Office of the Schools Division Superintendent

APRIL 22, 2024

MEMORANDUM
No. _128_ s. 2023

2024 MONITORING OF DEPED COMPUTERIZATION PROGRAM (DCP), TECHNICAL ASSISTANCE FOR E – LIBRARY AND OTHER ICT PROJECTS

To: Assistant Schools Division Superintendent
        Chief Education Supervisor, Curriculum Implementation Division
        Chief Education Supervisor, School Governance and Operations Division
        All Public Elementary and Secondary School Heads/OICs
        Administrative Officer V
        All Others Concerned

1.   Attached is OUA Memorandum 00-0322-0196, s. 2022 dated March 25, 2022, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned:

2.   The SDO ICT Team will visit all schools to:
        a. Monitor the utilization of the DCP Packages and Tablets;
        b. Check the Computer Laboratories facilities, computers and internet connections.
        c. Validate actual utilization of DCP Packages, the school's internet connection; list of Office 365 Accounts of teaching and non-teaching personnel and learners.
        d. Provide Technical Assistance to School Internet Connections, Computer packages, E-Library and Kiosks for CSM
        e. Check and Validate Client Satisfactory Survey Results for the First Quarter, Year 2024.

3.   Immediate dissemination and strict compliance of the Memorandum is desired.

VIOLETA M. GONZALES CESO V
Assistant Schools Division Superintendent
Officer – In Charge
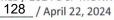Officer of the Schools Division Superintendent

Encl.: As stated
References: none
To be indicated in the Perpetual Index
        Under the following subjects:
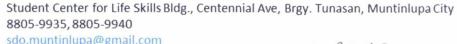   SCHOOLS   MONITORING
MLB / 2024 DCP MONITORING
_128_ / April 22, 2024

NUM-2024-128

Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
8805-9935, 8805-9940
sdo.muntinlupa@gmail.com
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SCHEDULE OF MONITORING (2nd Quarter)

SDO ICT TEAM (May L. Borjal / Irvin Kiel Bacuno / Wilfred Aman / Reynante Benito)

Date	School	Time
May 9, 2024	Sucat Elementary School Zone 4 Sucat Elementary School Zone 3 Cupang Elementary School Annex Bagong Silang Elementary School	9:00 – 5:00
May 10, 2024	Sucat Elementary School Buli Elementary School Muntinlupa Business High School Sucat Muntinlupa Business High School Main	9:00 – 5:00
May 13, 2024	Filinvest Alabang Elementary School Cupang Elementary School Main Cupang Senior High School Alabang Elementary School	9:00 – 5:00
May 14, 2024	Pedro E. Diaz High School Bayanan Elementary School Main Bayanan Elementary School Unit I F. De Mesa Elementary School	9:00 – 5:00
May 2, 2024	Itaas Elementary School Soldiers Hills Elementary School Putatan Elementary School Lakeview Integrated School	9:00 – 5:00
May 7, 2024	Muntinlupa Elementary School Tunasan National High School Muntinlupa Science High School Tunasan Elementary School	9:00 – 5:00
May 8, 2024	Victoria Homes Elementary School Poblacion Elementary School Muntinlupa National High School Poblacion National High School	9:00 – 5:00

SCHEDULE OF MONITORING (3rd Quarter)

SDO ICT TEAM (May L. Borjal / Irvin Kiel Bacuno / Wilfred Aman / Reynante Benito)

Date	School	Time
August 16, 2024	Sucat Elementary School Zone 4 Sucat Elementary School Zone 3 Cupang Elementary School Annex Bagong Silang Elementary School	9:00 – 5:00
August 20, 2024	Sucat Elementary School Buli Elementary School Muntinlupa Business High School Sucat Muntinlupa Business High School Main	9:00 – 5:00
August 22, 2024	Filinvest Alabang Elementary School Cupang Elementary School Main Cupang Senior High School Alabang Elementary School	9:00 – 5:00
August 23, 2024	Pedro E. Diaz High School Bayanan Elementary School Main Bayanan Elementary School Unit I F. De Mesa Elementary School	9:00 – 5:00
August 26, 2024	Itaas Elementary School Soldiers Hills Elementary School Putatan Elementary School Lakeview Integrated School	9:00 – 5:00
August 27, 2024	Muntinlupa Elementary School Tunasan National High School Muntinlupa Science High School Tunasan Elementary School	9:00 – 5:00
August 28, 2024	Victoria Homes Elementary School Poblacion Elementary School Muntinlupa National High School Poblacion National High School	9:00 – 5:00

SCHEDULE OF MONITORING (4th Quarter)

SDO ICT TEAM (May L. Borjal / Irvin Kiel Bacuno / Wilfred Aman / Reynante Benito)

