment: 1
To be indicated in the Perpetual Index
Under the following subjects:

CONTESTS	CONFERENCES
FEES	JOURNALISM PROGRAM
PROGRAMS & PROJECTS	SCHOOLS
OFFICIALS	TEACHERS



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Enclosure A.1

**GUIDELINES FOR THE SELECTION OF WINNERS IN THE
DIFFERENT INDIVIDUAL WRITING CONTESTS**

The Individual Writing Contests are designed to showcase the competencies of campus journalists and promote fair and ethical use of media as tenets of responsible journalism.

Only learners from schools with school papers (print, digital/electronic publication), either in English or Filipino for the school year 2023-2024, can participate.

Only the first, second and third place winners in the individual contest are allowed to compete in their respective contest categories. Only first place winners are allowed to compete in the group categories.

The following guidelines will be strictly implemented:

A. General:

1. Should there be questions and assistance needed, the participants can only raise their concerns to the assigned proctor and/or examiner.
2. School paper advisers, teachers, principals, parents, or guardians who will be found in the contest venue will be grounds for disqualification of their contestants.
3. The top three (3) winners per medium shall be recognized and their points will be included in the computation of the overall scores (combined scores of individual and Group contests).
4. Any violation of the stipulated guidelines will be grounds for disqualification of the participant.
5. The decision of the Board of Judges in all aspects of the contest is final and irrevocable.

B. Specific:

1. News Writing, Feature Writing, Editorial Writing, Science and Technology Writing, and Column Writing
 - a. Fact sheets or other sources of information shall be given to the contestants as bases for writing the article.
2. Sports Writing
 - a. The RTWG shall orient and provide instructions to the contestants before the contest proper.
 - b. A pre-game conference shall be conducted for the introduction of the players, coaches, and tournament officials.
 - c. An actual game shall be covered by the contestants.
 - d. A post-game conference shall be held to interview officials and athletes after the game.
 - e. The contestants shall proceed to the designated contest room for the writing of the sports article.



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

3. Copyreading and Headline Writing
 - a. The contestants shall bring their pencils for the contest.
 - b. The contestants shall follow the directions given in the contest piece.
 - c. The contestants shall provide a headline for the article.
4. Editorial Cartooning
 - a. The contestants shall bring their own pencil no. 2 while the RTWG shall provide oslo papers for the contest.
 - b. The cartoon must be anchored on the given topic or issue.
 - c. The cartoon should be compliant with the professional and ethical standards or media.
5. Photojournalism
 - a. Preparation
 - 1) Contestants should be at the contest venue thirty (30) minutes before the orientation on the guidelines and rubrics.
 - 2) The contestants are allowed to use any digital camera (point and shoot only) with a maximum of 24.3 megapixels with fixed lenses. Contestants who will use any DSLR and other high-end cameras will **not be permitted to join the contest.**
 - 3) The contestants shall submit empty memory cards and cameras (internal memory) to be checked by the examiner/s a day before the opening program.
 - 4) The contestant should bring his/her camera cable for uploading and saving pictures
 - 5) Cellular phones, extra digital cameras, extra storage cards, or any additional materials/equipment are not allowed in the contest area.
 - 6) Contestants shall bring their black ink ballpens while the RTWG will provide scratch papers where contestants can write down notes during the shooting.
 - b. Provision for Memory Card
 - 1) The contestants shall load the empty storage card in front of the examiner on the contest day.
 - c. Photo Shoot, Uploading and Captioning
 - 1) The loading and unloading of the storage card will be done in front of the examiner.
 - 2) The control shot shall be the first shot.
 - 3) Contestants are given one (1) hour to take pictures.
 - 4) Contestants are allowed to take unlimited shots but will submit only five (5) possible photos with captions for the given theme and the control shot.
 - 5) Write the file name of each photo in the caption sheet.
 - 6) Caption sheets will be provided by RTWG.
 - 7) Contestants will be given 30 minutes to write captions for each of the five (5) photos.
 - 8) Throughout the duration of the competition, the advisers, trainers, and parents are NOT allowed in the venue.



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Enclosure A.2

GUIDELINES FOR RADIO SCRIPTWRITING AND BROADCASTING CONTEST

A. General Guidelines

1. Each division shall organize a team of five (5) members for English and Filipino in elementary and secondary levels who shall not be competing in any of the individual writing categories.
2. To facilitate proper identification, the participants shall wear white shirts with their valid school IDs/RSPC IDs.
3. Orientation shall be conducted for all the contestants. The directors will draw lots to determine the order of the presentation.
4. The awards for this category are the following:

Individual Awards	Group Awards
1. Best Anchor	1. Best in Technical Application
	2. Best Infomercial
2. Best News Presenter	3. Best Script

5. In getting the overall results for best radio production, accumulated points from the individual and group awards shall be considered.
6. Any violation of the stipulated guidelines will be grounds for disqualification of the team.
7. The decision of the Board of Judges is final and irrevocable.

B. Scriptwriting

1. Each team may use up to four (4) official laptops that are cleared of stored documents, and an inkjet printer in preparing and printing the script. All laptops should be submitted to the contest committee for inspection on April 19, 2024, 6:00 AM – 7:30 AM. Each team is required to bring their extension wires and other equipment for rehearsal.
2. The team will be given two (2) hours to prepare a script for a five-minute radio broadcast that includes one (1) infomercial, and four (4) news articles. The infomercial may depict health, environment, politics, and social issues. It shall have a maximum length of one (1) minute and shall use the language that the group is competing in. The news articles may be based on press releases, raw data, or any other source given by the examiner/s. Another 30 minutes will be allotted for the printing of the output. After two and a half (2 ½) hours, each team should submit four (4) copies of the script. Three (3) copies will be submitted to the judges and one (1) copy will be submitted to the examiner/s. The team may print extra copies for their use.
3. Once the scriptwriting has commenced, the contestants will no longer be allowed to leave the contest rooms. For personal necessities, the proctor shall accompany them to the restrooms.



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

4. The script should not bear any information that may identify the school and division but it should include the names of the members of the team with their respective roles (i.e., anchor, news presenter, etc.)
5. Scripts should be:
 - encoded using Arial font size 12;
 - with directorial instructions in capital letters;
 - double-spaced with normal margin (1 inch on all sides); and
 - printed in A4-sized bond paper (8.27x11.69).

C. Broadcast Simulation

1. A broadcast room for the presentation shall be identified in the contest venue. Only the contestants, judges, and examiner/s shall be allowed inside.
2. The organizers/host division shall commission an independent sound system provider to ensure quality audio output. The technical operator shall only set the sound system before the simulation. A jack/auxiliary cord/adaptor will be provided for the laptops and other sources of sound effects.
3. Except for the volume meter, contestants/technical directors shall not be allowed to change, adjust, or manipulate the main control board during their presentation.
4. Mobile phones and reference materials shall not be allowed in the contest area.
5. In case of power failure, the affected team shall be allowed to broadcast again.
6. Loudspeakers may be set up outside the broadcast room.
7. Each team shall be given nine (9) minutes: three (3) minutes for preparation, five (5) minutes for the actual broadcast, and one (1) minute for the exit. Provide running time shall be applied.
8. The organizers shall provide a clock or a timer that can be seen by the contestants and the judges. There will be an official timekeeper.
9. A yellow flaglet shall be raised to signal the team that they have one (1) minute left for preparation. A green flaglet shall then be raised to signal the team to start. A yellow flaglet shall be raised again to warn the team that they only have one (1) minute remaining followed by a red flaglet to indicate that their time is up.
10. The team who complied with the five-minute production shall be given a perfect score (5 points). In case of overtime or undertime, the following scheme or deductions shall be followed:



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Undertime / Overtime

- 1 second - 20 seconds - 1 point
- 21 seconds – 40 seconds – 2 points
- 41 seconds – 60 seconds – 3 points
- 61 seconds and above – 4 points



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Enclosure A.3

GUIDELINES FOR THE COLLABORATIVE DESKTOP PUBLISHING CONTEST

1. Each division shall organize a team of seven (7) members for English and Filipino both in elementary and secondary levels who shall not be competing in any of the individual writing categories.
2. Contestants shall wear white shirts with identification cards.
3. All contestants are required to attend the orientation before the competition.
4. All contestants are not allowed to go back to their quarters nor communicate in all forms (text, call, chat, etc.) with their respective advisers from the start until the end of the contest.
5. A mini press conference and a sports event shall be held as bases for the content of the publication (i.e., news, features, editorial, editorial cartoon, sports). The photojournalists shall take pictures of the mini press conference and sports event.
6. For the actual sports event, a pre-game conference shall be conducted for the introduction of the players, coaches, and tournament officials. Consequently, a post-conference shall be held for interviews and data gathering.
7. The team will be given one (1) hour for data gathering and five (5) hours for writing, layout, and editing.
8. Each team is allowed to bring only the following:
 - two (2) digital/DSLR cameras;
 - one (1) inkjet printer with scanner;
 - one (1) card reader;
 - one (1) blank flash drive;
 - extension wires;
 - maximum of four (4) laptops installed with either PAGEMAKER or IN DESIGN and Photoshop (for the secondary level) and Microsoft Publisher (for the elementary level) for the layout of the group's final output; and
 - A4 size bond paper
9. Laptops to be submitted to the RTWG shall be labeled with the following format:
Category – Medium – Level
Name, School, Division

e.g.,
Collaborative Desktop Publishing – English – Secondary – Division
Angelina Villanueva, Bukidnon National High School, Bukidnon
Labels shall be in a whole bond paper size pasted on or attached to the laptop bag.
10. Official laptops, previously cleared of stored documents, shall be submitted to the RTWG on April 30, 2024 (6:00am up to 7:30am only) to check for any other applications and pre-written documents or references therein. Failure to submit the laptops on or before the set deadline shall mean disqualification of the competing team.



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

12. Mobile phones and other electronic gadgets shall not be allowed except for digital cameras/DSLRs and laptops with disabled internet connection.
13. Each team will be required to convert their output into PDF, print in A4 size bond paper, and submit it to the examiner/s. The collaborative desktop publishing team shall submit both hard and soft copies of their entries. They should ensure that no identifying marks about their school or division can be found on their output as it would be a ground for disqualification.
14. The output of the contest is an A4-size four-page full colored publication. The output will be stored in a flash drive and to be submitted to the RTWG for judging.
15. The top three (3) teams shall be recognized, and their points will be included in the determination of the overall scores.
16. The decision of the Board of Judges is final and irrevocable.



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Enclosure A.4

GUIDELINES FOR THE ONLINE PUBLISHING CONTEST

1. Each division shall organize a team of five (5) members for English and five (5) members for Filipino at the secondary level who shall not be competing in any of the individual writing categories.
2. Contestants may wear their school uniforms or plain white t-shirts with their identification cards.
3. All contestants are required to attend the one-hour orientation before the competition.
4. All contestants are not allowed to go back to their quarters nor communicate in all forms (text, call, chat, etc.) with their respective advisers from the start until the end of the contest.
5. A mini press conference and a sports event shall be held as bases for the content of the publication (i.e., news, features, editorial, editorial cartoon, sports). The photojournalists shall take pictures or videos of the mini press conference and sports event.
6. For the actual sports event, a pre-game conference shall be conducted for the introduction of the players, coaches, and tournament officials. Consequently, a post-conference shall be held for interviews and data gathering.
7. The team will be given three (3) hours for writing, layout, and editing articles online after the creation of an online publication using the official platform to be provided by the organizer. Coverage/Data gathering through a mini press conference, the pre-game, actual game, and post-conference shall be excluded from the three-hour time allotment.
8. Specific instructions on the number of articles to be produced will be given during the orientation.
9. Each team will be required to bring only the following:
 - one (1) flatbed scanner/3-1 printer (mobile/phone scanner is NOT allowed);
 - maximum of two digital cameras – digital camera (point and shoot only) with a maximum of 24.3 megapixels with fixed lenses. Contestants who will use any DSLR and other high-end cameras will not be permitted to join the contest (*Standard process in the Photojournalism Event shall be observed in checking the cameras and SD cards*);
 - maximum of four (4) laptops installed with Photoshop for image enhancement;
 - maximum of two (2) pocket wifis (preferably with two different networks) or one (1) wireless router; and
 - extension cord.



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

10. Laptops to be submitted to the RTWG shall be labeled with the following format:
Category - Medium – Level – Division
Name, School, Division
e.g.,
Online Publishing – English – Secondary – Division
Angelina Villanueva, National High School,
Labels shall be in a whole bond paper pasted on or attached to the laptop bag.
11. Official laptops, previously cleared of stored documents, shall be submitted to the RTWG on April 30, 2024 (6:00am up to 7:30 am only) to check for any other applications and pre-written documents or references. Failure to submit the laptops on or before the set deadline shall mean disqualification of the competing team.
12. Each group shall email their URL to the assigned examiner.
13. The top three (3) teams shall be recognized, and the points will be included in the determination of the overall standing. All competing teams shall be given points and ranked accordingly.
14. The decision of the Board of Judges is final and irrevocable.



