



Project No. 2024-005

Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

INVITATION TO BID FOR THE PROCUREMENT OF MEALS FOR THE SCHOOL-BASED TRAINING ON THE MATATAG CURRICULUM

- The **Schools Division Office-Muntinlupa City**, through the **Republic Act No. 11975- Fiscal Year (FY) 2024 General Appropriations Act as the Allotment Order (GAAAO) dated January 2, 2024 with Sub-Allotment Release Order (Sub-ARO) No. NCR-24-04-234**, intends to apply the sum of **Two Million Seven Hundred Eighteen Thousand Pesos (PhP2,718,000.00)** being the ABC payments under the contract for the **Procurement of Meals for the School-Based Training on the MATATAG Curriculum/Project No. 2024-005**. Bids received in excess of the ABC shall be automatically rejected at the bid opening.

Lot No.	Project Description	Name of School/s	ABC (PhP)	Contract Duration
1	District 1 Meals for the School-Based Training on the MATATAG Curriculum	164 pax for Muntinlupa Elementary School	₱ 492,000.00	5 CD
		257 pax for Tunasan National High School	₱ 771,000.00	
		Sub-Total	₱ 1,263,000.00	
2	District 2 Meals for the School-Based Training on the MATATAG Curriculum	239 pax for Alabang Elementary School	₱ 717,000.00	5 CD
		246 pax for Sucat Senior High School	₱ 738,000.00	
		Sub-Total	₱ 1,455,000.00	
TOTAL			₱ 2,718,000.00	

- The **Schools Division Office-Muntinlupa City** now invites bids for the above Procurement Project Delivery of the Goods which is required by **July 22, 2024 to July 26, 2024**. Bidders should have completed, within 5 years from the date of the submission and receipt of bids, a contract similar to the project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
- Bidding will be conducted through open competitive bidding procedure using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations which grants similar rights or privileges to Filipino citizens, pursuant to RA No.5183.



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
8805-9935, 8805-9940



sdo.muntinlupa@gmail.com



deped-muntinlupa.com

4. Prospective bidders may obtain further information from the **Schools Division Office-Muntinlupa City** and inspect the Bidding Documents at the address given below from **8:00 am – 5:00 pm**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **June 21, 2024**, from the **BAC Secretariat at the Student Center for Life Skills (SCLS) Building, Centennial Avenue, Laguerta, Tunasan, Muntinlupa** and the **website of the Procuring Entity** and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (₱5,000.00)**. The Procuring entity shall allow the bidder to present its proof of payment for the fees **in person**.

The Schedule and Venue of the procuring activities are as follows:

Activity	Date	Venue
Posting	June 21-28, 2024	PhilGEPS Procuring Entity's Website
Issuance of Bidding Documents	June 21, 2024 – July 11, 2024 (8:00 am to 5:00 pm – Regular Office Hours)	Schools Division Office Muntinlupa City or thru the official email of SDO- Muntinlupa BAC
Pre-Bid Conference	June 29, 2024, Saturday, 10:00 am	Invitation shall be sent by the BAC Secretariat-to the email address of the bidders
Submission and Opening of Bids	July 12, 2024, Friday, 10:00 am	Schools Division Office Muntinlupa City- (SCLS Bldg. 4th floor Activity Center)

6. The **Schools Division Office-Muntinlupa City** will hold a Pre-Bid Conference¹ on **June 29, 2024, Saturday, 10:00 am** via **online**, which shall be open to prospective bidders. Prospective Bidders shall obtain the Microsoft Teams ID from the authorized personnel of SDO-Muntinlupa City Bids and Awards Committee Secretariat.
7. Bids (in printed copies) must be duly received by the BAC Secretariat through manual submission to the office address as indicated below, or thru any courier on or before **July 12, 2024, Friday, 10:00 am**. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a pre-bid conference.

9. Bid opening (face-to-face) shall be on **July 12, 2024, Friday, 10:00 am** at **Schools Division Office-Muntinlupa City, (SCLS) Bldg. 4th floor Activity Center), Centennial Ave., Laguerta, Tunasan, Muntinlupa**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. Awarding is per lot basis. Bidders can purchase bid documents for both lots, but only one lot will be awarded if their bid is the lowest for both lots. A single service/catering provider for both lots is not allowed.
11. The **Schools Division Office-Muntinlupa City** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. The payment shall be made promptly by the Procuring Entity, but in no case later than fifteen (15) working days after receipt of Cash Crediting by the Department of Budget and Management
13. For further information, please refer to:

Ms. Phoebe R. Arroyo
BAC Secretariat-Chair
SDO Muntinlupa City
Centennial Avenue, Laguerta, Tunasan, Muntinlupa City
(02) 8829-2308 loc. 120
sdomuntinlupabacsec@gmail.com

Ms. Lourdes V. Rodilla
BAC Secretariat-Member
SDO Muntinlupa City
Centennial Avenue, Laguerta, Tunasan, Muntinlupa City
(02) 8829-2308 loc. 129
sdomuntinlupabacsec@gmail.com

