



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

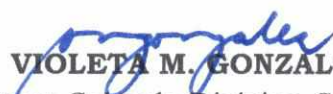
JUN 11 2024

MEMORANDUM

**CONDUCT OF ALA-G.A.D.: A GENDER AND DEVELOPMENT SEMINAR
WORKSHOP ON CREATING SDO EMPLOYEES AS GENDER AND DEVELOPMENT
ADVOCATES IN THEIR WORKPLACE**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Secondary School Heads/OICs
All Others Concerned

1. This Office announces the conduct of the above-captioned activity on July 2 and 3, 2024. The venue is to be announced later.
2. Please see enclosures for reference:
 - a. Enclosure 1: List of Participants
 - b. Enclosure 2: Program Matrix
3. For other details and queries, please contact Ms. Cecilia Teresa C. Claudel, Division GAD Focal Person on 84782846 local 123.
4. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure: As stated

References: None

To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS

CTCC/ DM/ CONDUCT OF ALA-G.A.D.: A GENDER AND DEVELOPMENT SEMINAR WORKSHOP ON CREATING SDO EMPLOYEES AS GENDER AND DEVELOPMENT ADVOCATES IN THEIR WORKPLACE

195 June 5, 2024

UN-2024-195



Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,
Muntinlupa City
(02) 805-9935, (02) 805 - 9940
sdomuntinlupa@gmail.com



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**CONDUCT OF ALA-G.A.D.: A GENDER AND DEVELOPMENT SEMINAR WORKSHOP ON
CREATING SDO EMPLOYEES AS GENDER AND DEVELOPMENT ADVOCATES IN THEIR
WORKPLACE**

TBA
July 2-3, 2024
Program Matrix

Day 1		
Time	Activities	Person-In-Charge
8:00 a.m.- 8:30 a.m.	Registration	PMT
8:30 a.m. – 12:00 n.n.	Topic 1: R.A. 9208 Anti-Trafficking in Persons Act	Ms. Mariel Eugene L. Luna EPS-AP/HUMMS
	Topic 2: Pressure and Stress Management in the Workplace	Mr. Edison C. Enerlas EPS-MAPEH
12:00 n.n. – 1:00 p.m.	Lunch Break	PMT
1:00 – 3:00 p.m.	Topic 3: Intensifying Gender Sensitivity in the SDO Workplace	Dr. Liliosa B. Palce EPS-Values
3:00 -3:30 p.m.	Health Break	PMT
3:30-5:00 p.m.	Topic 4 : Current Realities and Expectations Relative to GAD Practices in the Workplace (Open Discussion)	SDO Facilitator
5:00 pm onwards	Dinner	
Day 2		
Time	Activities	Person-In-Charge
8:00- 8:30 a.m.	Preliminaries	PMT
8:30 – 9:00 a.m.	Orientation on the activities for the Break Out Sessions	Mr. Eduardo L. Kondo PDO II-DRRM
9:00 a.m. – 12:00 n.n.	Workshop : Group Activity and Presentation	SDO Facilitator
12:00 n.n. – 1:00 p.m.	LUNCH BREAK	
1:00 – 3:00 p.m.	Wellness Activities (Break Out Session)	SDO Facilitator
3:00 – 4:00 p.m .	Closing Program	PMT
4:00-5:00 p.m.	Home Sweet Home	

