



Republic of the Philippines  
Department of Education

NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

JUN 14 2024

MEMORANDUM

**Advance Training for Administrative Investigation**

To: Chief Education Supervisor, Curriculum Implementation Division  
Chief Education Supervisor, School Governance and Operations Division  
Public Elementary and Secondary School Heads/OICs  
All Others Concerned

1. The **Advance Training for Administrative Investigation** on June 25-26, 2024 at Hertz Hotel and Resort, Tagaytay City to be attended by selected Division Officials, Public School District Supervisors and Education Program Supervisors.
2. The participants are identified as follows:

List of Participants			
	Name	Designation	Participation
1	Dr. Violeta M. Gonzales, CESO VI	Assistant Schools Division Superintendent	Participant
2	Ms. Mariel Eugene L. Luna	Education Program Supervisor	Participant
3	Dr. Armida S. Oblinada	Education Program Supervisor	Participant
4	Dr. Lilia B. Palce	Education Program Supervisor	Participant
5	Dr. Marissa M. Andanza	Education Program Supervisor	Participant
6	Dr. John Albert D. Colle	Education Program Supervisor	Participant
7	Dr. Ma. Carmen D. Solayao	Education Program Supervisor	Participant
8	Mr. Edison C. Enerlas	Education Program Supervisor	Participant
9	Dr. Gina U. Urquia	Education Program Supervisor	Participant
10	Mr. Lambert G. Quesada	Education Program Supervisor	Participant
11	Ms. Leonaida M. Gutierrez	Education Program Supervisor	Participant
12	Dr. Myra E. Namit	Public Schools District Supervisor	Participant
13	Dr. Yaledegler C. Maligaya	Public Schools District Supervisor	Participant
14	Dr. Mark Joseph C. Fernandez	Public Schools District Supervisor	Participant
15	Dr. Jay Boy E. Evano	Public Schools District Supervisor	Participant

UN-2024-196



Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,  
Muntinlupa City

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16	Ms. Alyssa V. Aventurado	Public Schools District Supervisor	Participant
17	Ms. Clarisa C. Avila	Public Schools District Supervisor	Participant
18	Ms. Ada Trinidad Tagle	Public Schools District Supervisor	Participant
19	Mr. Eric F. Fungo	Public Schools District Supervisor	Participant
20	Mr. Eduardo L. Kondo	PDO II	PMT
21	Ms. Zarah Jane B. Gaba	Administrative Asst III	PMT
22	Ms. Ma. Romma S. Pagador	Administrative Asst III	PMT
23	Ms. Shiela Rose Bachoco	Administrative Officer II	PMT
24	Mr. Warren Abadiano	Administrative Aide III	PMT
25	Mr. Andrei F. Sicam	Education Program Specialist-HRD	PMT
26	Mr. Melanio San Jose Jr.	PDO I	PMT
27	Atty. Erness Faith J. Regacho-Espanto	Attorney III	PMT/ Speaker

3. Please be informed that proportionate expense incurred shall be charged to registered participants who deliberately failed to attend this activity.
4. Participants must bring their own laptop and extension cord.
5. Participants are expected to be at the venue at 8:30 am of Day 1, June 25, 2024. Program shall start at exactly 9:00 am.
6. For further inquiries, please contact Ms. Zarah Jane B. Gaba.

  
**VIOLETA M. GONZALES CESO VI**

Officer-in-Charge  
Assistant Schools Division Superintendent  
Office of the Schools Division Superintendent

Enclosure: As stated

References: None

To be indicated in the Perpetual Index under the following subjects:

TRAINING

EFJRE / Advance Training for Administrative Investigation

196 June 13, 2024

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