Date	School	Time
November 19, 2024	Sucat Elementary School Zone 4 Sucat Elementary School Zone 3 Cupang Elementary School Annex Bagong Silang Elementary School	9:00 – 5:00
November 20, 2024	Sucat Elementary School Buli Elementary School Muntinlupa Business High School Sucat Muntinlupa Business High School Main	9:00 – 5:00
November 21, 2024	Filinvest Alabang Elementary School Cupang Elementary School Main Cupang Senior High School Alabang Elementary School	9:00 – 5:00
November 25, 2024	Pedro E. Diaz High School Bayanan Elementary School Main Bayanan Elementary School Unit I F. De Mesa Elementary School	9:00 – 5:00
November 26, 2024	Itaas Elementary School Soldiers Hills Elementary School Putatan Elementary School Lakeview Integrated School	9:00 – 5:00
November 27, 2024	Muntinlupa Elementary School Tunasan National High School Muntinlupa Science High School Tunasan Elementary School	9:00 – 5:00
Noevmber 28, 2024	Victoria Homes Elementary School Poblacion Elementary School Muntinlupa National High School Poblacion National High School	9:00 – 5:00

Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
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OUA MEMO 00-0322-0196
MEMORANDUM
25 March 2022

2 9 MAR 2022

For: **Regional Directors**
Schools Division Superintendents
Regional and Division Supply Officers
Regional and Division IT Officers
All Others Concerned

Subject: **MONITORING OF**
DEPED COMPUTERIZATION PROGRAM (DCP)

The Office of the Undersecretary for Administration (OUA) informs all concerned that the Information and Communications Technology Service-Technology Infrastructure Division (ICTS-TID) and Administrative Service-Asset Management Division (AS-AMD) are scheduled to resume the monitoring activities for DCP FY2018 (which was stopped due to the COVID-19 pandemic), and DCP 2019 to DCP 2020 including the laptop packages procured under Bayanihan Act 2.

The DCP monitoring teams composed of ICTS-TID and AS-AMD personnel shall monitor at least 10% of the total schools under the Schools Division Office:

a. monitor the delivered packages;
b. validate Delivery Receipts (DR) and Inspection and Acceptance Report (IAR);
c. retrieve Property Transfer Reports (PTR) from DepEd Regional Office, Schools Division Office (SDO), and schools;
d. validate actual utilization of DCP Packages;
e. validate proposals for maintenance plan and preventive maintenance;
f. validate mode of disposal of DCP packages:
g. verify reporting procedures and warranty claim protocol.

Office of the Undersecretary for Administration (OUA)
[Administrative Service (AS), Information and Communications Technology Service (ICTS),
Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support
Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

Department of Education, Central Office, Meralco Avenue, Pasig City
Rm 519, Mabini Bldg.; Mobile: +639260320762; Tel: (+632) 86337203, (+632) 86376207
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo

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of Major Programs

Likewise, the DCP monitoring team will also visit and determine which schools:

a. have never been a recipient of DCP packages;
b. have computers destroyed by calamity;
c. are a recipient of older than DCP 2018 packages to rationalize the prioritization of allocation for DCP 2023-2025.

The Division ITOs shall prepare the list schools to be monitored. Regional and Division ITOs, as well as the Supply Officer and Curriculum Implementation Division (CID) are requested to join and be present at the said monitoring activities.

Attached is the schedule of travel for your information and guidance.

For questions/clarifications on this matter, please contact Engr Ofelia L. Algo, Information Technology Officer III, Chief-Technology Infrastructure Division at Tel. No. +632 8633 2363, Mob. +63 908 878 2413, or email at ofelia.algo @deped.gov.ph .

Thank you.

ALAIN DEL B. PASCUA
Undersecretary

OUAD00-0322-0 196
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Republic of the Philippines
Department of Education
INFORMATION AND COMMUNICATIONS TECHNOLOGY SERVICE
TECHNOLOGY INFRASTRUCTURE DIVISION
Pasig City, Philippines

DepEd Computerization Program (DCP)
Monitoring Report

Name of School:_____

Address:_____

School ID:_____ District Office:_____ School Year:_____

Date:_____ Contact Number of School: _____

Name of Principal:_____ Contact Number: _____

Address:_____ No of Years as Principal:_____

Name of ICT Coordinator: _____ No. of Years as ICT Coordinator: _____

Baccaluareate Degree:_____

I. PROFILE OF SCHOOL

SCHOOL DATA	KINDER	GRADE 1	GRADE II	GRADE III	GRADE IV	GRADE V	GRADE VI	JHS	SHS
Number of Registered Learners									
Number of Teachers									
Number of Sections									
Number of Classrooms									
Number of Non- Teaching Personnel									

II. INSTALLATION STATUS

DCP Batch No. or DCP Package	Installed	Not Installed	Remarks

If the package is still in the box, please state the batch no. and the reason below:

Reason:
_____
_____
_____
_____

If the package is still in the box, please state the batch no. and the reason below:

FY	DCP Batch No. or DCP Package	No. of Package	Delivery Receipt		Property Transfer Report		Inspection Acceptance Report		STATUS						Remarks
										DEFECTIVE					
			Number	Date	Number	Date	Number	Date	Working	No. of Units for repair	No. of Units for replacement	No. of Units Unrepairable	Stolen		

Batch 35-36 block

QUANTITY	BATCH 35-36
	Host PC
	UPS
	AVR
	Projector
	Laptop
	Speaker
	External Hard Drive
	Printer

Stolen:
a. Is it already reported (Y / N)?
b. If yes, please state the date reported:
c. If no, please state the reason:

Batch 40 block

QUANTITY	BATCH 40
	Laptop
	Interactive Projector
	Multimedia Speaker

Stolen:
a. Is it already reported (Y / N)?
b. If yes, please state the date reported:
c. If no, please state the reason:

Batch 42 block

QUANTITY	BATCH 42
	Host PC
	Tablet PC
	Laptop
	Charging Cart
	UPS
	ATC TV
	Printer
	Wireless Router

Stolen:
a. Is it already reported (Y / N)?
b. If yes, please state the date reported:
c. If no, please state the reason:

QUANTITY	BATCH 02
	Host PC
	Laptop
	UPS
	KTC TV
	Printer
	Wireless Router

a. Is it already reported (Y/N)?

b. If yes, please state the date reported:

c. If no, please state the reason:

QUANTITY	BATCH 03
	Host Mini PC
	Wireless Router
	UPS
	Printer
	KTC TV

a. Is it already reported (Y/N)?

b. If yes, please state the date reported:

c. If no, please state the reason:

QUANTITY	2018-01
	2 in 1 Tablet PC
	Laptop
	Charging Cart
	Wireless Router

a. Is it already reported (Y/N)?

b. If yes, please state the date reported:

c. If no, please state the reason:

QUANTITY	2018-02
	Desktop
	Wireless Router
	ACR
	Printer
	TV

a. Is it already reported (Y/N)?

b. If yes, please state the date reported:

c. If no, please state the reason:

QUANTITY	2019-01
	2 in 1 Tablet
	Laptop
	Smart TV
	Wireless Router
	Charging Cart
	3 in 1 Multifunction Inkjet Printer

a. Is it already reported (Y/N)?

b. If yes, please state the date reported:

c. If no, please state the reason:

QUANTITY	2019-02
	Host Laptop
	Laptop
	Smart TV
	Wireless Router
	Charging Cart
	3 in 1 Multifunction Inkjet Printer

a. Is it already reported (Y/N)?

b. If yes, please state the date reported:

c. If no, please state the reason:

QUANTITY	2019-03
	2 in 1 Tablet
	Laptop
	Wireless Router
	Charging Cart

a. Is it already reported (Y/N)?

b. If yes, please state the date reported:

c. If no, please state the reason:

QUANTITY	2020
	Laptop
	Smart TV
	Lapel

a. Is it already reported (Y/N)?

b. If yes, please state the date reported:

c. If no, please state the reason:

												a. Is it already reported (Y / N)?
	QUANTITY	2021										b. If yes, please state the date reported:
		Laptop										
		Hard Drive										c. If no, please state the reason:
	Others please specify:											a. Is it already reported (Y / N)?
												b. If yes, please state the date reported:
												c. If no, please state the reason:

The Effectiveness of DCP Packages In Teaching and Learning
Write T if the statement is True, and F if the statement is False
Teacher's perception of ICT integration in teaching

	I feel confident learning new computer skills.
	I find it easier to teach by using ICT.
	I am aware of the great opportunities that ICT offers for effective teaching.
	I think that ICT supported teaching makes learning more effective.
	The use of ICT helps teachers to improve teaching with more updated materials.
	I think the use of ICT improves the quality of teaching.
	I think the use of ICT helps to prepare teaching resources and materials.

	The use of ICT enables the students to be more active and engaging in the lesson
	I have more time to cater to students' need if ICT is used in teaching
	I can still have an effective teaching without the use of ICT.
	I think the use of ICT in teaching is a waste of time.
	I am confident that my students learn best without the help of ICT.
	The classroom management is out of control if ICT is used in teaching.
	Students' pay less attention when ICT is used in teaching.

Effectiveness of ICT integration for student's learning

	ICT allows students' to be more creative and imaginative.
	The use of ICT helps students to find related knowledge and information for learning.
	The use of ICT encourages students to communicate more with their classmates.
	The use of ICT increases students' confidence to participate actively in the class.
	I think the use of ICT helps to broaden students' knowledge paradigm.

	The students are more behaved and under control
	The use of ICT enables students to express their ideas and thoughts better.
	The use of ICT promotes active and engaging lesson
	students learn more effectively with the use of
	I think the use of ICT helps to improve students' ability

Attested by:

_____
Regional ITO

_____
Division ITO

_____
Supply Officer

_____
Curriculum Implementation Division

_____
ICT Coordinator

_____
Property Custodian

_____
School Head