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Enclosure A.5

GUIDELINES FOR TV SCRIPTWRITING AND BROADCASTING

A. General Guidelines

1. Each division shall organize a team of seven (7) members for English and seven (7) members for Filipino at the secondary level who shall not be competing in any of the individual writing categories.
 - a. scriptwriter/s
 - b. anchor/s
 - c. reporter/s
 - d. producer/director who could also act as floor director
 - e. video/graphics editor
 - f. video journalist/cameraman

Any of the team members can assume two (2) or more positions/tasks, as long as this would not be conflicting or awkward about the outcome of the broadcast (for example an anchor can't be a reporter at the same time. But an anchor can also be a news or infomercial writer.)

2. The list of equipment and tools in the mock broadcast room shall be shared with the regional coordinators a week before the contest by the host division.
3. A 30-minute technical orientation will be held on April 30, 2024 (8:00am-5:00pm, for the director and video/graphics editor. Then, each team will be given five (5) minutes to visit the mock broadcast room.
4. In getting the overall results for the best TV broadcast, accumulated points from the individual and group awards shall be considered.
5. Any violation of the stipulated guidelines will be grounds for disqualification of the team.
6. The decision of the Board of Judges is final and irrevocable.

PRE-CONTEST

1. Each team will be required to bring only the following:
 - maximum of four (4) laptops with at least 10GB free space and a video editing program (with uploading capacity);
 - three (3) empty USB Flash Drives (16GB minimum);
 - maximum of two (2) cameras/mobile phones (without sim) compatible with the laptop;
 - maximum of three (3) wired lapel microphones;
 - A4 bond paper;
 - one (1) printer with ink; and
 - extension cord
2. Laptops and flash drives to be submitted to the RTWG shall be labeled with the following format:

Category – Medium - Level -Division



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Director's Name, School, Division

e.g.,

TV Scriptwriting and Broadcasting – English – Secondary – Division

Angelina Villanueva, Paranaque National High School, Paranaque

Labels for laptops shall be in a whole bond paper attached to the laptop bag.

Flash drives shall be sealed in an envelope with a label.

3. Checking and sealing of laptops shall be done on April 30, 2024 (6:00 am – 7:30am only). Laptops shall be clear of stored documents except for the pre-recorded Opening Billboard (OBB) and Closing Billboard (CBB) and offline editing software.
4. Failure to submit the laptops on or before the set deadline shall mean disqualification of the competing team.
5. Only the equipment and tools in the mock broadcast room are allowed to be used by the participants during the actual presentation.
6. Before the start of the contest, the teams will be oriented on the roles of the participants and criteria for judging by the chairman of the board of Judges. All participants should attend this orientation.
7. The directors will draw lots to determine the order of the presentation. Then, contest materials saved in flash drives sealed in envelopes shall be distributed to the directors.

CONTEST PROPER:

A. SCRIPTWRITING AND PRODUCTION

1. The team shall have the following components in their script:
 - a. **Cover Page:** This shall contain the group's name (mock TV network name).
 - b. **News:** The RTWG will provide five (5) sets of data (including photos/videos/audio) in folders saved in a flash drive. The team may use all sets of data for their news reports. Each news script should indicate the corresponding video and/or audio component taken from the folders or produced during the actual contest.
 - c. **Infomercial/Developmental Communication:** The RTWG will provide two (2) sets of data (including photos/videos/audio) in folders saved in a flash drive. The team is required to produce one (1) infomercial or developmental communication plug. This shall be produced during the contest and should be related to the topic which will be given by the judges. The script should contain video and audio components.
 - d. **Field Report:** A live field report with or without canned video support shall be included in the production.
 - e. **Headlines:** These will contain a brief lead/summary of the news articles.
 - f. **OBB/CBB:** The OBB and CBB will contain the group's assumed TV network name. The script for the OBB/CBB should be included in the main script which will be submitted to the judges.



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

2. Five (5) hours and 15 minutes will be allotted for the preparation of the script, shooting, and editing of the videos, production of the infomercial, and rehearsals. All groups shall stop working after the allotted time. A buzzer shall signal the end of the scriptwriting and production time.
3. The organizers shall provide a clock or a timer that can be seen by the contestants. There will be an official timekeeper.
4. Once the scriptwriting has commenced, the contestants will no longer be allowed to leave the contest venue. Members shall only be allowed to go out of the room when it is time for their team to perform and for personal necessities accompanied by a proctor.
5. Each team shall prepare four (4) copies of the script: three (3) copies for the judges and one (1) copy for the team.
6. The cover page of the script shall contain the group's name (TV Network name) and the names of the members of the team with their respective roles (i.e., anchor, field reporter, etc.)
7. The script should not bear any information that may identify the school or division.

B.TV BROADCAST SKILLS PERFORMANCE

1. Only one (1) laptop is allowed inside the studio.
2. All news reports shall be presented live. Only the OBB and CBB are pre-recorded/pre-produced. Support videos or audios to be used for the live reports are either taken from the folders or produced on the day of the contest.
3. Other than the actual broadcast time, seven (7) minutes shall be allotted for entrance and preparation.
4. The TV broadcast must be delivered in six (6) minutes.
5. The timekeeper shall raise the green flaglet to signal the start of the presentation. A yellow flaglet shall be raised by the timekeeper to warn the presenting team that only one (1) minute is left of the broadcast time. A red flaglet shall be raised to signal that the six (6) minutes allotted for the group have been consumed.
6. In case of overtime/undertime in the prescribed duration of the broadcast, the following points shall be deducted from the points earned in the criterion adherence to time allotment (5%).
 - 1 second – 20 seconds – 1 point
 - 21 seconds – 40 seconds – 2 points
 - 41 seconds – 60 seconds – 3 points
 - 61 seconds – 80 seconds – 4 points
7. The timekeeper shall give the judges a copy of the record of the broadcast running time of each group right after the performance. The record should indicate how many seconds/minutes each group went over/under time if they did. The timekeeper shall also announce the



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

time started, time finished, incurred undertime/overtime, and the corresponding deductions of the group.

8. Three (3) minutes shall be allotted for the exit.
9. The decision of the Board of Judges is final and irrevocable.



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

Enclosure A. 6

GENERAL GUIDELINES FOR SCHOOL PAPER CONTESTS

(in Portable Digital Format)

- A. The School Paper Contest is open to elementary and secondary schools whose school papers belong to the top five (5) per section per category in the division.
- B. The top ten (10) highest pointers both in English and Filipino shall be declared as the best school papers in the region but the points of their ranking shall not be added to determine the best-performing division that shall be recognized in the awarding ceremony at the last day of conduct of the Regional Schools Press Conference (RSPC).
- C. For any school paper found to have copied and published texts, images, and other materials without duly acknowledging their sources, the following sanctions shall be applied:
 - First Offense:** Disqualification from the contest
 - Second Offense:** A formal notification shall be sent to the RD, who shall inform the concerned SDS. The SDS shall issue a written reprimand to the school paper adviser/s and the school principal. The concerned school paper adviser shall undergo a refresher course on plagiarism organized by the SDO. Accordingly, the school head shall implement plans and programs on intensifying academic honesty and integrity.
 - Third Offense:** Disqualification from the School Paper Contest for three (3) consecutive years.
- D. The decision of the Board of Judges in all aspects of the contest shall be deemed final and irrevocable.
- E. For 2024 RSPC, there are no specific required number of school paper entries to be submitted by each division. In addition, submitted schools papers shall be saved in PDF through email. Neither school nor SDO is allowed to submit their school paper entry/ies directly to the CO.
 The following, properly foldered and labeled (e.g., Division-News-Eng-Elem), are to be submitted:
 1. Certificate of Circulation from the school head duly noted by the SDS
 Indicated in the certificate is the corresponding link to the school website or Facebook page where school papers are published.
 2. Certificate of Endorsement signed by the RD, Certifying all the required documents were submitted to, checked, and reviewed by the SDO before submitting to the region.
 3. Report of the process observed in ensuring plagiarized-free articles
 4. Result of the evaluation of school paper per category and medium duly signed by the judges during the RSPC. The RTWG reserves the right to disqualify entries with no Certificate of Endorsement from the RD.



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

- F. The different SECTION/CATEGORIES in the school paper contest, both English and Filipino, are as follows:
1. News Section / Pahinang Balita
 2. Editorial Section / Pahinang Editorial
 3. Features Section. Pahinang Lathalaing
 4. Sports Section / Pahinang Pampalakasan
 5. Science and Technology Section / Pahinang Agham at Teknolohiya
 6. Layout and Page Design Category / Kategoryang Pag-aanyo at Disenyo ng Pahina
- G. The technical specification for both Elementary and Secondary levels are as follows:
1. No. of pages: minimum of 12 and maximum of 20
News Section – at least three (3)
Sports Section – at least two (2)
Feature Section – at least three (3)
Editorial Section – at least two (2)
Science and Technology Section – at least two (2)
 2. Process: Digital
 3. Color: All pages in full color
 4. Size: 9" X 12" (Elementary)
12" x 18" (Secondary)
- H. Failure to comply with the set guidelines in evaluating school papers will be a ground for disqualification

GUIDELINES FOR THE SELECTION OF THE BEST SECTIONS AND LAYOUT AND PAGE DESIGN CATEGORIES FOR THE SCHOOL PAPER CONTEST

A. Editorial Section

1. The section should have at least two (2) pages and should include the following: main editorial, editorial cartoon, columns, letters to the editor, and commentaries. Opinion polls or surveys may be included but are not required.
2. The treatment of the issues must demonstrate a fair and balanced presentation of both sides of the issue tackled, clear moral purpose, logical reasoning and proper citations or attributions of sources.
3. Topics found in the section should tackle various international, national, or local issues that may directly or indirectly affect the school or the community the school serves
4. The decision of the Board of Judges is final and irrevocable.

B. News Section

1. The section shall consist of at least three (3) pages.
2. The content and scope of the news stories shall cover international, national regional, community and school-based news stories.



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

3. The content of the section may include straight or spot news, advance /follow – up reports, news bits, news feature, news analysis, and in-depth news/investigative news.
4. The decision of the Board of Judges is final and irrevocable.

C. Features Section

1. The section should have at least three (3) pages.
2. The feature articles should display a unique and creative presentation of topics, logical organization of ideas and facts, writer's facility of the language, and proper citations of attributions of sources.
3. The decision of the Board of Judges is final and irrevocable.

D. Sports Section

1. The section shall consist of at least two (2) pages.
2. The content and scope of the sports articles shall include coverage of international, national, regional, community, and school-based sports news stories.
3. The content of the section may include straight or spot news, advance/follow-up reports; news bits; news features/news analysis; in-depth news, features, and editorial or column concerning or pertaining to sports.
4. The decision of the Board of Judges is final and irrevocable.

E. Science and Technology Section

1. Science and Technology Section should have at least two (2) pages.
2. The content may include health, environmental, scientific, technological, and innovative stories written in news, feature, or scientific commentary style. This should also include economic impact of Science and Technology on the lives of Filipinos.
3. The articles should be well-researched and should observe proper citation of sources, pictures, and graphics.
4. The decision of the Board of Judges is final and irrevocable.

F. Layout and Page Design Category

1. This category shall conform to the principles of layout and design.
2. The content (texts and images) should consider a range of stories about the community and the school, including those of international, national, and local significance.
3. The decision of the Board of Judges is final and irrevocable.



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Enclosure A.7

Guidelines in the Selection of Outstanding School Paper Advisers and Campus Journalists

General Guidelines:

- A.** The RO committee shall conduct the selection of an Outstanding Campus Journalist and School Paper Adviser for both elementary and secondary levels from among the 16 Outstanding Campus Journalist and 16 School Paper Advisers in the National Capital Region **duly endorsed by the School Division Superintendent**
- B.** Selection Committee:
1. The selectin Committee shall be composed of the following:
Chairperson: Education Program Supervisor (RO)
Vice-Chairperson: Education Program Supervisor (RO)
Members:
Four (4) Officers from the Assoc. of SPAs
Three (3) EPS/PSDS/Principal-in-Charge in Journalism from SDOs
 - a. The Chairman and Vice-Chairman of the selection Committee are duly designated by the Regional Director.
 - b. The respective associations shall nominate 2 officers from each association to become part of the selection Committee.
 - c. The Chairman and Vice-Chairman shall nominate members from among the group of EPS, PSDS, and Principal-in-Charge in Journalism who will become part of the selection committee and only those who are present during the meeting.
 - d. The candidates in the Search for the Most Outstanding SPA must have been a school paper adviser for at least five (5) consecutive school years.
 - e. The candidates in the Search for the Most Outstanding Campus Journalist must be in academic standing and must have been involved actively in campus journalism for at least two (2) school years immediately prior to the search.
 - f. In the event that the campus journalist is a transferred in, a certification of his active involvement in campus journalism from the school paper adviser and attested by the school head of the former school shall be attached and shall be part of the documents to be submitted.



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

- g. The candidates shall be ranked based on the total points garnered. The top three (3) winners shall be declared based on the following order:

1st Place – Most Outstanding School Paper Adviser/ Campus Journalist
2nd Place – First Runner-Up
3rd Place – Second Runner-Up

- h. Each Schools Division Office representative in the search shall be recognized: hence, each shall be awarded with Certificate of Appreciation during the RSPC closing/awarding program.