Mr. Joseph D. Nilo
BAC Secretariat-Member
SDO Muntinlupa City
Centennial Avenue, Laguerta, Tunasan, Muntinlupa City
(02) 8829-2308 loc. 120
sdomuntinlupabacsec@gmail.com

14. You may visit the website: <http://deped-muntinlupa.com> for the downloading of the Bidding Documents.


MADLINE ANN L. DIAZ
BAC Vice Chair

June 21, 2024



PURCHASE REQUEST
 Department of Education
 National Capital Region
 DepEd - Muntinlupa City

Entity Name: **SDO - CITY OF MUNTINLUPA**

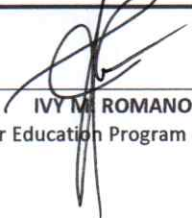
Fund Cluster: **01-101101-Regular Agency Fund**


Stock/ Property No.		Unit	Item Description	Quantity	Unit Cost	Total Cost
			PR No.: <u>PR-PB-2024-06-0001</u> Responsibility Center Code: <u>70010813008</u>	Date: <u>06/13/24</u>		
			LOT 1 - District 1 Meals for the School-Based Training on the MATATAG Curriculum			
		pax	22-Jul-24	421	₱ 600.00	₱ 252,600.00
			BREAKFAST			
			Fried Egg			
			Longanisa (2)			
			Fried Tinapa with tomato			
			Rice / Coffee / Tea / Milo			
			Dessert			
			AM SNACK			
			Ensaymada			
			Juice			
			LUNCH			
			Sinigang Fish			
			Fried Lumpia			
			Inihaw na Liempo			
			Rice			
			Dessert			
			PM SNACK			
			Arroz Caldo			
			Puto			
			Juice			
		pax	23-Jul-24	421	₱ 600.00	₱ 252,600.00
			BREAKFAST			
			Eggplant Omelet			
			Beef Tapa			
			Fried Tuyo (tomatoes)			
			Rice			
			Dessert			
			AM SNACK			
			Club House Sandwich			
			Juice			
			LUNCH			
			Denengdeng			
			Inihaw na Fish			
			Porkchop			
			Rice			
			Dessert			

Purpose: Meals for the "School-Based Training on the MATATAG Curriculum"

Source of Fund: *Sub-ARO: NCR-24-04-234*

For Public Bidding

Requested by:
 Signature : 
 Printed Name : **IVY M. ROMANO**
 Designation : Senior Education Program Specialist

Approved by:

VIOLETA M. GONZALES
 Assistant Schools Division Superintendent
 Officer-In-Charge
 Office of the Schools Division Superintendent



PURCHASE REQUEST
 Department of Education
 National Capital Region
 DepEd - Muntinlupa City

Entity Name: **SDO - CITY OF MUNTINLUPA**

Fund Cluster: **01-101101-Regular Agency Fund**

		PR No.: PR-PB-2024-06-0001	Date: 06/13/24		
		Responsibility Center Code: 70010813008			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		PM SNACK			
		Chicken Sandwich			
		Juice			
	pax	24-Jul-24	421	₱ 600.00	₱ 252,600.00
		BREAKFAST			
		Corned Beef			
		Fried Egg			
		Tocino			
		Rice			
		Dessert			
		Coffee/ Tea/ Milo			
		AM SNACK			
		Empanada			
		Juice			
		LUNCH			
		Pork Sinigang			
		Shrimp Halabos			
		Chili Eggplant			
		Rice			
		Dessert			
		PM SNACK			
		Puto			
		Kutsinta			
		Sapin-Sapin			
		Biko			
	pax	25-Jul-24	421	₱ 600.00	₱ 252,600.00
		BREAKFAST			
		Picadillo			
		Boiled Egg			
		Hotdog			
		Rice			
		Coffee/ Tea/ Milo			
		Dessert			

Purpose: Meals for the "School-Based Training on the MATATAG Curriculum"

Source of Fund: *Sub-ARO: NCR-24-04-234*

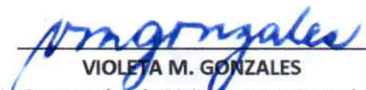
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 Designation :


IVY M. ROMANO
 Senior Education Program Specialist


VIOLETA M. GONZALES
 Assistant Schools Division Superintendent
 Officer-In-Charge
 Office of the Schools Division Superintendent



PURCHASE REQUEST
 Department of Education
 National Capital Region
 DepEd - Muntinlupa City

Entity Name: **SDO - CITY OF MUNTINLUPA**

Fund Cluster: **01-101101-Regular Agency Fund**

		PR No.: PR-PB-2024-06-0001	Date: 06/13/24		
		Responsibility Center Code: 70010813008			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		AM SNACK			
		Pansit Bihon			
		Cake			
		Juice			
		LUNCH			
		Pakbet			
		Fried Chicken			
		Pork Adobo			
		Rice			
		Dessert			
		PM SNACK			
		Clubhouse Sandwich			
		Juice			
	pax	26-Jul-24	421	₱ 600.00	₱ 252,600.00
		BREAKFAST			
		Fried Egg			
		Longanisa (2)			
		Fried Tinapa with tomato			
		Rice / Coffee / Tea / Milo			
		Dessert			
		AM SNACK			
		Empanada			
		Juice			
		LUNCH			
		Sinigang Fish			
		Fried Lumpia			
		Inihaw na Liempo			
		Rice			
		Dessert			
		PM SNACK			
		Club House Sandwich			
		Juice			
		Inclusions:			
		*Set-up with specific motif (Table and Chairs for Breakfast and Lunch)			
		*With Dinner for July 22,24 and 26, 2024 (Good for 60 pax)			
		*With Unlimited Coffee and candies			
		*Unlimited water with a dispenser available at the venue			
		Venue: 164 pax for Muntinlupa Elementary School and 257 pax for Tunasan National High School			
TOTAL LOT 1					₱ 1,263,000.00

