



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

JUN 05 2024

**MEMORANDUM**

No. 171, s. 2024

**MEMORANDUM CIRCULAR NO. 48 ON THE IMPLEMENTATION OF LOW-COST  
ENERGY EFFICIENCY AND CONSERVATION MEASURES**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
OIC-Chief Education Supervisor, School Governance and Operations Division  
Public Elementary and Secondary School Heads/OICs  
All Others Concerned

1. Attached is OM-OASOPS No. 2024-100, dated May 21, 2024, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.

2. This Office hereby directs all concerned units and public schools to adopt and immediately implement low-cost energy efficiency conservation (EEC) measures in compliance to the second item of paragraph five of the said Memorandum Circular, to wit:

*"Adopt and immediately implement low-cost (EEC) measures, such as but not limited to: (a) rationalizing the use of power during peak demand hours; (b) maintaining ambient temperature of 24°C in airconditioned spaces; (c) turning off unused lights and air-conditioning units; and (d) activating sleep settings on all office equipment."*

3. Immediate and wide dissemination of, and compliance to this Memorandum is desired.

  
**VIOLETA M. GONZALES**

Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

Enclosure: As stated

References: None

To be indicated in the Perpetual Index  
under the following subjects:

POLICY                      RULES AND REGULATIONS                      SCHOOLS

KSJT / MEMORANDUM CIRCULAR NO. 48 ON THE IMPLEMENTATION OF LOW-COST ENERGY EFFICIENCY AND  
CONSERVATION MEASURES

171 / JUNE 4, 2024

NUM-2024-171



 Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,  
Muntinlupa City  
 (02) 8805 - 9935, (02) 8805 - 9940  
 sdo.muntinlupa@gmail.com





RECEIVED BY:  
MARLON A. SALONGA  
SDO Muntinlupa <sdo.muntinlupa@gmail.com>

## Fwd: [OASOPS-2024-100] Memorandum Circular No. 48 on the Implementation of Low-Cost Energy Efficiency and Conservation Measures

2 messages

DepEd National Capital Region <ncr@deped.gov.ph>

Thu, May 30, 2024 at 7:58 AM

To: DepEd Manila <sdo.manila@deped.gov.ph>, SDO Valenzuela <sdovalenzuela@deped.gov.ph>, DepEd San Juan <sdosanjuancity@deped.gov.ph>, osds.sdopasigcity@deped.gov.ph, DepEd Las Pinas City <laspinas.city@deped.gov.ph>, DepEd SDO Quezon City <sdo.quezoncity@deped.gov.ph>, Muntinlupa City <sdo.muntinlupa@deped.gov.ph>, DepEd Navotas City <navotas.city@deped.gov.ph>, DepEd Caloocan City <caloocan.city@deped.gov.ph>, DepEd Malabon City <malabon.city@deped.gov.ph>, DepEd Pasay City <deped.pasay@deped.gov.ph>, SDO TAPAT <sdo.tapat@deped.gov.ph>, DepEd Paranaque <deped.paranaque@deped.gov.ph>, DepEd Makati <makati.city@deped.gov.ph>, sdo.marikina@deped.gov.ph, DepEd Mandaluyong <sdo.mandaluyong@deped.gov.ph>, DepEd Muntinlupa <sdo.muntinlupa@gmail.com>

Cc: Cristito Eco <cristito.eco001@deped.gov.ph>, JOYLYN DULNUAN <joylyn.dulnuan@deped.gov.ph>

Dear Sir/Madam,

Good Day!

Please see attached file, for dissemination and strict compliance.  
Kindly acknowledged receipt of this email.

Thank you and best regards

Department of Education  
NATIONAL CAPITAL REGION  
Misamis Street, Bago Bantay  
1105 Quezon City  
Tel. No. (632) 929-3891  
Telefax: (632) 926-9254



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----- Forwarded message -----

From: **Jocelyn Andaya** <jocelyn.andaya005@deped.gov.ph>

Date: Wed, May 29, 2024 at 5:14 PM

Subject: Fwd: [OASOPS-2024-100] Memorandum Circular No. 48 on the Implementation of Low-Cost Energy Efficiency and Conservation Measures

To: DEPED NATIONAL CAPITAL REGION <ncr@deped.gov.ph>

FAA, pls

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From: Office of the Assistant Secretary for Operations <asec.ops@deped.gov.ph>