- i. The candidates in the search for the Most Outstanding School Paper Adviser (SPA) shall be evaluated using the following indicators with the corresponding weight/point:6

Indicator for School Paper Advisers	%
1. Performance Rating	5
2. Achievement in Journalism	55
3. Leadership related to Journalism	15
4. Extension services related to Journalism	10
5. Published reading materials/articles related to Journalism	5
6. Scholarship/Awards related to Journalism	5
7. Panel Interview	5
Total	100

- j. The candidates in the search for Most Outstanding Campus Journalist (CJ) shall be evaluated using the following indicators with the corresponding weight.

Indicator for Campus Journalist	%
1. Academic Standing	15
2. Achievement in Journalism	50
3. Leadership related to Journalism	20
4. Extension services related to Journalism	10
5. Panel Interview	5
Total	100

- k. The candidates in the search for Most Outstanding School Paper Adviser (SPA) must have a **performance rating (5%)** not lower than Very Satisfactory (VS) for the past five (5) consecutive school years. The following serve as basis for the evaluation of performance:



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Descriptive Rating -- 5 pts
Outstanding ----- 5 pts
Very Satisfactory---- 3 pts

SY _____
SY _____
SY _____
Ave. _____

Descriptive Rating 4.5-5 = 5 pts. (O) 3.5-4.49 = 4pts (VS)

- l. The rating of each candidate for the past three (3) consecutive school years shall be added and shall be divided by 3 (SYs) to get the average rating, then multiply it by the allotted percentage (5%).
- m. The selection committee shall refer to the boxed portion for the Descriptive Rating.
- n. The candidates in the search for Most Outstanding School Paper Adviser (SPA) shall submit pertinent documents in respect to his/her **meritorious achievement (55%)** in Journalism contest for the past three (3) consecutive school years prior to the search.
- o. Achievements in Journalism Contest as school paper adviser are those awards received by the publications/s of the nominee from a government and private organization such as Mass Media Awards, Smart Communications, Press Awards, SciJourn Awards/ comics and editorial cartooning and photography contest (local, national, international), TF Valencia Awards and other journalism-related contest/awards.
- p. All contests must be sanctioned by the Department of Education and other reputable institutions.
- q. Certification of the School Head in respect of the SPA's meritorious accomplishment shall be part of the pertinent documents to be submitted.
- r. Certification from the office of the Schools Division Superintendent in respect of the SPA's meritorious accomplishments shall be transmitted to DepEd NCR upon the certification of the School Head.
- s. **ALL** submitted documents shall be evaluated using the following bases:

1. Individual Contests – (20 pts)

Rank	1st	2nd	3rd	4th	5th	6th	7th
National	20	19	18	17	16	15	14
Regional	13	12	11	10	9	8	7
Division	7	6	5	4	3	2	1



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

2. Group Contests – (20 pts)

Rank	1st	2nd	3rd	4th	5th	6th	7th
National	20	19	18	17	16	15	14
Regional	13	12	11	10	9	8	7
Division	7	6	5	4	3	2	1

2.1 Radio Broadcasting and Scriptwriting – (5 pts)

Rank	1st	2nd	3rd	4th	5th	6th	7th
National	20	19	18	17	16	15	14
Regional	13	12	11	10	9	8	7
Division	7	6	5	4	3	2	1

2.2 Collaborative and Desktop Publishing – (5 pts)

Rank	1st	2nd	3rd	4th	5th	6th	7th
National	20	19	18	17	16	15	14
Regional	13	12	11	10	9	8	7
Division	7	6	5	4	3	2	1

2.3 TV Broadcasting and News Writing (5 pts)

Rank	1st	2nd	3rd	4th	5th	6th	7th
National	20	19	18	17	16	15	14
Regional	13	12	11	10	9	8	7
Division	7	6	5	4	3	2	1

2.4 Special Awards – Radio Broadcasting – (5 pts)

Rank	1st	2nd	3rd	4th	5th	6th	7th
National	5	4	3	2	1	0	0
Regional	4	3	2	1	0	0	0
Division							

2.4.1 Special awards – Radio Broadcasting – Group Category (5 pts)

Rank	1st	2nd	3rd	4th	5th	6th	7th
National	5	4	3	2	1	0	0
Regional	4	3	2	1	0	0	0
Division							



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

2.5 Special Awards – TV Broadcasting – (5 pts)

Rank	1st	2nd	3rd	4th	5th	6th	7th
National	5	4	3	2	1	0	0
Regional	4	3	2	1	0	0	0
Division							

2.5.1 Special Awards – TV Broadcasting – Group Category (5 pts)

Rank	1st	2nd	3rd	4th	5th	6th	7th
National	5	4	3	2	1	0	0
Regional	4	3	2	1	0	0	0
Division							

2.6 Special Awards – Collaborative and Desktop Publishing – (5 pts)

Rank	1st	2nd	3rd	4th	5th	6th	7th
National	5	4	3	2	1	0	0
Regional	4	3	2	1	0	0	0
Division							

2.6.1 Special Awards – Collaborative and Desktop Publishing – Group
Category (5 pts)

Rank	1st	2nd	3rd	4th	5th	6th	7th
National	5	4	3	2	1	0	0
Regional	4	3	2	1	0	0	0
Division							

- t. All documents shall be evaluated using the corresponding points. Points then shall be added, and shall be divided according to the number of evaluated documents to get the average rating, then multiply it by the allotted percentage (55%).
- u. The candidates in the search for Most Outstanding School Paper Adviser (SPA) shall submit pertinent documents in respect to his/her **leadership related to Journalism (15%)** in Journalism contests for the past three (3) consecutive school years prior to the search.
- v. A SPA shall earn points for every position held at every level. An additional 2 points will be given for every position held every school year. Officership of the nominee can be gleaned from a recognized DepEd and Non-DepEd journalism and Media Organizations.



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

- w. **All** submitted documents shall be evaluated using the following bases:

Position	National	Regional	Division
President	7.5	5.5	3.5
Vice President	5.5	3.5	1.5
Sec./Treas./ Other Positions	3.5	1.5	.5

Position	National	Regional	Division
Editor-in-Chief	7.5	5.5	3.5
Assoc Publication Editor	5.5	3.5	1.5
Section Editor/Writer/ Contributor	3.5	1.5	.5

- x. Each candidate in the search for the Most Outstanding School Paper Adviser (SPA) shall submit pertinent documents in respect to his/her **extension service / contribution to Journalism (10%)** in Journalism contests for the past three (3) consecutive school years prior to the search

- y. **ALL** submitted documents shall be evaluated using the following basis:

Services/Contributions	National	Regional	Division
Organizer/Proponent	10	8	6
Trainer/Resource Speaker	8	6	4
Committee Chairperson	6	4	2
Committee Membership/TWG	4	2	1

- z. Journalism-related extension services and contribution of the nominee can be gleaned from a recognized DepEd and Non-DepEd Journalism and Mass Media Organizations.

aa. Each candidate in the search for Most Outstanding School Paper Adviser (SPA) shall submit pertinent documents in respect to his/her **published reading materials and articles** to Journalism (5 pts).

- A. **All** submitted documents shall be evaluated using the following bases:

- Journalism Books (as author) ----- 5 pts
(as co-author) ----- 5 pts
- Manuals/Modules ----- 3 pts
- Written Articles in Newsletters of RSSPAA/NSSPAA/ Daily Newspapers/ Magazines/ Publications (Print/Online/Digital)

International ----- 2.75

National ----- 2.50



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Regional ----- 2.25
Division ----- 2.0

- Written Articles in Newsletters of RSSPAA/NSSPAA/ Daily Newspapers/ Magazines/ Publications (Print/Online/Digital)

Contributor-----1 pt.
International ---- 1.75
National ----- 1.50
Regional ----- 1.25
Division ----- 1.0

- B.** Each candidate in the search for Most Outstanding School Paper Adviser (SPA) shall submit pertinent documents in respect to his/her **scholarships/awards** related to Journalism (5 pts).
- C.** These are the scholarships/ awards received by the nominee from a government and private organizations such as Carlos Palanca Awards and / or photo contests (local, national, international)
- D.** Panel Interview ----- 5 pts
- E.** Non-appearance of the candidates in the panel interview is a ground for disqualification in the search. All documents/claims should be backed up by documents/certifications duly signed by the concerned authorities.

For Campus Journalist

- A. Academic Standing- 15%

The candidates in the search for Most Outstanding Campus Journalist must have a Grade Point Average (GPA) not lower than 80 for the past two (2) consecutive school years.

- B. GPA for the past two consecutive years shall be evaluated using the following basis

Descriptive Rating 15 pts

98-100 -----	15pts	SY _____
95-97 -----	13 pts	SY _____
92-94 -----	11 pls	Ave _____
89-90 -----	9 pts	
86-88 -----	7 pts	
83-85 -----	5 pts	
80-84 -----	3 pls	



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

- C. The rating of each candidate for the past two (2) consecutive school years shall be added, and shall be divided by 2 (SYs) to get the average rating, then multiply it by the allotted percentage (15%).
- D. The candidates in the search for Most Outstanding School Paper Adviser (SPA) shall submit pertinent documents in respect to his/her meritorious achievement (50%) in Journalism contests for the past two [2] consecutive school years prior to the search.
- E. Achievements in Journalism contest are those awards received by the CJ's and publications/s of the nominee from a government and private organization such as Mass Media Awards, Smart Communications, Press Awards, SciJourn Awards/ comics and editorial cartooning and photography contests (local national, international), TF Valencia Awards and other journalism-related contests/awards.
- F. All contests must be sanctioned by the Department of Education and other reputable Institutions.
- G. Certification of the School Head in respect of the CJ's meritorious accomplishments shall be part of the pertinent documents to be submitted.
- H. Certification from the office of the Schools Division Superintendent in respect of the CJ's meritorious accomplishments shall be transmitted to DepEd NCR upon the certification of the School Head.
- I. All submitted documents shall be evaluated using the following bases:

• **Junior/Senior High School Level**

1. Individual Contest – (20 pts)

Rank	1st	2nd	3rd	4th	5th	6th	7th
National	20	19	18	17	16	15	14
Regional	13	12	11	10	9	8	7
Division	7	6	5	4	3	2	1

2. Radio Broadcasting and Scriptwriting – (10 pts)

Rank	1st	2nd	3rd	4th	5th	6th	7th
National	20	19	18	17	16	15	14
Regional	13	12	11	10	9	8	7
Division	7	6	5	4	3	2	1



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

3. Collaborative and Desktop Publishing – (10 pts)

Rank	1st	2nd	3rd	4th	5th	6th	7th
National	20	19	18	17	16	15	14
Regional	13	12	11	10	9	8	7
Division	7	6	5	4	3	2	1

4. TV Broadcasting and News Writing (10 pts)

Rank	1st	2nd	3rd	4th	5th	6th	7th
National	20	19	18	17	16	15	14
Regional	13	12	11	10	9	8	7
Division	7	6	5	4	3	2	1

• **Elementary Level**

1. Individual Contest – (20 pts)

Rank	1st	2nd	3rd	4th	5th	6th	7th
National	20	19	18	17	16	15	14
Regional	13	12	11	10	9	8	7
Division	7	6	5	4	3	2	1

2. Radio Broadcasting and Scriptwriting – (20 pts)

Rank	1st	2nd	3rd	4th	5th	6th	7th
National	20	19	18	17	16	15	14
Regional	13	12	11	10	9	8	7
Division	7	6	5	4	3	2	1

3. Collaborative and Desktop Publishing / Online Publishing Contest – (10 pts)

Rank	1st	2nd	3rd	4th	5th	6th	7th
National	20	19	18	17	16	15	14
Regional	13	12	11	10	9	8	7
Division	7	6	5	4	3	2	1

J. ALL documents shall be evaluated using the corresponding points. Points then shall be added, and shall be divided according to the number of evaluated documents to get the average rating, then multiply it by the allotted percentage (50%).

K. The candidates in the search for Most Outstanding Campus Journalist (CJ) shall submit pertinent documents in respect to his/her **leadership related**



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

to Journalism (20%) for the past two (2) consecutive school years prior to the search.

L. A CJ shall earn points for every position held at every level. An additional 2 points will be given for every position held every school year. Officership of the nominee can be gleaned from a recognized DepEd and Non-DepEd journalism and Media Organizations.

M. All submitted documents shall be evaluated using the following bases:

Position	National	Regional	Division
President	10	8	6
Vice President	8	6	4
Sec./Treas./ Other Positions	6	4	2

Position	National	Regional	Division
Editor-in-Chief	10	8	6
Assoc Publication Editor	8	6	4
Section Editor/Writer/ Contributor	6	4	2

N. The candidates in the search for Most Outstanding Campus Journalist (CJ) shall submit pertinent documents in respect to his/her **extension service/contribution to Journalism (10%)** for the past two (2) consecutive school years prior to the search.

