



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY



Office of the Schools Division  
Superintendent

**MEMORANDUM**

No. 116, s. 2024

**LEARNER INFORMATION SYSTEM (LIS) END OF SCHOOL YEAR  
(EOSY) 2023-2024 UPDATING**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
OIC-Chief Education Supervisor, School Governance & Operations Division  
Public and Private Elementary and Secondary School Heads/OICs  
All Others Concerned

1. Attached is DepEd Memorandum from the Office of the Director of Planning Service, dated April 8, 2024, on the above-captioned subject, the contents of which are self-explanatory, for the information and compliance of all concerned.
2. Based on **DepEd Order No. 27, s. 2019** titled, **Guidelines for the Annual Gathering of Data/Information Requirements and Validation Processes**, one of the most important data-gathering tasks that must be completed each year by all basic education institutions across the country is updating the Learner Information System (LIS) following the End of School Year (EOSY). In addition to being essential for computing pertinent performance indicators, the data gathered and produced during this update are crucial for monitoring learners' academic progress and promotion status.
3. The EOSY Updating facility will be opened from **April 8, 2024, to July 28, 2024**. In relation to this, all private schools and State/Local Universities and Colleges (SUCs/LUCs) that provide basic education must plan accordingly. As soon as the promotional status and other required data for the EOSY updating are already available within the specified dates and do not interfere with the teachers' non-negotiable one-month vacation, public elementary and secondary schools may begin operations.
4. All public and private schools, including SUCs and LUCs, are urged to make sure the data reported in the EOSY update are accurate and correct in order to preserve data quality and reduce data problems.
5. For any clarifications, please do not hesitate to contact the Planning and Research Section of SDO Muntinlupa through the email address [planning.sdomuntinlupa@deped.gov.ph](mailto:planning.sdomuntinlupa@deped.gov.ph).

NUM-2024-116



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Republic of the Philippines  
**Department of Education**  
PLANNING SERVICE

Office of the Director

**MEMORANDUM**

**FOR:** **MINISTER, BASIC, HIGHER AND TECHNICAL  
EDUCATION, BARMM  
REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS  
REGIONAL PLANNING OFFICERS  
DIVISION PLANNING OFFICERS  
PUBLIC AND PRIVATE ELEMENTARY AND SECONDARY  
SCHOOL HEADS  
ALL OTHERS CONCERNED**

**FROM:** **NOLASCO A. MEMPIN**  
Undersecretary for Administration

**NOEL T. BALUYAN**  
Assistant Secretary for Administration  
Officer-in-Charge  
Planning Service

**SUBJECT:** **LEARNER INFORMATION SYSTEM (LIS) END OF SCHOOL  
YEAR (EOSY) 2023-2024 UPDATING**

**DATE:** 08 April 2024

The End of School Year (EOSY) updating in the Learner Information System (LIS) is one of the crucial data collection activities and responsibilities that annually done and comply with by all schools offering basic education nationwide as stipulated in **DepEd Order No. 27, s. 2019** titled: **Guidelines on the Yearly Collection of Data/Information Requirements and Validation Processes**. The data collected and generated in this updating are vital in tracking the academic performance and promotional status of learners, as well as in computing relevant performance indicators.

In this regard, all private schools and State/Local Universities and Colleges (SUCs/LUCs) offering basic education shall be guided accordingly that the EOSY Updating facility will be opened from **08 April 2024** to **28 July 2024**. While public elementary and secondary schools may start once the promotional status and other necessary data for the EOSY updating are already available within the said timelines and not compromising the one month non-negotiable vacation of teachers.

Likewise, all public and private schools, including SUCs/LUCs are reminded to ensure that the data reported in the EOSY updating are correct and accurate to maintain data quality and minimize data issues.

For any clarifications, please do not hesitate to contact the through their email address **[ps.emisd@deped.gov.ph](mailto:ps.emisd@deped.gov.ph)**.

Immediate dissemination of this Memorandum is desired.





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6. Immediate dissemination of, and strict compliance with this Memorandum is desired.

  
**EVANGELINE P. LADINES CESO V**  
Schools Division Superintendent

Enclosure: none  
References: as stated  
To be indicated in the Perpetual Index  
under the following subjects:

EOSY  
SCHOOL  
LIS

JDN/DM/ LEARNER INFORMATION SYSTEM (LIS) END OF SCHOOL YEAR (EOSY) 2023-2024 UPDATING  
\_\_\_\_\_ / April 12, 2024



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