Sent: Wednesday, May 29, 2024 4:41:53 PM

To: Tolentino Aquino <tolentino.aquino@deped.gov.ph>; Benjamin Paragas <benjamin.paragas@deped.gov.ph>; May Eclar <may.eclar@deped.gov.ph>; Alberto Escobarte <alberto.escobarte@deped.gov.ph>; Nicolas Capulong <nicolas.capulong@deped.gov.ph>; Gilbert Sadsad <gilbert.sadsad@deped.gov.ph>; Ramir Uytico <ramir.uytico@deped.gov.ph>; Salustiano Jimenez <salustiano.jimenez@deped.gov.ph>; Evelyn Fetalvero <evelyn.fetalvero@deped.gov.ph>; Ruth Fuentes <ruth.fuentes@deped.gov.ph>; ARTURO BAYOCOT <arturo.bayocot@deped.gov.ph>; Allan Farnazo <allan.farnazo@deped.gov.ph>; Carlito Rocafort <carlito.rocafort@deped.gov.ph>; MARIA INES ASUNCION <maria.asuncion003@deped.gov.ph>; Estela Carino <estela.carino@deped.gov.ph>; Jocelyn Andaya <jocelyn.andaya005@deped.gov.ph>

Cc: Malacanang Records Office <mro@op.gov.ph>; Revsee Escobedo <revsee.escobedo@deped.gov.ph>; Francis Cesar Bringas <francis.bringas@deped.gov.ph>; Undersecretary for Field Operations, Palarong Pambansa and DEACO <oure@deped.gov.ph>; Vjisyl Guadalquiver <vjisyl.guadalquiver@deped.gov.ph>; Oscar Afos <oscar.afos@deped.gov.ph>; Aster Mostrales <aster.mostrales@deped.gov.ph>; Haidee Joyce Dacquel <haidee.dacquel@deped.gov.ph>

0531005



**Subject:** [OASOPS-2024-100] Memorandum Circular No. 48 on the Implementation of Low-Cost Energy Efficiency and Conservation Measures

Dear **Regional Directors:**

Good day!

This Office respectfully transmits the Memorandum signed by Undersecretary Revsee Escobedo and Assistant Secretary Francis Cesar Bringas relative to the letter from Atty. Kamille N. Espino, Acting Director IV, Malacañang Records Office, regarding the dissemination of Memorandum Circular No.48, titled ***DIRECTING ALL GOVERNMENT AGENCIES AND INSTRUMENTALITIES AND ENCOURAGING LOCAL GOVERNMENT UNITS TO ADOPT AND IMMEDIATELY IMPLEMENT LOW-COST ENERGY EFFICIENCY AND CONSERVATION MEASURES.***

Please see attached file, for your immediate dissemination and strict compliance.

Thank you very much.

Respectfully,

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This communication may contain confidential or privileged information, and is intended solely for the individual or entity to whom it is originally addressed. Any disclosure, copying, dissemination, or any action taken in reliance to it by others, other than the intended recipient, is strictly prohibited. The opinions, conclusions, and statements expressed in this message are those of the sender and may not necessarily reflect the views of the Department of Education.

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**2 attachments**



**[SIGNED][OASOPS-2024-100].pdf**  
252K



**[OASOPS-2024-100]Letter from Atty. Kamille N. Espino.pdf**  
1460K

**deped paranaque** <deped.paranaque@deped.gov.ph>

Thu, May 30, 2024 at 8:56 AM

To: DepEd National Capital Region <ncr@deped.gov.ph>

Cc: DepEd Manila <sdo.manila@deped.gov.ph>, SDO Valenzuela <sdovalenzuela@deped.gov.ph>, DepEd San Juan <sdosanjuancity@deped.gov.ph>, osds.sdopasigcity@deped.gov.ph, DepEd Las Pinas City <laspinas.city@deped.gov.ph>, DepEd SDO Quezon City <sdo.quezoncity@deped.gov.ph>, Muntinlupa City <sdo.muntinlupa@deped.gov.ph>, DepEd Navotas City <navotas.city@deped.gov.ph>, DepEd Caloocan City <caloocan.city@deped.gov.ph>, DepEd Malabon City <malabon.city@deped.gov.ph>, DepEd Pasay City <deped.pasay@deped.gov.ph>, SDO TAPAT <sdo.tapat@deped.gov.ph>, DepEd Makati <makati.city@deped.gov.ph>, sdo.marikina@deped.gov.ph, DepEd Mandaluyong <sdo.mandaluyong@deped.gov.ph>, DepEd Muntinlupa <sdo.muntinlupa@gmail.com>, Cristito Eco <crisito.eco001@deped.gov.ph>, JOYLYN DULNUAN <joylyn.dulnuan@deped.gov.ph>

Acknowledged.

