



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

APR 19 2024

**MEMORANDUM**  
**No. 122, s. 2024**

**SUBMISSION OF SCHOOL-BASED FEEDING PROGRAM (SBFP)  
REPORTS FOR SY 2023-2024**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
OIC Chief Education Supervisor, School Governance & Operations Division  
Public Elementary School Heads/OICs  
Administrative Officer V  
All Others Concerned

1. In line with the implementing guidelines for School-Based Feeding Program (SBFP), all 20 public school SBFP implementers shall submit the corresponding reports as follows:

- a. SBFP Form 7 - Program Terminal Report (PTR) NFP
- b. SBFP Form 2 (2021)- Endline Nutritional Status Report
- c. SBFP Form1 (Annex E) – Consolidated Milk Consent

2. The deadline of the submission of the said reports shall be on or before April 26, 2024 to Mrs. Ma. Teresa S. Indap RN, Division SBFP Focal Person @ 2<sup>nd</sup> Floor, School Health & Nutrition Unit.

2. Immediate and wide dissemination of this Memorandum is desired.

**EVANGELINE P. LADINES CESO V**  
Schools Division Superintendent

Encl: As stated  
Reference: As stated  
To be indicated in the Perpetual Index  
Under the following subjects

NUTRITION

MTOSI/Submission of School-Based Feeding Program (SBFP) for SY 2023-2024  
122 4/18/2024

NUM-2024-122



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