List of Participants		
1	GONZALES, VIOLETA M.	Asst. Schs. Division Superintendent
2	LICERIO MA. ANA L.	Administrative Assistant III
3	PAGADOR, MA. ROMMA	Administrative Assistant III
4	VALDEZ, NOEMI A.	Administrative Officer V
5	ITALLO, JOICHE V.	Administrative Officer IV
6	RODILLA, LOURDES V.	Administrative Officer IV
7	FRANCISCO, ANGELA M.	Administrative Officer IV
8	MALACAD, MARIA CRISTINA F.	Administrative Officer IV
9	SAN JOSE, MELANIO JR. R.	Project Development Officer 1
10	VIVO, JOHN LORD G.	Project Development Officer 1
11	DOMINGO, MICHAEL	Project Development Officer 1
12	SIOAO, EILEEN	Project Development Officer 1
13	ANDOR, MARK ANTHONY E.	Administrative Assistant III
14	YLEN, JERICHO B.	Administrative Assistant III
15	PEÑAFLO, MAILEEN M.	Administrative Assistant III
16	BACHOCO, SHIELA ROSE	Administrative Officer II
17	RENDON, JOEYCOR J.	Administrative AIDE VI
18	SAMSON, DULCE B.	Administrative AIDE VI
19	ABADIANO, WARREN L.	Administrative Aide IV
20	DIAZ, MADELINE ANN L.	Chief Education Supervisor
21	DELA ROSA, MA. THERESA C.	Public Schools District Supervisor
22	AVENTURADO, ALYSSA V.	Public Schools District Supervisor
23	AVILA, CLARISA C.	Public Schools District Supervisor
24	MALIGAYA, YALEDEGLER DC	Public Schools District Supervisor
25	TAGLE, ADA TRINIDAD A.	Public Schools District Supervisor
26	EVAÑO, JAYBOY	Public Schools District Supervisor
27	FERNANDEZ, MARK JOSEPH	Public Schools District Supervisor
28	EVANGELINE M. AMAN	Public Schools District Supervisor
29	MA. MYRA EMPESTAN NAMIT	Public Schools District Supervisor
30	FUNGO, ERIC F.	Public Schools District Supervisor
31	ANDANZA, MARISSA M.	Education Program Supervisor
32	ENERLAS, EDISON C.	Education Program Supervisor
33	SOLAYAO, MA. CARMEN D.	Education Program Supervisor
34	URQUIA, GINA U.	Education Program Supervisor
35	LUNA, MARIEL EUGENE L.	Education Program Supervisor
36	PALCE, LILIOSA B.	Education Program Supervisor
37	OBLINADA, ARMIDA S.	Education Program Supervisor
38	COLLE, JOHN ALBERT B.	Education Program Supervisor
39	QUESADA, LAMBERT G.	Education Program Supervisor
40	GUTIERREZ, LEONAI DA L.	Education Program Supervisor
41	GALANG, LERMA L.	Education Program Specialist II
42	LORENZO, NERY ANN E.	Education Program Specialist II
43	ILARDE, CECILIA A.	Librarian II
44	REYNANTE L. BENITO	Project Development Officer II

45	BORJAL, MAY L.	IT OFFICER I
46	ARROYO, PHOEBE R.	Senior Education Program Specialist
47	GUBALANE, ZOREN PEPITO L.	Senior Education Program Specialist
48	ROMANO, IVY M.	Senior Education Program Specialist
49	OLARTE, MA. REGAELE A.	Education Program Supervisor
50	RONGAVILLA, CHELO DG.	Education Program Specialist II
51	NILO, JOSEPH D.	Planning Officer III
52	CLAUDEL, CECILIA TERESA C.	Education Program Specialist II
53	KONDO, EDUARDO L.	Project Development Officer II
54	TORRES, KING SOLIDINI J.	Project Development Officer I
55	GABA, ZARAH JANE D.	Administrative Assistant III
56	SUBIDA, MARICEL R.	Dentist II
57	AYUDTUD, MAY ANNE L.	Dentist II
58	INDAP, MA. TERESA S.	Nurse II
59	SICAM, ANDRES JR.	Education Program Specialist II
60	LAVIN, MARIPAZ M.	Nurse II
61	MEDINA, KARINA E.	Accountant III
62	AMISTOSO, VIRMA U.	Administrative Officer V
63	AGUELO, MICHAEL EVAN	Administrative Assistant III
64	NAVIA, MARIDETH	Administrative Assistant III
65	LUMAAD, LOURDES NORALLY D.	Administrative Assistant III
66	MARQUEZ, MA. VILMA A.	Administrative Assistant III
67	FABONAN, MA. KATLEEN F.	Administrative Assistant I
68	IBAÑEZ, MYRNA D.	Administrative Assistant III
69	ARIANNE MAE B. RAMIREZ	Administrative Assistant II
70	MAHALIKAH AYAH Q. ABUEL	Administrative Assistant III
71	REGACHO, ERNESS FAITH J.	Attorney III