[Quoted text hidden]

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**Note: Please acknowledge the receipt of this mail. Thank you.**



**MA. CLEA M. NOPUENTE**  
Administrative Officer IV - Records Unit  
Office of the Schools Division Superintendent  
Tel. No.: 8-452-4514

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**Department of Education**  
Schools Division of Parañaque City  
Victor Medina Street, Brgy. San Dionisio, Parañaque City  
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[www.depedparanaquecity.com](http://www.depedparanaquecity.com)

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2. Visit this link:

<https://bit.ly/sdopquecff>

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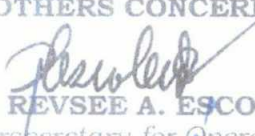
Republika ng Pilipinas  
**Department of Education**

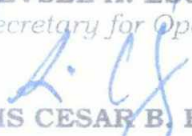
OFFICE OF THE ASSISTANT SECRETARY FOR OPERATIONS

**MEMORANDUM**

OM-OASOPS No. 2024-100

TO : **ALL REGIONAL DIRECTORS**  
**ALL SCHOOLS DIVISION SUPERINTENDENTS**  
**ALL SCHOOL HEADS**  
**ALL OTHERS CONCERNED**

FROM :   
**Atty. REVSEE A. ESCOBEDO**  
*Undersecretary for Operations*

  
**FRANCIS CESAR B. BRINGAS**  
*Assistant Secretary for Operations*

SUBJECT : **MEMORANDUM CIRCULAR NO. 48 ON THE IMPLEMENTATION  
OF LOW-COST ENERGY EFFICIENCY AND CONSERVATION  
MEASURES**

DATE : May 21, 2024

This Office respectfully endorses the attached letter from Atty. Kamille N. Espino, Acting Director IV, Malacañang Records Office, dated May 14, 2024, regarding the dissemination of Memorandum Circular No. 48, titled *DIRECTING ALL GOVERNMENT AGENCIES AND INSTRUMENTALITIES AND ENCOURAGING LOCAL GOVERNMENT UNITS TO ADOPT AND IMMEDIATELY IMPLEMENT LOW-COST ENERGY EFFICIENCY AND CONSERVATION MEASURES*, dated May 13, 2024.

**For immediate dissemination and strict compliance.**

Copy Furnished:  
Atty. **KAMILLE N. ESPINO**  
*Acting Director IV, Malacañang Records Office*

[OASOPS/HM]



Republic of the Philippines  
Department of Education  
OFFICE OF THE SECRETARY

ROUTING SLIP

☐ Physical copy  
☐ Email

Tracking No. ASS-2024-05-17974 Date MAY 15 2024

Re MC NO. AB : Directing all Gov't.  
Agencies to adopt & implement low  
cost energy efficiency & conservation  
To: Measures

- ☐ Office under the Office of the Secretary
- ☐ OSEC-PROPER \_\_\_\_\_
- ☐ EPS \_\_\_\_\_
- ☐ IAS \_\_\_\_\_
- ☐ PAS \_\_\_\_\_
- ☒ Administration ("ADMIN") Usec Mumpin
- ☐ Curriculum and Teaching ("CT") \_\_\_\_\_
- ☐ Finance \_\_\_\_\_
- ☐ Human Resource and Organizational Development ("HROD") \_\_\_\_\_
- ☐ Legal and Legislative Affairs ("LLA") \_\_\_\_\_
- ☒ Operations ("OPS") Usec Escobedo (Field office & schools)
- ☐ Procurement \_\_\_\_\_
- ☐ School Infrastructure and Facilities ("SIF") \_\_\_\_\_

Purpose:

- ☒ URGENT
- ☒ For Information
- ☐ For Follow-Up/Monitor
- ☒ For Appropriate Action
- ☐ For Comment/Recommendation
- ☐ For Consideration, based on existing rules and regulations
- ☐ For Complete Staff Work (CSW)
- ☐ Other Matters \_\_\_\_\_

