



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY



Office of the Schools Division
Superintendent

APR 04 2024

MEMORANDUM

No. 099, s. 2024

**ADMINISTRATION OF THE EARLY LANGUAGE, LITERACY, AND NUMERACY
ASSESSMENT (ELLNA) FOR GRADE-3 LEARNERS OF PUBLIC SCHOOLS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
All Public Elementary School Heads/OICs
Administrative Officer V
All Others Concerned

1. In line with the DepEd Memorandum No. 016, s. 2024, titled **Administration of the Early Language, Literacy, and Numeracy Assessment, National Achievement Test for Grade 6, and National Achievement Test for Grade 12 for School Year 2023-2024**, the Division specifies the testing date based on the testing windows prescribed by the Bureau of Education Assessment for ELLNA as follows:

Assessment Program	Test Administration (Based on Testing Window)	Target Participants/Test-Takers	Test Booklet and Answer Sheet Allocation
ELLNA (Grade-3)	April 19, 2024	Census: Schools. Current Grade-3 Learners of SY 2023-2024	Answer Sheets=100% (Total number of examinees must be equal to the number of Answer Sheets allotted for your school. Photocopied AS is not allowed)

2. The Bureau of Education Assessment (BEA) allotted the number of test materials (TMs) to specific schools; thus, the Division instructed the concerned schools to check the actual number of enrolled Grade-3 learners and compare with the total number of Answer Sheets allotted for this purpose.

3. Schools with discrepancy or excess on the number of TM allocation, or those schools with currently enrolled Grade-3 learners but do not have TM allocation from BEA must report immediately the concern to *Dr. Zoren Pepito L. Gubalane* or *Ms. Chelo G. Rongavilla* of SDO-School Management Monitoring and Evaluation Section, at telephone no. 8829-2308 loc.122, before the testing date for appropriate action.

4. The release of the test materials is on April 18, 2024, 1:00 p.m. at the Schools Division Office. The school personnel or representative must present a valid company ID or signed authorization letter.

NUM-2024-099

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MUNT - 2597

5. Attached are the lists of Testing Centers with the assigned Room Supervisors or Room Examiners, and the list of Schools with test materials allocation.
6. Relative to this, a Division orientation for the School Testing Coordinators (STC) is scheduled on April 16, 2024. 1:00 p.m. at the Division Conference Room.
7. For information and compliance of all concerned.


EVANGELINE P. LADINES CESO V
Schools Division Superintendent

Enclosure: As stated
References: As stated
To be indicated in the Perpetual Index
under the following subjects:

TESTING ASSESSMENT ADMINISTRATION

ZPLG / DM / ADMINISTRATION OF THE EARLY LANGUAGE, LITERACY, AND NUMERACY ASSESSMENT (ELLNA) FOR GRADE-3
LEARNERS OF PUBLIC SCHOOLS

099 / April 1, 2024