O. All submitted documents shall be evaluated using the following basis:

Services/Contributions	National	Regional	Division
Organizer/Proponent	10	8	6
Trainer/Resource Speaker	8	6	4
Committee Chairperson	6	4	2
Committee Membership/TWG	4	2	1

P. Journalism-related extension services and contribution of the nominee can be gleaned from a recognized DepEd and Non-DepEd Journalism and Mass Media Organizations.

Q. ALL documents shall be evaluated using the corresponding points. Points then shall be added, and shall be divided according to the number of evaluated documents to get the average rating, then multiply it by the allotted percentage (10%).

R. Panel Interview - (5%)



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

- S. **Non-appearance** of the candidate in the panel interview is a **ground for disqualification** in the search. All documents/claims should be backed up by documents/certifications duly signed by the concerned authorities.



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

Enclosure A.8

SCORE SHEET FOR NEWS WRITING

Form and Style (40%)	Score
Arranges details of the event in decreasing importance	
Shows the news writer's ability to organize information	
Uses a lead that is clear and focused on the most important detail	
Avoids the use of words with controversial elements or double-meaning	
Avoids personal slants	
Has clear and unbiased headline	
Uses short and simple words	
Conforms with the principles of unity and coherence	
Observe the rules of grammar and syntax	
Uses transitions properly	
Observes gender fair language	
Content (50%)	
Uses appropriate lead type to get the readers' attention	
Presents to the readers the most important details of the event	
Follow logical presentation of the event and emphasizes the most important or relevant fact (s)	
Follows the correct news writing format/style	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
TOTAL (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCORE SHEET FOR FEATURE WRITING

Form and Style (40%)	Score
Observes the rules of grammar and syntax	
Conforms with the principles of organization and progression of ideas	
Exhibits creative presentation of facts in the story	
Uses a catchy title for the article	
Sustains interest of the readers	
Utilizes the appropriate feature type to emphasize the impact/relevance of the topic	
Observes gender fair language.	
Content (50%)	
Cites facts like historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives	
Presents a new angle or information about the topic that are timely and interesting to read	
Stirs the imagination of the reader	
Balances presentation of thoughts and ideas from the obtained data with those of the writers' perceptions	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
TOTAL (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCORE SHEET FOR EDITORIAL WRITING

Form and Style (40%)	Score
Uses lead paragraph that contains news peg and the general stand of the writer	
Presents arguments that are based on facts.	
Cites sources of facts to add credibility to the arguments raised	
Uses a strong and thought-provoking title	
Shows logical reasoning	
Observes the rules of grammar and syntax	
Utilizes transitions properly	
Observes gender fair language.	
Content (50%)	
Presents the general stand of the writer in the lead	
Utilizes factual information from interviews, documents review, data analyses and other reliable sources	
Displays evidence of the writers' knowledge and understanding of issues/problems	
Reflects clarity of the message and can influence public opinion	
Arguments presented in the body logically support the writer's stand	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
TOTAL (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCORE SHEET FOR SPORTS WRITING

Form and Style (40%)	Score
Uses appropriate form and style	
Uses appropriate sports terms and lingo to highlight the significance of the game	
Provides correct descriptions, colorful allusions and figures of speech to describe the players, event/game.	
Combines the proper amount of statistics to create a clear visual narrative of the action	
Has an attractive headline which shows what really transpired in the event	
Observes the rules of grammar and syntax	
Conforms with the principles of unity and coherence	
Observes gender fair language.	
Content (50%)	
Presents a clear picture of the events in the game.	
Utilizes an appropriate sports news reporting style	
Uses interviews, statistics, references and research	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
TOTAL (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCORE SHEET FOR COPYREADING AND HEADLINE WRITING

Copyreading (60%)	Score
Uses appropriate copyreading symbols	
Recognizes exact number of errors in the contest piece	
Content (40%)	
Provides the best headline for the news article	
Observes standards in headline writing	
TOTAL (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCORE SHEET FOR SCIENCE AND TECHNOLOGY WRITING

Form and Style (40%)	Score
Manifests unity and coherence to the theme/topic given	
Has catchy and appropriate headline that is also clear and free of bias	
Observes the rules of grammar and syntax	
Shows logical presentation of arguments	
Contains leads that are clearly written and focused on the most important detail	
Follows appropriate form and style	
Uses appropriate terms and lingo to report/discuss events	
Observes gender fair language.	
Content (50%)	
Utilizes facts from interviews, documents review, data analyses and other reliable sources	
Presents relevant and timely issues on science and technology	
Uses technical jargons to a minimum	
Presents technical and complicated scientific concepts or ideas in a manner that can be understood by a wide variety of readers	
Cites scientific references, statistics and relevant figures/facts to bolster credibility of statements and/or narratives	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
TOTAL (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCORE SHEET FOR PHOTOJOURNALISM

Technical Quality (40%)	Score
Exposure value and quality of image (free from digital noise)	
Presents images with acceptable sharpness	
Communicative Quality (40%)	
Shows clear and specific idea(s) or angle connected to the theme or topic	
Uses creative photography techniques to highlight the visual story	
Caption (10%)	
Writes a two-sentence caption providing context to the picture	
Ethics (10%)	
Showcases original works of students	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
TOTAL (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCORE SHEET FOR EDITORIAL CARTOONING

Form and Style (30%)	Score
Make use of a minimum number of labels	
Shows logical use of various sizes, dimensions, and proportions of images	
Displays attractive use of shading and other techniques	
Utilizes witty, original, and creative representation of ideas/concepts on the issue given	
Content (60%)	
Presents clear, specific and a recognizable point-of-view or opinion on the given issue or topic	
Raises relevant, timely issues and concerns about the topic	
Arouses interest and analytical thinking among its readers	
Constructively criticizes and influences readers' opinion	
Ethics (10%)	
Showcases original works of students	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
TOTAL (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCORE SHEET FOR COLUMN WRITING

Form and Style (30%)	Score
Uses lead paragraph to introduce or build up a clear argument in the issue	
The tone, style and approach in analyzing the issue are evident	
Uses a language that is understood by the target audience	
Cites sources of facts to add credibility to the arguments raised	
Uses a strong, appropriate and catchy title	
Shows logical reasoning	
Observes the rules of grammar and syntax	
Utilizes transitions properly	
Observes gender fair language.	
Content (50%)	
Presents and explains a solid and clear stance	
Presents the different angles and examines both reconcilable and irreconcilable differences regarding their stand	
Utilizes factual information from interviews, documents reviews, data analyses and other reliable sources	
Displays evidence of the writers' knowledge and understanding of issues/problems	
Reflects clarity of the message that can influence public opinion	
Presents logical arguments that support the writer's stance.	
Clarifies certain points of fact or argument that may cause confusion or complication.	
Ethics (20%)	
Showcases original works of students	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
TOTAL (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCORESHEET FOR RADIO SCRIPT WRITING AND BROADCASTING

1. Anchor	Score
Voice Quality 40%	
• Is clear and easy to understand even when speaking quickly • Paces his/her voice well to fit the storyline and helps the audience understand the issue • Shows expressions of interest, enthusiasm, and confidence	
Voice Recognition 30%	
• Has clear and well-modulated voice • Presents appropriate pace and volume • Is consistently audible throughout the presentation • Can easily be heard in all parts of the room	
Enunciation 30%	
• Pronounces / articulates words in a distinct manner • Talks in accent that is socially acceptable • Utilizes various voice inflections/changes to enhance meaning of the lines • Stretches a word to a desired length to emphasize or give the appropriate meaning	
Total 100%	

2. News Presenter	Score
Voice Quality 40%	
• Is clear and easy to understand even when speaking quickly • Paces his/her voice well to fit the storyline and helps the audience understand the issue • Shows expressions of interest, enthusiasm, and confidence	
Voice Recognition 30%	
• Has clear and well-modulated voice • Presents appropriate pace and volume • Is consistently audible throughout the presentation • Can easily be heard in all parts of the room	
Enunciation 30%	
• Pronounces / articulates words in a distinct manner • Talks in accent that is socially acceptable • Utilizes various voice inflections/changes to enhance meaning of the lines • Stretches a word to a desired length to emphasize or give the appropriate meaning	
Total 100%	



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

3. Infomercial	Score
Content – 45%	
- Shows clear advocacy/idea description - Is logically organized - Shows smooth and appropriate transitions - Exhibits language appropriateness	
Creativity – 30%	
- Exhibits uniqueness and originality - Implements technologies appropriately	
Persuasion / Impact – 25%	
- Engages audience - Shows appropriate audience appeal - Keeps audience focused all throughout the broadcast	
Total 100%	

4. Technical Application	Score
Juxtaposition – 40%	
- Shows a smooth transition from one topic/news event to another - Establishes clear relationship between one audio effect to the news or information that follows	
Fidelity – 30%	
- Produces good audio quality - Produces authentic sound and effects - Has less static and no interference	
Timing and Precision – 30%	
Has clear audible time signals	
Total 100%	



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

5. Script	Score
Content – 40%	
- Covers topic with necessary details & examples - Is accurate and has no factual errors - Is well-organized - Uses academically, socially, culturally acceptable, and gender fair language	
Clarity of Instructions – 40%	
- Is easy to read and understand - Can easily followed by another person or team - Reflects effective planning and organizing	
Neatness – 20%	
- All elements are labeled and clearly written - Clearly indicates names of team members and their task/assignments	
Total 100%	

RADIO PRODUCTION (Overall)	Score
A. Delivery – 25% 1. Anchor (15%) 2. News Presenter (10%)	
B. Technical Application – 25% 1. Timing and Precision	
C. Script 25%	
D. Infomercial 20%	
E. Adherence to time allotment – 5%	
Total 100%	
Comments & Suggestion	

Evaluator/Judge
(Signature over Printed Name)



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCORE SHEET FOR TV SCRIPT WRITING AND BROADCASTING

1. Script – 30%	Score
Content – 50%	
• Provides effective news/story angling • Covers the given stories/relevant topics with necessary details • Is accurate: no factual, conceptual, and grammatical errors • Is original	
Style – 35%	
• Is written in a clear and concise manner • Uses simple, common language • Uses appropriate voice (i.e., active voice or passive voice) • Uses appropriate word choice • Uses proper script terms and abbreviations	
Organization – 15%	
• Follows adequate logical structure • Provides proper labels to elements/parts • Indicates team members and assignments • Considers coherent thought transitions	

2. Anchor – 12.5%	Score
Delivery – 70%	
• Uses a clear and well-modulated voice • Speaks with appropriate volume • Observes proper phrasing, pacing and timing • Articulates words well • Utilizes appropriate voice inflections to enhance meaning	
Personality – 30%	
• Observes proper stance/posture • Shows a sense of confidence and authority • Projects a professional and credible personality • Demonstrates controlled facial expressions	

3. Reporter – (12.5)	Score
Delivery – 70%	
• Uses a clear and well-modulated voice • Speaks with appropriate volume • Observes proper phrasing, pacing and timing • Articulates words well • Utilizes appropriate voice inflections to enhance meaning	



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Personality – 30%	
• Observes proper stance/posture • Shows a sense of confidence • Demonstrates controlled facial expressions • Connects with the subjects when interviewing or with the anchor and viewers when reporting	

4. Technical Application – 25%	Score
Element appropriation 50%	
• Observes audio-video lock • Shows effective interplay of audio-visual elements including graphics, text, images, etc.	
Fidelity – 30%	
• Shows good audio and video quality • Shows less to no distortion or technical distraction in audio and video	
Timing – 20%	
• Shows a smooth flow of topics/stories • Show precise timing and synchronization	

5. Infomercial/DevCom Plug – 25%	Score
Content – 50%	
• Shows clear advocacy/idea description • Reflects original concept	
Creativity – 50%	
• Exhibits uniqueness • Applies technical elements appropriately • Is engaging and appealing	

OVERALL NEWSCAST

Criteria	Score
Script – 30%	
Broadcast Presentation – 25%	
• Anchor – 12.5% • Reporter – 12.5%	
Technical Application – 25%	
Infomercial/DevCom Plug – 15%	
Adhere to Time Allotment – 5%	
TOTAL – 100%	

Evaluator/Judge
(Signature over Printed Name)



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCORE SHEET FOR THE NEWS SECTION

Form and Style (40%)	Score
Has variety of articles that use catchy and appropriate headlines	
Observes the rules of grammar and syntax	
Includes stories that are arranged in decreasing importance	
Contains leads that are clearly written and focused on the most important detail	
Presents headlines that are clear and free of bias	
Uses short and simple words	
Uses appropriate terms to report events	
Utilizes relevant graphs and tables and sharp, properly cropped, and captioned pictures	
Presents a distinct style of the section	
Content (60%)	
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Covers relevant issues in school, region, national and even in the international level	
Prioritizes school-related issues rather than events that have little or no direct connection with the community's educational program	
Cites facts such as historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives	
Reflects clarity of the message that can influence public opinion	
Presents logical arguments that support the writer's stance.	
Clarifies certain points of fact or argument that may cause confusion or complication.	
Ethics (20%)	
Showcases original works of students	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
TOTAL (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCORE SHEET FOR THE NEWS SECTION