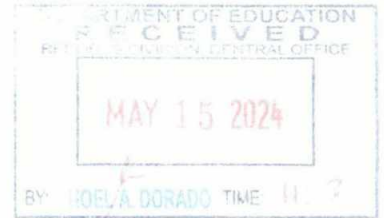
Notes/Instructions:

ATTY. SUNSHINE CHARRIN ARTA-MARIA  
Assistant Secretary 5/15/2024

Notes/Instructions:

ATTY. MICHAEL WESLEY T. POA  
Undersecretary and Chief of Staff

Office of the President  
of the Philippines  
Malacañang



MALACAÑANG RECORDS OFFICE

Manila, May 14, 2024

**VICE PRESIDENT SARA Z. DUTERTE**  
Secretary, Department of Education  
Pasig City

5/15/24  
16:36  
4/15-05-17939

**Madam:**

I have the honor to transmit for your information and guidance, a certified copy of **Memorandum Circular No. 48** dated May 13, 2024 entitled **"DIRECTING ALL GOVERNMENT AGENCIES AND INSTRUMENTALITIES AND ENCOURAGING LOCAL GOVERNMENT UNITS TO ADOPT AND IMMEDIATELY IMPLEMENT LOW-COST ENERGY EFFICIENCY AND CONSERVATION MEASURES"**.

For this purpose, all concerned departments shall undertake measures to disseminate said Memorandum Circular to your component units/bureaus including agencies attached to or under your administrative supervision.

Thank you.

Very truly yours,

  
**ATTY. KAMILLE N. ESPINO**  
Acting Director IV



**Office of the President  
of the Philippines  
Malacañang**

**MEMORANDUM CIRCULAR NO. 48**

**DIRECTING ALL GOVERNMENT AGENCIES AND  
INSTRUMENTALITIES AND ENCOURAGING LOCAL GOVERNMENT  
UNITS TO ADOPT AND IMMEDIATELY IMPLEMENT LOW-COST  
ENERGY EFFICIENCY AND CONSERVATION MEASURES**

**WHEREAS**, Section 2 of Republic Act (RA) No. 7638 or the "Department of Energy (DOE) Act of 1992" declares it a policy of the State to ensure continuous, adequate and economic supply of energy through judicious conservation and efficient utilization of energy in accordance with the country's growth and economic development;

**WHEREAS**, Section 2 of RA No. 11285 or the "Energy Efficiency and Conservation (EEC) Act" declares it a policy of the State to: (i) institutionalize EEC as a national way of life; (ii) secure sufficiency and stability of energy supply in the country to cushion the impact of high prices of imported fuels to local markets; and (iii) protect the environment in support of the economic and social development goals of the country;

**WHEREAS**, Administrative Order No. 15 (s. 2024) mandates the accelerated implementation of the Government Energy Management Program (GEMP), a government-wide program aimed to **reduce the government's monthly consumption of electricity and petroleum** products through efficient use and conservation of energy and fuel, among others;

**WHEREAS**, there is a need to further intensify efficient utilization and conservation efforts of electricity and fuel to avoid possible power interruptions amidst the ongoing *El Niño* phenomenon, taking into consideration its impact in the operations of power plants in the country;

**NOW, THEREFORE**, the following are hereby ordered:

All departments, agencies, bureaus, and offices of the National Government are hereby directed, and all local government units (LGUs) are hereby encouraged, to, among others:

1. Intensify efforts to ensure efficient and judicious utilization of energy, consistent with the GEMP;



2. Adopt and immediately implement low-cost EEC measures, such as but not limited to: (a) rationalizing the use of power during peak demand hours; (b) maintaining ambient temperature of 24°C in airconditioned spaces; (c) turning off unused lights and air-conditioning units; and (d) activating sleep settings on all office equipment; and
3. Prepare necessary measures in case of power interruptions, with the end in view of ensuring the continuous and effective delivery of government services to the public.

The DOE, in coordination with the Presidential Communications Office, is hereby directed to develop effective ways of communicating EEC measures to all government agencies, as well as the public.

This Circular shall take effect immediately.

**DONE**, in the City of Manila, this 13th day of May, in the year of our Lord, Two Thousand and Twenty-Four.

By authority of the President:

  
**LUCAS P. BERSAMIN**  
Executive Secretary