Purpose: Meals for the "School-Based Training on the MATATAG Curriculum"


Source of Fund: Sub-ARO: NCR-24-04-234


For Public Bidding

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 Designation :


IVY M. ROMANO
 Senior Education Program Specialist


VIOLETA M. GONZALES CESO VI
 Assistant Schools Division Superintendent
 Officer-In-Charge
 Office of the Schools Division Superintendent



PURCHASE REQUEST
 Department of Education
 National Capital Region
 DepEd - Muntinlupa City

Entity Name: **SDO - CITY OF MUNTINLUPA**

Fund Cluster: **01-101101-Regular Agency Fund**

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		PR No.: PR-PB-2024-06-0001 Responsibility Center Code: 70010813008	Date: 06/13/24		
		LOT 2 - District 2 Meals for the School-Based Training on the MATATAG Curriculum			
	pax	22-Jul-24	485	₱ 600.00	₱ 291,000.00
		BREAKFAST			
		Fried Egg			
		Longanisa (2)			
		Fried Tinapa with tomato			
		Rice			
		Coffee / Tea / Milo			
		Dessert			
		AM SNACK			
		Ensaymada			
		Juice			
		LUNCH			
		Chicken Humba			
		Fish Fillet			
		Stir Fry Sayote			
		Rice			
		Dessert			
		Chicken Corn soup			
		PM SNACK			
		Spaghetti with Toasted bread			
		Juice			
	pax	23-Jul-24	485	₱ 600.00	₱ 291,000.00
		BREAKFAST			
		Sunny Side up Egg			
		Longanisa			
		Dried Fish			
		Rice			
		Coffee/ Tea/ Milo			
		Dessert			
		AM SNACK			
		Pancit Canton with Native cakes			
		Juice			

Purpose: **Meals for the "School-Based Training on the MATATAG Curriculum"**

Source of Fund: **Sub-ARO: NCR-24-04-234**

For Public Bidding

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 Signature : _____
 Printed Name : **IVY M. ROMANO**
 Designation : **Senior Education Program Specialist**

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 Printed Name : **VIOLETA M. GONZALES**
 Designation : **Assistant Schools Division Superintendent
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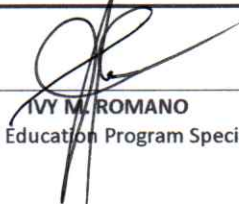
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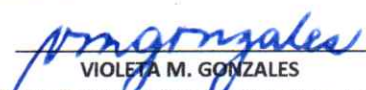
		PR No.: <u>PR-PB-2024-06-0001</u>	Date: <u>06/13/24</u>		
		Responsibility Center Code: <u>70010813008</u>			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		LUNCH			
		Pork Steak			
		Fried Fish			
		Chopsuey			
		Rice			
		Eggdrop Soup			
		Dessert			
		PM SNACK			
		Pancit Bihon with Banana Que			
		Juice			
	pax	24-Jul-24	485	₱ 600.00	₱ 291,000.00
		BREAKFAST			
		Hard Boiled Egg			
		Tinapa			
		Tocino			
		Rice			
		Coffee/ Tea/ Milo			
		Dessert			
		AM SNACK			
		Sandwich with Chips			
		Juice			
		LUNCH			
		Beef Teriyaki			
		Chicken Fillet			
		Bean sprout with tofu			
		Rice			
		Cream of Mushroom			
		Dessert			
		PM SNACK			
		Puto			
		Kutsinta			
		Sapin-Sapin			
		Biko			

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	pax	25-Jul-24		485	₱ 600.00	₱ 291,000.00
		BREAKFAST				
		Eggplant Omelet				
		Beef Tapa				
		Fried Tuyo (tomatoes)				
		Rice				
		Dessert				
		AM SNACK				
		Arroz Caldo				
		Puto				
		Juice				
		LUNCH				
		Sinigang Fish				
		Fried Lumpia				
		Inihaw na Liempo				
		Rice				
		Dessert				
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		Juice				
	pax	26-Jul-24		485	₱ 600.00	₱ 291,000.00
		BREAKFAST				
		Picadillo				
		Boiled Egg				
		Hotdog				
		Rice				
		Coffee/ Tea/ Milo				
		Dessert				
		AM SNACK				
		Pancit Canton with Native cakes				
		Juice				
		LUNCH				
		Denengdeng				
		Inihaw na Fish				
		Porkchop				
		Rice				
		Dessert				

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