Form and Style (40%)	Score
Has variety of articles that use catchy and appropriate headlines	
Observes the rules of grammar and syntax	
Includes stories that are arranged in decreasing importance	
Contains leads that are clearly written and focused on the most important detail	
Presents headlines that are clear and free of bias	
Uses short and simple words	
Uses appropriate terms to report events	
Utilizes relevant graphs and tables and sharp, properly cropped, and captioned pictures	
Presents a distinct style of the section	
Content (60%)	
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Covers relevant issues in school, region, national and even in the international level	
Prioritizes school-related issues rather than events that have little or no direct connection with the community's educational program	
Cites facts such as historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives	
Reflects clarity of the message that can influence public opinion	
Presents logical arguments that support the writer's stance.	
Clarifies certain points of fact or argument that may cause confusion or complication.	
Ethics (20%)	
Showcases original works of students	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
TOTAL (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCORE SHEET FOR THE FEATURES SECTION

Form and Style (40%)	Score
Manifests unity and coherence to the theme of the section	
Has variety of articles that use catchy and appropriate title	
Observes the rules of grammar and syntax	
Contains leads that are clearly written and focused on the most important detail	
Presents titles that are appealing, appropriate and witty	
Utilizes relevant graphs and tables and sharp, properly cropped and captioned pictures	
Presents a distinct style of the section	
Content (60%)	
Utilizes facts from interviews, documents review, data analyses and other reliable sources	
Reflects clear and creative thinking	
Keeps to the minimum the number of articles/columns from the administration, teachers, and politicians	
Covers relevant issues in school, region, national and even in the international level	
Applies the principles of civic journalism	
Cites facts such as historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives	
Clarifies certain points of fact or argument that may cause confusion or complication.	
Contains articles that are interesting to read	
Stirs the imagination of the reader	
Balances presentation of details with those of the writers' perception	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
TOTAL (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

SCORE SHEET FOR THE EDITORIAL SECTION

Form and Style (40%)	Score
Has catchy and appropriate titles	
Observes the rules of grammar and syntax	
Shows logical presentation of arguments	
Follows the correct format or style of an editorial	
Uses clear and unbiased titles	
Uses short and simple words	
Presents a distinct style of the section	
Content (60%)	
Presents the stand of the staff regarding certain issues	
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Uses arguments that are supported by facts	
Reflects clear, logical thinking and challenges the readers' critical thinking	
Has an editorial cartoon that can stand on its own and conveys clean, good, humorous, and constructive criticism	
Columns cover a variety of relevant, youth-oriented subject matter	
Includes letters to the editor, columns, and exchanges	
Keeps to the minimum the number of articles/columns from the administration, teachers, and politicians	
Covers relevant issues in school, region, national and international scene	
Applies the principles of civic journalism	
Prioritizes school-related concerns rather than events that have little or no direct connection with the community's educational program	
Cites facts such as historical references, statistics, relevant figures to bolster credibility of statements and/or narratives	
Includes opinion articles that are timely and interesting to read	
Balances factual details with those of the writers' perceptions	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
TOTAL (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

SCORE SHEET FOR THE SCIENCE AND TECHNOLOGY SECTION

Form and Style (40%)	Score
Manifests unity and coherence to the theme of the section	
Has variety of articles that use catchy and appropriate headlines	
Observes the rules of grammar and syntax	
Shows logical presentation of arguments	
Contains leads that are clearly written and focused on the most important detail	
Presents headlines that are clear and free of bias	
Uses short and simple words	
Utilizes relevant graphs, tables and sharp, properly cropped and captioned pictures	
Follows appropriate form and style	
Uses appropriate terms to report events	
Presents a distinct style of the section	
Content (60%)	
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Presents relevant and timely issues on science and technology	
Includes stories that deal with environmental, scientific, technological and innovative topics written in news, feature, and scientific commentary style.	
Prioritizes school-related materials rather than events that have little or no direct connection with the school and community	
Cites facts such as scientific references, statistics, relevant figures/facts to bolster credibility of statements and/or narratives	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
TOTAL (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

SCORE SHEET FOR THE SCIENCE AND TECHNOLOGY SECTION

Form and Style (40%)	Score
Manifests unity and coherence to the theme of the section	
Has variety of articles that use catchy and appropriate headlines	
Observes the rules of grammar and syntax	
Shows logical presentation of arguments	
Contains leads that are clearly written and focused on the most important detail	
Presents headlines that are clear and free of bias	
Uses short and simple words	
Utilizes relevant graphs, tables and sharp, properly cropped and captioned pictures	
Follows appropriate form and style	
Uses appropriate terms to report events	
Presents a distinct style of the section	
Content (60%)	
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Presents relevant and timely issues on science and technology	
Includes stories that deal with environmental, scientific, technological and innovative topics written in news, feature, and scientific commentary style.	
Prioritizes school-related materials rather than events that have little or no direct connection with the school and community	
Cites facts such as scientific references, statistics, relevant figures/facts to bolster credibility of statements and/or narratives	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
TOTAL (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCORE SHEET FOR THE SPORTS SECTION

Form and Style (40%)	Score
Manifests unity and coherence	
Has variety of articles that use catchy and appropriate headlines	
Observes the rules of grammar and syntax	
Shows logical presentation of arguments in the sports editorial, feature and/or column	
Includes stories that are arranged in decreasing importance	
Contains leads that are clearly written and focused on the most important detail	
Presents headlines that are clear and free of bias	
Uses short and simple words	
Utilizes relevant graphs and tables, sharp, properly-cropped and captioned pictures	
Uses appropriate terms and lingo to report events	
Combines the proper amount of statistics to create a clear visual narrative of the actions	
Presents a distinct style of the section	
Content (60%)	
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Keeps to the minimum the number of articles/columns from the administration, teachers and politicians	
Covers relevant sports issues in school, region, national and even in the international level	
Includes variety of local, national, and international sports articles	
Prioritizes school-related materials rather than events that have little or no direct connection with the community's educational and athletic program	
Cites facts such as historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives	
Contains articles that are timely and interesting to read	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
TOTAL (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCORE SHEET FOR LAYOUT AND PAGE DESIGN CATEGORY

Form and Style (70%)	Score
Has overall visual appeal	
Manifests thematic unity in all sections of the school paper	
Utilizes relevant and quality images and graphics	
Displays excellent use of color and font	
Content (30%)	
Considers a range of stories about the community and the school, including those of international, national, and local significance	
Observes standards of journalism (fairness, relevance, accuracy balance)	
Has no potentially libelous or obscene content, plagiarism, and copyright violations	
TOTAL (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Enclosure B.1 – General Guidelines

1. Recognizing and respecting Intellectual Property Rights. The Department adheres to the rules concerning plagiarism. This Office reiterates its stand to disqualify school papers found to have copied and published text, graphs, and other materials without duly acknowledging their sources. The qualifications cover all sections of the school paper in pdf copy.
2. All schools should strictly follow the No School Paper. No Students Contestant Policy. Top three (3) contestants per division are allowed to join in any of the categories for individual contest and Top one (1) per division is allowed to join in any of the categories for group contest.
3. The Registration free shall cover the costs of the following:
 - Conference and contests (supplies & materials, honoraria and transportation of Regional Technical Working Group (RTWG), judges for individual contests, group contests, school publication contests, guest and resource speakers for the opening program and concurrent sessions for SPSs and other related expenses)
4. Division official delegates to the 2024 Regional Schools Press Conference (RSPC) shall be endorsed by the School Division Superintendent. Softcopies shall be sent to <http://tinyurl.com/bdfj7vvh> for the individual categories and <http://tinyurl.com/5n7m3zrp> for the group categories while hard copies shall be submitted to CLMD Office upon payment of registration.
5. All SDOs should ensure that schools participating in DSPC shall have school paper publications in Portable Document Format (PDF) or digital format.
6. The judges will be provided with a separate room together with RO Officials for the encoding of winners. While, the Chairs and Members of the Technical Working Group will also be provided with a separate room. The SPAs will have their concurrent sessions and will not be allowed to enter the contest premises/venues where the contests are held.
7. Hotel accommodations will be provided to Regional Management Team in preparation and during the Regional Schools Press Contest at SDO Pasay.
8. Turn over ceremony by the host to division (SDO Pasay) to the next host division(SDO Malabon) will be done during the closing program.
6. The decision of the Board of Judges is FINAL and IRREVOCABLE.

Enclosure B.2 : Schedule of Activities

DATE	TIME	SUPERVISORS- IN- CHARGE/Division- In-Charge in Journalism	ACTIVITIES	VENUE
------	------	---	------------	-------



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

				School- Pasay City
January 23, 2024	1:00pm 5:00pm	Arnold C. Gatus Ma. Gloria G. Tamayo	2 nd Preparation and Planning Meeting for RSPC 2024 (Emergency Meeting)	Online Platform (Google Meet) https://meet.google.com/too-pnai-bhn?authuser=1
February 26, 2024	1:00pm 5:00pm	Micah G. Pacheco Arnold C. Gatus Ma. Gloria G. Tamayo	3 rd Preparation and Planning Meeting for RSPC 2024	Online Platform (Google Meet) https://meet.google.com/zna-vrsr-zcm?authuser=1
March 22, 2024	8:00am 5:00pm	Arnold C. Gatus Ma. Gloria G. Tamayo	Deadline for the online submission of school Paper for judging in PDF or digital format	CLMD Office Hard Copy of transmittal with link per newspaper
April 1, 2024	8:00am- 5:00pm	Arnold C. Gatus Ma. Gloria G. Tamayo	Submission of documents for the Search for the Outstanding School Paper Adviser (SPAs) & Campus Journalist (CJs)	CLMD Office
April 3, 2024	8:00am- 5:00pm	Arnold C. Gatus Ma. Gloria G. Tamayo	Orientation of proctors/ITs Ocular inspection/practice of radio/TV broadcasting/ Technical orientation for Radio Scriptwriting & Broadcasting and TV Scriptwriting & Broadcasting Room Proctors and ICT personnel and Final Preparations	Elementary (Individual and group category)- Jose Rizal Elementary School Secondary (individual & group category)- Phil. School for the Deaf School where the Radio Scriptwriting & TV



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

				Scriptwriting & Broadcasting be held
April 6, 2024	8:00am 5:00pm	Arnold C. Gatus Ma. Gloria G. Tamayo -Jesus Valencia-NCRSPAA Inc. -Randgren Dela Cruz-RAESPA -Romeo S. Egot-Principal IV, SDO Caloocan City - Evelyn Ramos, PSDS- SDO Pasay	Interview for the Outstanding School Paper Adviser & Campus Journalist	CLMD Office
April 15-17, 2024	8:00am 5:00pm	Arnold C. Gatus Ma. Gloria G. Tamayo	Online submission of the enhanced school paper	CLMD Office
April 15, 2024	8:00am 5:00pm	Micah G. Pacheco Arnold C. Gatus Ma. Gloria G. Tamayo	Meeting of the RTWG and DTWG	TBA
April 15-19, 2024	8:00am 5:00pm	Arnold C. Gatus Ma. Gloria G. Tamayo	Submission of division list of winners for individual and group contests signed by SDS (hard copy)	Link for soft copy http://tinyurl.com/bdfj7vvh - for individual category http://tinyurl.com/5n7m3zrp - for group contest
April 15-19, 2024	8:00am 5:00pm	Arnold C. Gatus Ma. Gloria G. Tamayo	Registration fee shall be paid at any landbank branch with Account Name DepEd-NCR and Account No. 0692-1020-61. Please indicate in the deposit slip (depositor) the	3rd Floor Varela Bldg. – DepEd NCR/CLMD Office



Doc. Ref. Code	RO-ORD-F004	Rev	00
Effectivity	01.26.23	Page	55 of 78



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

			2. Collaborative & Desktop Publishing April 29, 2024 1:00 – 5:00 PM PM- Individual Category (Secondary) 1.Science and Technology Writing 2.Sports Writing 3.Features Writing 4.Editorial Cartooning 5.News Writing 6.Editorial Writing 7.Column Writing 8.Photojournalism 9.Copyreading and Headline Writing April 30, 2024 Group Contest (Secondary) 1.Radio Scriptwriting & Broadcasting 2. Collaborative & Desktop Publishing 3.TV Scriptwriting & Broadcasting 4.Online Publishing	
--	--	--	---	--



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

May 10, 2024	8:00am 5:00pm	Arnold Gatus Ma. Gloria G. Tamayo Micah Pacheco Charry Villanueva Maricar Bangit Andrew Tan Dennis Mendoza Marita Aquino James Roldan	Closing and awarding of winners	Cuneta Astrodome (Pasay City)
May 20- 24,2024	8:00am- 5:00pm	Arnold Gatus Ma. Gloria G. Tamayo	NSPC Qualifiers 2024 Cliniquing	TBA
August 6, 2024	8:00am- 5:00pm	Arnold Gatus Ma. Gloria G. Tamayo	Post Evaluation	TBA



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Enclosure B.3 – 2024 Regional Schools Press Conference Committees

- **Documentation Committee**

(Opening Program/NCRSSPAA Inc.- April 29, 2024)

Chair: Mr. Jesus Valencia Jr.
Members: Ms. Maria Cecilia A. Atok
Mr. Ernesto L. Espanol
Ms. Myra R. Jaime
Ms. Mary Ann O. Wijetunge
Ms. Ella DR. Capulong
Mr. Jofre E. Bercero

(Closing Program/ RAESPA– May 10, 2024)

Chair: Mr. Randgren Dela Cruz
Members: Rubelyn Soto
Celeste Macawile
Mario Pardinez
Tessie Sombillo
Patrick Pacunayen

- **Program Committee:**

Chair: Ms. Glenda D. Tabaquirao
Members: Mr. Agapito Teodoro N Manaog
Mr. Rouell A. Santero
Ms. Jeanne C. Rejuso

- **Invitation Committee:**

Chair: Dr. Felina P. Patagan
Members: Dr. Efren E. Canzana
Dr. Sonny J. Adriano
Ms. Grace B. Torres

- **Decoration Committee:**

Chair: Dr. Eden E. Dioquino
Members: Mr. Errol John P. Ruiz
Mr. Reynaldo L. Yakit
Ms. Norma B. Jamon

- **Accommodation/Registration Committee**

Chair: Dr. Mark Anthony Famillaran
Members: Mr. Leonardo B. Balaguer
Dr. Romy P. Socao
Mr. Rodulfo C. Tirol



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

- **Food Committee**

Chair: Ms. Irish B. Gregorio
Members: Ms. Corazon B. Salvador
Ms. Genalin S. Ong
Ms. Ma. Garde B. Cleofe

- **Traffic Committee**

Chair: Mr. Ronel U. Arellano
Members: Mr. Pedro D. Gloriani
Dr. Jowen I. Samarita
Dr. Tirso V. Gali
Mr. Noel F. Junio

- **Awards Committee:**

Group A

1. Dr. Imelda Boquiren
2. Dr. Rowena Cadayona
3. Ms. Evelyn Ramos
4. Basilisa Tomimbang

Group B

1. Dr. Eleanor Capilitan
2. Mr. Rogelio Junio
3. Mr. Pedro Gloriani
4. Dr. Ana Marie Afuang

Group C

1. Dr. Rosalie R. Condes
2. Dr. Ma. Jessica Magayanes
3. Ms. Leuvina D. Erni

Group D

1. Dr. Maripaz Mendoza
2. Dr. Normina Hadjiyunnos
3. Mr. Errol John Ruiz

Group E

1. Dr. Sharon Sergio
2. Ms. Lovelynn Jane Bacera
3. Dr. Myrna Martino

Group F

1. Dr. Jowen Samarita
2. Dr. Ramil Dorol
3. Dr. Renato Mesada

- **Ushers/Usherettes**

1. Supervisors
2. School Principals
3. Select Teachers
4. CID Chief, Makati



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

• **ICT Team**

Chair: Mr. Erick D. Comia, Division ITO

Members: ICT Teachers from

1. Kalayaan National High School
2. Pasay City South High School

• **Logistics**

1. Dr. Joel Torrecampo
2. Dr. Quinn Norman Arreza
3. Librado Torres (CID)
4. Dr. Severo A. Bajado
5. Ronel U. Arellano

RSPC Proctors Chair in the Elementary – Jose Rizal Elem. School

1. Dr. Jocelyn M. Alinab – CID Chief, Caloocan
2. Raquel M. Austero- CID Chief, Las Pinas
3. Dr. Neil Vincent C. Sandoval – CID Chief, Makati
4. Dr. Josefina M. Pablo, CID Chief, Malabon
5. Dr. Alyn G. Mendoza- CID Chief, Mandaluyong
6. Ebenezer A. Beloy, Ph.D- CID Chief, Manila
7. Joseph T. Santos- CID Chief, Marikina
8. Madeline Ann L. Diaz- CID Chief, Muntinlupa

Members:

1. Sheila Molina – EPS in Filipino, SDO Caloocan
2. Tommy Rico – PSDS, SDO Caloocan
3. Macario Pelecia Jr. - EPS in Filipino, SDO Las Pinas
4. Maria Fe Balaba - EPS in Filipino, SDO Makati
5. Ofelia Cruz - EPS in Filipino, SDO Malabon
6. Anthony Augusto Garcia - PSDS, SDO Mandaluyong
7. Edwin Mabilin - EPS in Filipino, SDO Manila
8. Ayla Urrea- PSDS, SDO Manila
9. Galcoso Alburo - EPS in Filipino, SDO Marikina
10. John Albert Colle - EPS in Filipino, SDO Muntinlupa
11. Rico Tarectecan - EPS in Filipino, SDO Navotas
12. Edwin Doria - EPS in Filipino, SDO Paranaque
13. Rowela Cadayona - EPS in Filipino, SDO Pasay
14. Maria Teresita Herrera - EPS in Filipino, SDO Pasig
15. Eulafel Pascual- EPS in Filipino, SDO San Juan
16. Jennifer Rama - EPS in Filipino, SDO Taguig City & Pateros
17. Rosarie Carlos - EPS in Filipino, SDO Valenzuela

RSPC Proctors Chair in the Secondary – Philippine School for the Deaf

1. Marco Meduranda, CID Chief, Navotas
2. DR. Rodel C. Apostol -CID Chief, Paranaque
3. Librado Torres -CID Chief, Pasay
4. Dr. Manuel A. Laguerte - CID Chief, Pasig
5. Dr. Heidee F. Ferrer - CID Chief, Quezon City



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

6. Dr. Josefino C. Pogoy Jr. - CID Chief, San Juan
7. Ellery G. Quintia - CID Chief, Taguig & Pateros
8. Filmore Caballero -CID Chief, Valenzuela

Members:

1. Christian Jay Ilagan- EPS in English, SDO Caloocan
2. Annabelle Nava - EPS in English, SDO Las Pinas
3. Gizelle Laud - EPS in English, SDO Makati
4. Marilou Syjueco - EPS in English, SDO Malabon
5. Ramon Belardo - PSDS, SDO Mandaluyong
6. Vicente Victorio - EPS in English, SDO Manila
7. Janet Cajuguiran - EPS in English, SDO Marikina
8. Carmen D. Solayao - EPS in English, SDO Muntinlupa
9. Rodrigo Morales - EPS in English, SDO Paranaque
10. Imelda Boquiren - EPS in English, SDO Pasay
11. Joselito Calios - EPS in English, SDO Pasig
12. Nimfa Gabertan - EPS in English, SDO Quezon City
13. Marnelli Tolentino- EPS in English, SDO San Juan
14. Noel Balubal - EPS in English, SDO Taguig City & Pateros
15. Winnie Tugade - EPS in English, SDO Valenzuela

INDIVIDUAL CATEGORIES
ENGLISH CATEGORY (Elem)

Proctors Chair/Member	Proctors	Category
Chair: Dr. Jocelyn M. Alinab – Cid Chief, SDO Caloocan Member: Tommy Rico- PSDS (SDO Caloocan)	Angelie C. Mariano Mila Annie R. Orlina	Editorial Writing
Chair: Raquel M. Austero- CID Chief, Las Pinas Member: Macario Pelecia Jr.-EPS Filipino (SDO Las Pinas)	Ma. Luisa Jesabel P. Laroco Arianne C. Candaza	Feature Writing
Chair: Dr. Neil Vincent C. Sandoval – CID Chief, Makati Member: Maria Fe Balaba-EPS Filipino (SDO Makati)	Teresita M. Cuadra Gessy Ann S. Tambuson	News Writing
Chair: Chair: - Dr. Josefina Pablo, CID Chief, SDO Malabon Member: Ofelia Cruz -EPS Filipino (SDO Malabon)	Mazzedine Jaina P. Paragua Bethli Dequeros	Copy Reading and Headline Writing
Chair: Marita Aquino – ROP EPS MAPEH Member: Rhea Eden – EPS (HRDD)	Erwin C. Climacosa Melanie B. Borbe	Sports Writing



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Chair: Ebenezer A. Beloy, Ph.D- CID Chief, Manila Member: Ayla Urrea – PSDS (SDO Manila)	Sheryl P. Torres Roni P. Sapad	Column Writing
Chair: Joseph T. Santos- CID Chief, Marikina Member: Galcoso Alburo-EPS Filipino (SDO Marikina)	Jenny Mae B. Badana Sandy D. Bañez	Photojournalism
Chair: Madeline Ann L. Diaz- CID Chief, Muntinlupa Member: John Alber Colle – EPS Filipino (SDO Muntinlupa)	Teresita F. Bucao Maria Tarcila Nicole Benemerito	Science and Technology Writing
Chair: Dr. Alyn G. Mendoza CID Chief, Mandaluyong Member: Anthony Augusto Garcia-PSDS (SDO Mandaluyong)	Lea N. Cartin Jinky M. Flores	Cartooning

INDIVIDUAL CATEGORIES
FILIPINO CATEGORY (Elem)

Proctors Chair/Member	Proctors	Category
Chair: Dr. Jocelyn M. Alinab – CID Chief, SDO Caloocan Member: Rico Tarectecan- EPS Filipino (SDO Navotas)	Nora S. Pablo Meriam G. Mindajao	Pagsulat ng Editoryal
Chair: Raquel M. Austero- CID Chief, Las Pinas Member: Edwin Doria – EPS Filipino (Paranaque)	Nenita T. Vega Ma. Liza N. Guineta	Pagsulat ng Lathalain
Chair: Dr. Neil Vincent C. Sandoval – CID Chief, SDO Makati Member: Jennifer Rama – EPS Filipino (SDO Taguig City & Pateros)	Mary Ann D. Castillo Teresa P. Felicilda	Pagsulat ng Balita
Chair: Dr. Josefina M. Pablo, CID Chief, Malabon Member: Ma. Teresita Herrera- EPS Filipino (SDO Pasig)	Merle R. Buenasflores Karen F. De Vera	Pagwawasto at Pag-uulo ng Balita
Chair: Dr. Alyn G. Mendoza CID Chief, Mandaluyong Member: Eulafel Pascual -EPS Filipino (SDO San Juan)	Ariel A. Atalia Marlene D. Adorable	Pagsulat ng Balitang Isports
Chair: Ebenezer A. Beloy, Ph.D- CID Chief, Manila Member: Edwin Mabilin– EPS Filipino (SDO Manila)	Cheryline Y. Pulvera Lilia H. Serna	Pagsulat ng Kolum



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Chair: Andrew Tan -RO EPS AP Member: Sheila Molina – EPS Filipino (SDO Caloocan)	Bryan B. Barbon Cristine E. Nollado	Pagkuha ng Larawan
Chair: Dennis Mendoza- RO Unit Head, LRMS Member: Rosarie Carlos -EPS Filipino (SDO Valenzuela)	Gerla L. Mateo Maricar L. Tabuac	Pagsulat ng Agham at Teknolohiya
Chair: Rodolfo Colocar _EPS HRDD Member: – Carla Laarni Paranis-EPS- HRDD	Shirley C. Cada Harlene Juliana T. Quirong	Kartuning

INDIVIDUAL CATEGORIES
ENGLISH CATEGORY (Secondary)

Proctors Chair/Member	Proctors	Category
Chair: Marco Meduranda- CID Chief, Navotas Member: Anabelle Nava – EPS English (SDO Las Pinas)	Amy O. Villanueva Jasmin B. Rosel	Editorial Writing
Chair: DR. Rodel C. Apostol -CID Chief, Paranaque Member: Gizelle Laud - EPS English- (SDO Makati)	Shydney A. Bayanito Joriza D. Arboleda	Feature Writing
Chair: - Dr. Manuel A. Laguerta CID Chief, SDO Pasig Member: Marilou Syjueco - EPS English (SDO Malabon)	Erlinda B. Adami Daisy M. Gonatise	News Writing
Chair: - Dr. Heidee Ferrer, CID Chief, Quezon City Member: – Vicente Victorio-EPS English (SDO Manila)	Dionne P. Bacaycay Marlyn B. Dajay	Copy Reading and Headline Writing
Chair: - Dr. Josefino C. Pogoy Jr. CID Chief, SDO San Juan Member: Janet Cajuguiran-EPS English (SDO Marikina)	Hiyasmin Felix Romynna D. Manuel	Sports Writing
Chair: - Dr. Ellery G. Quintia-CID Chief, SDO Taguig & Pateros Member: Carmen D. Solayao-EPS English (SDO Muntinlupa)	Rechie P. Pacete Rangie G. Bañes	Column Writing
Chair: - Filmore Caballero, CID Chief, SDO Valenzuela Member: Joselito Calios-EPS English (SDO Pasig)	Marie Junille E. Pilas Sheryl S. Atig	Photojournal



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Chair: - Charito Villanueva, RO EPS ALS & Madrasah Member: Rodrigo Morales-EPS English (SDO Paranaque)	Dominique Nikki Gomez Jonas Fran D. Lepiten	Science and Technology Writing
Chair: - Maricar Bangit EPS- Kindergarten Member: -Nimfa Gabertan-EPS English (SDO Quezon City)	Joel P. Torres Joeric Cubio	Cartooning

INDIVIDUAL CATEGORIES
FILIPINO CATEGORY (Secondary)

Proctors Chair/Member	Proctors	Category
Chair: Marco Meduranda- CID Chief, Navotas Member: - Marnelli Tolentino EPS English (SDO San Juan)	Melissa C. Moldez Ella Mae F. Camacho	Pagsulat ng Editorial
Chair: DR. Rodel C. Apostol – CID Chief, Paranaque Member: Noel Balubal - EPS English-(SDO Taguig & Pateros)	Cyrille Irish Q. Bautista Erlyn B. Regidor	Pagsulat ng Lathalain
Chair: - Dr. Manuel A. Laguerta CID Chief, SDO Pasig Member: Winnie Tugade - EPS English (SDO Valenzuela)	Aljon C. Diolola Elizabeth M Avila	Pagsulat ng Balita
Chair: - CID Chief, Quezon City Member: - Christian Jay Ilagan- EPS (SDO Caloocan)	Ludilyn D. Dargantes Jaynaclaire S. Callano	Pagwawasto at Pag-uulo ng Balita
Chair: - Dr. Josefino C. Pogoy Jr. CID Chief, SDO San Juan Member: Ramon Belardo Jr.- EPS English (SDO Mandaluyong)	Cyndelyn G. Ferriol Rizalyn M. Hernandez	Pagsulat ng Balitang Isports
Chair: - Ellery G. Quintia-CID Chief, SDO Taguig & Pateros Member: Christian Jay Ilagan- EPS (SDO Caloocan)	Nhery Allysa A. Malabanan Ma. May Q. Lazar	Pagsulat ng Kolum
Chair: - Filmore Caballero- CID Chief, SDO Valenzuela Member: Ramon Belardo Jr.- EPS English (SDO Mandaluyong)	Marlower M. Abuan Ruby Jane M Satosa	Pagkuha ng Larawan



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Chair: Ian Espanol-EPS,HRDD Member: Arren Aduan- EPS,HRDD NEAP	Lourdes B. Ancheta Ma Pilar R Villaruel	Pagsulat ng Agham at Teknolohiya
Chair: James Roldan-EPS TLE CLMD Member: Herbert Vertucio-EPS- QAD	John Robert H. Blas Lorenzo E. Salazar	Kartuning

RADIO BROADCASTING ELEMENTARY (English and Filipino)

Regional Chair: Marita D. Aquino-EPS,CLMD

Proctors Chair/Member	Proctors	Category
Chair: Joseph T. Santos- CID Chief, Marikina Member: Galcoso Alburo- EPS Filipino (SDO Marikina) Rico Tarectecan – EPS Filipino (SDO Navotas)	Christine Jean M. Agupe Hermethias Zen Hellenic M. Ganaden	Radio Scriptwriting & Broadcasting Eng. (Elem)- Div. of Caloocan & Las Piñas
	Jane C. Comia Renelyn T. Pinapit	Radio Scriptwriting & Broadcasting Fil (Elem) - Div. of Caloocan & Las Piñas
	Anely B. Rada Danica Mae F. Buenaflor	Radio Scriptwriting & Broadcasting Eng. (Elem) Div. of Makati & Malabon
	Irene Bernardino Anna Melissa Dilidili	Radio Scriptwriting & Broadcasting Fil (Elem) Div. of Makati & Malabon
Chair: Raquel M. Austero- CID Chief, Las Pinas Member: Macario Pelecia Jr.- EPS Filipino-SDO Las Pinas Edwin Doria – EPS Filipino (SDO Paranaque)	Jennifer Caraan Frances Rose Sunga	Radio Scriptwriting & Broadcasting Eng. (Elem) Div. of Mandaluyong & Manila
	Grace Ann Deniega Hai-dee B. Baron	Radio Scriptwriting & Broadcasting Fil (Elem) Div. of Mandaluyong & Manila
	Carla D. Angeles Rubie Jane Aranda	Radio Scriptwriting & Broadcasting Eng (Elem) Div. of Marikina & Muntinlupa
	Clariza May R. Semira	Radio Scriptwriting &Broadcasting



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

	Sharmine Obeña	Fil (Elem) Div. of Marikina & Muntinlupa
Chair: Dr. Jocelyn M. Alinab – Cid Chief, SDO Caloocan Member: Tommy Rico- PSDS (SDO Caloocan) Sheila Molina – EPS Filipino (SDO Caloocan)	Elenita M. Besina Maribel D. Abalos	Radio Broadcasting Eng (Elem) Div. of Navotas & Parañaque
	Cathleen I. Pusta Mary Grace M. Estoesta	Radio Scriptwriting & Broadcasting Fil (Elem) Div. of Navotas & Parañaque
	Gemma O. Talingdan Maila I. Liwanag	Radio Scriptwriting & Broadcasting - Eng. (Elem) - Div. of Pasay & Pasig
	Cyrille Irish Kristine F. Neypes	Radio Scriptwriting & Broadcasting Fil. (Elem) - Div. of Pasay & Pasig
Chair: - Dr. Josefina Pablo, CID Chief, SDO Malabon Member: Ofelia Cruz -EPS Filipino (SDO Malabon) Ma. Teresita Herrera -EPS Filipino (SDO Pasig)	Lourdes C. Magistrado Kristine Joy H. Secusana	Radio Scriptwriting & Broadcasting Eng. (Elem)-Div. of Taguig/Pateros & Quezon City
	Ma. Trecia L. Constantino Jenefer A. Peras	Radio Scriptwriting & Broadcasting Fil. (Elem)-Div. of Taguig/Pateros & Quezon City
	Melvie B. Bonto Gina Aimee C. Pambid	Radio Scriptwriting & Broadcasting Eng. (Elem) - Div. of San Juan & Valenzuela
	Emma D. Gannaban Diana Rose B. Del Valle	Radio Scriptwriting & Broadcasting Fil. (Elem)-Div. of San Juan & Valenzuela

COLLABORATIVE DESKTOP PUBLISHING ELEMENTARY (English and Filipino)

Regional Chair: Andrew E. Tan-EPS, CLMD

Proctors Chair/Member	Proctors	CATEGORY
Chair: Ebenezer A. Beloy, Ph.D- CID Chief, Manila Member: Ayla Urrea – PSDS (SDO Manila) Edwin Mabilin –	Esperanza G. Rasing Marisa C. Balaoro	Collaborative Desktop Publishing- Eng. (Elem) Div. of Caloocan & Las Piñas
	Remigio Baccud Snooky Licas	Collaborative Desktop Publishing- Fil (Elem) Div. of Caloocan & Las Piñas



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

EPS Filipino (SDO Manila)	Marian Grace Carambias Irene A. Lumawig	Collaborative Desktop Publishing - Eng. (Elem) Div. of Makati & Malabon
	Shermaine T. Solla Mark Henry Tiongson	Collaborative Desktop Publishing - Fil (Elem) Div. of Makati & Malabon
Chair: Dr. Alyn G. Mendoza CID Chief, Mandaluyong Member: Anthony Augusto Garcia-PSDS (SDO Mandaluyong) Eulafel Pascual – EPS Filipino (SDO San Juan)	Ermethias Zen Helenic M. Ganaden Nora C. Relaniza	Collaborative Desktop Publishing - Eng. (Elem) Div. of Mandaluyong & Manila
	Marifel E. Abonales Albert C. Colasito	Collaborative Desktop Publishing - Fil (Elem) Div. of Mandaluyong & Manila
	Anelyn B. Rada Danica Mae F. Buenaflor	Collaborative Desktop Publishing-Eng. (Elem) Div. of Marikina & Muntinlupa
	Marites Pambid Reynan P. Irinco	Collaborative Desktop Publishing - Fil (Elem) Div. of Marikina & Muntinlupa
Chair: Madeline Ann L. Diaz- CID Chief, Muntinlupa Member: John Alber Colle – EPS Filipino (SDO Muntinlupa) Jennifer Rama- EPS Filipino Taguig City & Pateros	Rowena R. Junio John Rian Vergara	Collaborative Desktop Publishing- Eng (Elem) Div. of Navotas & Parañaque
	Erold Z. Cope Marvin A. Magalong	Collaborative Desktop Publishing - Fil (Elem) Div. of Navotas & Parañaque
	Wendy Lalangan Cristine Jean Agupe	Collaborative Desktop Publishing - Eng. (Elem) Div. of Pasay & Pasig
	Rinalyn Canetes Alyssa Malabanan	Collaborative Desktop Publishing- Fil. (Elem) Div. of Pasay & Pasig
Chair: Dr. Neil Vincent C. Sandoval – CID Chief, Makati Member: Maria Fe Balaba- EPS Filipino (SDO Makati) Rosarie Carlos –	Kaye Ann A. Cruz Joan Pasiquit	Collaborative Desktop Publishing - Eng. (Elem) Div. of Taguig/Pateros & Quezon City
	Ledena Ilao Lorraine Jamilah Makalintal	Collaborative Desktop Publishing - Fil. (Elem) Div. of Taguig/Pateros & Quezon City



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

EPS Filipino (SDO Valenzuela)	Rocelle Dellosa Anne Tapia	Collaborative Desktop Publishing - Eng. (Elem) Div. of San Juan & Valenzuela
	Rivelyn I. Oponda Mariann D. Binalla	Collaborative Desktop Publishing - Fil. (Elem) Div. of San Juan & Valenzuela

RADIO BROADCASTING SECONDARY (English and Filipino)

Regional Chair: Charito A. Villanueva

Proctors Chair/Member	Proctors	CATEGORY
Chair: Marco Meduranda- CID Chief, Navotas Member: Anabelle Nava – EPS English (SDO Las Pinas) Gizelle Laud -- EPS English (SDO Makati)	Mary Josephine M. Camayra Joylyn O. Elardo	Radio Broadcasting Eng. (Sec) Div. of Caloocan & Las Piñas
	Balao, Bryan S. Barcoma, Edita A.	Radio Broadcasting Fil (Sec) Div. of Caloocan & Las Piñas
	Dan G. Sajorda Madelyn T. Cebuco	Radio Broadcasting Eng. (Sec) Div. of Makati & Malabon
	Maritess C. Lachica Darlina P. Urbina	Radio Broadcasting Fil (Sec) Div. of Makati & Malabon
	Christine Joy Bronda Johnsen Jacob P. Cortes	Radio Broadcasting Eng. (Sec) Div. of Mandaluyong & Manila
	Danilo D. Hernandez Jr. Ann Carmel P. Lovendino	Radio Broadcasting Fil (Sec) Div. of Mandaluyong & Manila
	Jessa Kristine P. Alegado Maritess D. Cagampang	Radio Broadcasting Eng (Sec) Div. of Marikina & Muntinlupa
	Patrick Jay Manteo Maribeth D. Soberano	Radio Broadcasting Fil (Sec) Div. of Marikina & Muntinlupa



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Chair: DR. Rodel C. Apostol – CID Chief, Paranaque Member: Noel Balubal - EPS English-(SDO Taguig & Pateros) Ramon Belardo Jr. EPS English-(SDO Mandaluyong)	Felicitas O. Salvante Jonathan Mangao	Radio Broadcasting Eng (Sec) Div. of Navotas & Parañaque
	Remily D. Tambasacan Algani R. Beceril	Radio Broadcasting Fil (Sec) Div. of Navotas & Parañaque
	Jonathan R. Concha Jennifer M. Espiritu	Radio Broadcasting Eng. (Sec) Div. of Pasay & Pasig
	Marites V. Mallon Edita A. Barcoma	Radio Broadcasting Fil. (Sec) Div. of Pasay & Pasig
	Claren D.O. Rodolfo April C. Castillo	Radio Broadcasting Eng. (Sec) Div. of Taguig/Pateros & Quezon City
	Patrick Jay G. Monteo Gina M. Ventura	Radio Broadcasting Fil. (Sec) Div. of Taguig/Pateros & Quezon City
	Ruth S. Mariño Lynlyn T. Trinidad	Radio Broadcasting Eng. (Sec) Div. of San Juan & Valenzuela
	Clarice M. Pascua Maricel V. Calimlim	Radio Broadcasting Fil. (Sec) Div. of San Juan & Valenzuela

COLLABORATIVE DESKTOP PUBLISHING SECONDARY (English and Filipino)

Regional Chair: Dennis M. Mendoza

Proctors Chair/Member	Proctors	Category
Chair: Dr. Manuel A. Laguerta- CID Chief SDO Pasig Member: Marilou Sujieco- EPS English (SDO Malabon)	Josefina J. Satimbre Beverly D. Nool	Collaborative Desktop Publishing Eng. (Sec) Div. of Caloocan & Las Piñas



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

Winnie Tugade – EPS English (SDO Valenzuela)	Rafael Dacaimat Genela Grace Cabanlet	Collaborative Desktop Publishing Fil (Sec) Div. of Caloocan & Las Piñas
	Gener M. Monsanto Mary Ann P. Latupan	Collaborative Desktop Publishing Eng. (Sec) Div. of Makati & Malabon
	Rosalia P. Bautista Maria Elisa L. Bayangos	Collaborative Desktop Publishing Fil (Sec) Div. of Makati & Malabon
	Grace R. Legada Raquel May R. Basa	Collaborative Desktop Publishing Eng. (Sec) Div. of Mandaluyong & Manila
	Jefferson G. Bergonia Ma. Cristina G. Bunod	Collaborative Desktop Publishing Fil (Sec) Div. of Mandaluyong & Manila
	Lynzhee Star Y. Mangantilao Charlotte A. Tolop	Collaborative Desktop Publishing Eng (Sec) Div. of Marikina & Muntinlupa
	Mary Annabelle C, Cabreros Lovern E. Cabug-os	Collaborative Desktop Publishing Fil (Sec) Div. of Marikina & Muntinlupa
Chair: Dr. Heidee F. Ferrer – CID Chief SDO Quezon City Member: Vicente Victorio -EPS English (SDO Manila) Christian Jay Ilagan EPS English (Caloocan)	Judy Sutaron Cynthia L. Abarquez	Collaborative Desktop Publishing Eng (Sec) Div. of Navotas & Parañaque
	Antonina M. Camata Maria Thessa C. Caño	Collaborative Desktop Publishing Fil (Sec) Div. of Navotas & Parañaque
	Blanca B. Cruz Marietta T. Dadufalza	Collaborative Desktop Publishing Eng. (Sec)



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

		Div. of Pasay & Pasig
	Donna Marie B. Daya Valerie M. De Guia	Collaborative Desktop Publishing Fil. (Sec) Div. of Pasay & Pasig
	Kathrina M. De Sena Aileen D. Dela Cruz	Collaborative Desktop Publishing Eng. (Sec) Div. of Taguig/Pateros & Quezon City
	Christopher M. Dua-ag Illeen C. Flores	Collaborative Desktop Publishing Fil. (Sec) Div. of Taguig/Pateros & Quezon City
	Romilyn A. Gadon Anameliza S. Gopez	Collaborative Desktop Publishing Eng. (Sec) Div. of San Juan & Valenzuela
	Richard Joshua O. Imperial Liz Kaye B. Lakindanum	Collaborative Desktop Publishing Fil. (Sec) Div. of San Juan & Valenzuela

TV SCRIPTWRITING AND BROADCASTING SECONDARY (English and Filipino)
Regional Chair: Maricar A. Bangit-EPS, CLMD

Proctors Chair/Member	Proctors	Category
Chair: Dr. Josefino C. Pogoy- Chief SDO San Juan Member: Janet Cajuguiran -EPS English (SDO Marikina) Nimfa Gabertan – EPS Filipino (Quezon City)	Ma. Teodora S. Lanuza John Jesus M. Laureta	TV Scriptwriting and Broadcasting Eng. (Sec) Div. of Caloocan & Las Piñas
	Ma. Lourdes E. Leal Ma. Teresa M. Luntaga	TV Scriptwriting and Broadcasting Fil (Sec) Div. of Caloocan & Las Piñas



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

	Joycelyn Luthgarde A. Luyun Maria Katrina P. Malicdem	TV Scriptwriting and Broadcasting Eng. (Sec) Div. of Makati & Malabon
	Reynalyn P. Matining Kathrina O. Obeña	TV Scriptwriting and Broadcasting Fil (Sec) Div. of Makati & Malabon
	Lovein S. Pagatpat Almira D. Picato	TV Scriptwriting and Broadcasting Eng. (Sec) Div. of Mandaluyong & Manila
	Jude M. Pillora Ma. Corazon A. Prias	TV Scriptwriting and Broadcasting Fil (Sec) Div. of Mandaluyong & Manila
	Danielle Joy. L. Pugay Maricar L. Puno	TV Scriptwriting and Broadcasting Eng (Sec) Div. of Marikina & Muntinlupa
	Leonardo B. Ramilo Anallene V. Ramos	TV Scriptwriting and Broadcasting Fil (Sec) Div. of Marikina & Muntinlupa
Chair: Ellery G. Quintia – Chief SDO Taguig City & Pateros Member: Rodrigo Morales-EPS English (SDO Paranaque) Imelda Boquiren - EPS English (SDO Pasay) Nancy C. Mabunga- Librarian II, CLMD	Kristine Q. Remoll Jenny C. Riozal	TV Scriptwriting and Broadcasting Eng (Sec) Div. of Navotas & Parañaque
	Ruby Jhayve C. Rodanilla Prezil M. Roldan	TV Scriptwriting and Broadcasting Fil (Sec) Div. of Navotas & Parañaque
	Evelyn A. Samson Marra Alyssa P. Santiago	TV Scriptwriting and Broadcasting Eng. (Sec) Div. of Pasay & Pasig
	Rosemarie B. Santos Rhan Jhet O. Sison	TV Scriptwriting and Broadcasting Fil. (Sec)



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

		Div. of Pasay & Pasig
	Rhea Rose B. Solangon Cherrie Lyn B. Tabudlong Kerwin Regis	TV Scriptwriting and Broadcasting Eng. (Sec) Div. of Taguig/Pateros & Quezon City
	Jhoana Mae O. Tapit Liesel C. Tiglao Jordan Fernandez	TV Scriptwriting and Broadcasting Fil. (Sec) Div. of Taguig/Pateros & Quezon City
	Mharie Fe D. Tubio Alfredo D. Verceles	TV Scriptwriting and Broadcasting Eng. (Sec) Div. of San Juan & Valenzuela
	Edwin C. Villareal Sandy Bañes	TV Scriptwriting and Broadcasting Fil. (Sec) Div. of San Juan & Valenzuela

ONLINE PUBLISHING SECONDARY (English and Filipino)

Regional Chair: Roland D. Montes

Proctors Chair/Member	Proctors	Category
Chair: Filmore Caballero Chief, SDO Valenzuela Member: Joselito Calios -EPS English, SDO Pasig	Rosel D. Ladaran Gracilda R. Talandato	Online Publishing Eng. (Sec) Div. of Caloocan & Las Piñas
Marnelli Tolentino- EPS English, SDO San Juan	Ricky Majarais Jerryjoy Serda	Online Publishing Fil (Sec) Div. of Caloocan & Las Piñas
Fidel Gonzales- Teaching Aid-CLMD	Mico Ivan A. Degala Reynaldo O. Baguio	Online Publishing Eng. (Sec) Div. of Makati & Malabon



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

	Loreta Gonzaga Shiena Gregana	Online Publishing Fil (Sec) Div. of Makati & Malabon
	Mylene P. Ferrer Melvin G. Evardone	Online Publishing Eng. (Sec) Div. of Mandaluyong & Manila
	Imelda Onte Erlinda Cunanan	Online Publishing Fil (Sec) Div. of Mandaluyong & Manila
	Liezel T. Espares Benvy Rose Dales	Online Publishing Eng (Sec) Div. of Marikina & Muntinlupa
	Mary Ann D. Agoto Ana Leah Sibaruten	Online Publishing Fil (Sec) Div. of Marikina & Muntinlupa
Chair: Filmore Caballero Member: Carmen Solayao –EPS English (SDO Muntinlupa)	Lilibeth D. Dellosa Amy Claire D. Vasquez	Online Publishing Eng (Sec) Div. of Navotas & Parañaque
	Ma. Fatima R. Soriano Grace Rubeh M. Catapang	Online Publishing Fil (Sec) Div. of Navotas & Parañaque
	Randie D. Pimentel Ashlee B. Magistrado	Online Publishing Eng. (Sec) Div. of Pasay & Pasig
	Aprilon E. Reubal Protacio P. Aydalla, Jr.	Online Publishing Fil. (Sec) Div. of Pasay & Pasig
	Berlyn V. Escalante Ana Maeh P. Domalaon	Online Publishing Eng. (Sec) Div. of Taguig/Pateros & Quezon City
	Maricris P. Tsai Daisy Cabuyoc	Online Publishing Fil. (Sec) Div. of Taguig/Pateros & Quezon City



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

	Delfin Laurio Cristina C. David	Online Publishing Eng. (Sec) Div. of San Juan & Valenzuela
	Francezka Evar A. Maravillas Jonalyn T. Brutus	Online Publishing Fil. (Sec) Div. of San Juan & Valenzuela

School / SDO ITO	Names
SDO ITO	Erick D. Comia John Carlo C. Caban
School	Names
CLUSTER 1 (NORTH DISTRICT)	
Epifanio Delos Santos Elem. School	Quirong, Harlene Juliana B.
Rafael Palma Elem. School	Morada, Beatriz O. Bernabe, Rachelle M.
Bernabe Elem. School	Indico, Ichie P. Liwanag, Maila I.
CLUSTER 2 (EAST DISTRICT)	
P. Burgos Elem. School	Pambid, Alexes Gerald C.
Padre Zamora Elem. School	Cabading, Anna Marie D.
Juan Sumulong Elem. School	Dilidili, Anna Melissa O.
CLUSTER 3 (EAST DISTRICT)	
Timoteo Paez Elem. School	Añano, Andres S.
Marcela Marcelo Elem. School	Longcop, Jetron B.
Apelo Cruz Elem. School	Capilitan, Chesa Fame G.
CLUSTER 4 (WEST DISTRICT)	
Jose Rizal Elem. School	Domingo, Mark Anthony G.
A. Bonifacio Elem. School	Ocampo, Marisol T.
Gotamco, Elem. School	Dave Matthew R. Palmero
CLUSTER 5 (WEST DISTRICT)	
P. Villanueva Elem. School	Lopez, Cyril N.
Philippine School for the Deaf	Alfon, Mary Maureen S.
Philippine National School for the Blind	Gaerlan, Mabel S.
CLUSTER 6 (SOUTH DISTRICT)	
Kalayaan Elem. School	Escobar, Darlene C.
Villamor Air Base Elem. School	Trampe, Alexander M.
Rivera Village Elem. School	Comia, Jane C. John David A. Juave
CLUSTER 7 (SOUTH DISTRICT)	
Maricaban Elem. School	Nollora, Vanessa T.
Don Carlos Village Elem. School	Angot, John Khen M. Bongat, Michille B.
Cuneta Elem. School	Vitancor, Kimberly J.



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

CLUSTER 8 (SECONDARY SCHOOLS)	
Pasay City South High School	Ireneo R. Castro Jr. Kristoffer C. Ilas
Kalayaan National High School	Sodusta, Jude B. Philip John Mick B. Sinlao
CLUSTER 9 (SECONDARY SCHOOLS)	
Pasay City National High School - Tramo	Pardiñas, Jorge B.
Pasay City West High School	Chinchilla, Jocelyn
Pasay City Science High School	Pimentel, Randie
CLUSTER 10 (SECONDARY SCHOOLS)	
Pasay City North High School - M. Dela Cruz High School	Felix, Mark Anthony C.
Pasay City East High School	Jose Mari F. Dilidili Wilson B. Pangan Diaz, Michael
President Corazon C. Aquino National High School	Biverly A. Teñoso



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Enclosure B.4 - TERMS OF REFERENCE

Committees	Functions and Responsibilities
1.Regional Proctor's Chair	a. Should <i>oversee</i> the over-all administration (distribution and retrieval of contest materials) throughout the duration of the contest or category assigned to him/her.
2.Regional Members	For Individual Categories a. Should <i>receive</i> the contest materials from the Regional Focal Persons b.Should <i>distribute</i> the contest materials to the room proctors assigned for the specific category d. Should <i>monitor</i> the on-going conduct of the contest. e. Should <i>receive</i> the contest materials from the room proctors at the designated RO Headquarters. f. Should <i>assist</i> the judges who will facilitate short orientation before the actual contest (especially photojournalism & copyreading). h. Should <i>inform</i> the RO focal persons for any concerns/queries that may arise during the conduct. For Group Categories a. Should <i>receive</i> the contest materials from the Regional Focal Persons b. Should <i>distribute</i> the contest materials to the room proctors assigned for the specific category c. Should monitor the on-going conduct of the contest. d. Should <i>receive</i> the contest materials from the room proctors at the designated RO Headquarters e. Should <i>inform</i> the RO focal persons for any concerns/queries that may arise during the conduct f. Should <i>facilitate</i> drawlots for Radio and TV Categories. g. Should supervise the conduct of Minipresscon for Collaborative & Desktop Publishing. g. Should <i>supervise</i> in the arrangement of participating teams according to their order of presentation in the designated



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

	room venues (holding area) and studio venue (contest venue) h. Should <i>supervise</i> in the entire duration of the contest/category assigned to him/her.
3.Room Proctors	a. Should <i>assist</i> the contestant in the designated contest room b. Should <i>assist</i> the judge in brief orientation with the contestants (if there any) c. Should <i>orient</i> the contestants on how to fill-in the information sheet attached to the answer sheet d. Should <i>receive</i> the contest materials to be given by the assigned RTWG Member e. Should <i>give</i> the fact sheet/contest material after accomplishing the information sheet. *NOTE: Do not accomplish the CTRL NO. in the information sheet and answer sheet.
4.SDO /ITO	a. Should be at the contest venue at 6:00 AM. b. Should clear the laptops from all stored documents except for the pre-recorded OBB and CBB and offline and editing software (Radio and TV) and for installed photoshop for image enhancement (Online). c. Should check for any other applications and pre-written documents or references therein (Collab). d. Should ensure to enlist the checked laptop.