



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

AUG 14 2024

**MEMORANDUM**  
No. 234, s.2024

**PUBLICATION OF THE REGIONAL RESEARCH JOURNAL “MANYUSKRIP 2024”**

- To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
OIC - Chief Education Supervisor, School Governance and Operations Division  
Public Elementary and Secondary School Heads/OICs  
All Others Concerned
1. Attached is Regional Memorandum No. 800, s. 2024 dated August 8, 2024, on the above-mentioned subject, the contents of which are self-explanatory, for the information and guidance of all concerned.
  2. Particular attention is invited to the enclosures of the said Memorandum, relative to the details of the “Manyuskrip 2024”.
  3. Relative to this, all schools are encouraged to submit the manuscripts of their 9th Division Research Conference presenters and Basic Education Research Fund (BERF) 2023 completers, following the format given in Enclosure Nos. 1 and 2. In case the School Research Committee (SRC) deems that the school entry is not aligned with the Regional Research Priorities outlined in the attached Regional Memorandum No. 174, s. 2024, Enclosure No. 2, another manuscript may be submitted, provided it has been quality-assured and completed within SY 2023-2024. The deadline for the submission of entries is on or before **August 22, 2024**.
  4. The manuscript must be submitted to this Division through this link: <https://bit.ly/M07-MANYUSKRIP-2024>.
  5. For any queries and clarification, kindly contact Ms. Phoebe R. Arroyo, Senior Education Program Specialist-Planning and Research Section of the School Governance and Operations Division (SGOD) through 8829-23-08 loc. 120 or via e-mail address, [sdomuntinluparesearch002@deped.gov.ph](mailto:sdomuntinluparesearch002@deped.gov.ph).

NUM-2024-234




Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City  
8829-2308/8478-2846  
[sdo.muntinlupa@gmail.com](mailto:sdo.muntinlupa@gmail.com)  
[deped-muntinlupa.com](http://deped-muntinlupa.com)

6. Immediate and wide dissemination of this Memorandum is desired

For:

**VIOLETA M. GONZALES**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

By:

  
**ARMIDA S. OBLINADA, EdD**  
Education Program Supervisor  
Officer-in-Charge

Encl: As stated  
Reference: As stated  
To be indicated in the Perpetual Index  
under the following subjects

RESEARCH BASIC EDUCATION RESEARCH FUND RESEARCH JOURNAL  
PRA/ Publication of the Regional Research Journal "Manyuskrip 2024"  
234 /August 14, 2024



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION



August 8, 2024

**REGIONAL MEMORANDUM**

ORD No. 800, s. 2024

**To:** Assistant Regional Director  
 Functional Division Chiefs  
 Schools Division Superintendents  
 All Others Concerned

**PUBLICATION OF THE REGIONAL RESEARCH JOURNAL  
 “MANYUSKRIP 2024”**

1. The Department of Education – National Capital Region through the Policy, Planning and Research Division shall publish the *manyuskrip 2024*: The Official DepEd – NCR Research Journal Vol. 8, No. 1 series 2024. This is in pursuant to DepEd Order No. 16, s. 2017 entitled “Research Management Guidelines,” to disseminate evidence-based research results and continuously provide an avenue for DepEd personnel and its stakeholders to utilize research results from the field.
2. In relation to this, authors of completed Basic Education Research Fund (BERF) research and non-BERF research from SY 2023-2024 who are interested in possible inclusion in the journal is requested to submit an IMRAD format of the manuscript to their respective Research Coordinator for selection and review following the format in enclosure 1 and 2. Non-BERF should also submit a Declaration of Anti-Plagiarism. Each Division may submit a maximum of three (3) manuscripts only that is aligned in the Regional Research Priorities found in RM ORD No. 174, s. 2024. All submissions are subject for review by the editorial board. The deadline for submission in the region by the Division Research Coordinator is on **August 28, 2024, 6:00 PM** through this Microsoft Form: **[bit.ly/manyuskrip2024Submission](https://bit.ly/manyuskrip2024Submission)**.
3. The Schools Division Research Committee must ensure all submissions has a signed letter of attestation and non-BERF submissions have been reviewed using the Quality Control Checklist (QCC) found in this link: **[bit.ly/NCRBERFForms](https://bit.ly/NCRBERFForms)**. Use the template found in enclosure 2 for the submission, maximum of five (5) pages.
4. Please refer to the following enclosures for your guidance: Enclosure 1 for the IMRAD Format, Enclosure 2 for the Template for Manuscript Submission,



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 Website: [depedncr.com.ph](http://depedncr.com.ph)

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Enclosure 3 for the sample of the letter of attestation, Enclosure 4 for the Editorial Board, and Enclosure 5 for the Editorial Board Roles and Responsibilities. Enclosures can be downloaded from this link [bit.ly/RMEnclosures2024](https://bit.ly/RMEnclosures2024).

5. For questions and clarifications, please contact your Division Research Coordinator or Mr. Vergel Jairus Emas, Regional Research Coordinator through this email address: [research.ncr@deped.gov.ph](mailto:research.ncr@deped.gov.ph).

6. Wide dissemination of and compliance with this Memorandum is desired.

**JOCELYN DR. ANDAYA**  
Director IV

Encl.: As stated  
Reference: DO 16, s. 2017  
To be indicated in the Perpetual Index  
RESEARCH EDUCATION

PPRD/JAI - Publication of the Regional Research Journal "Manyuskrip" 2024

August 8, 2024



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**Enclosure 1: Synthesize and Simplified IMRAD Format**

Parts of IMRAD Format	Simplified Descriptions
<b>Title</b>	Not more than 17 but not less than 8 key words
<b>Abstract</b>	<p>One paragraph of not more than 250 words but not less than 150 words with the following brief contents:</p> <ol style="list-style-type: none"> <li>1. A sentence to identify the general research problem/purpose/objective.</li> <li>2. A sentence to describe the participants/respondents.</li> <li>3. A sentence to describe the research method and design.</li> <li>4. Two to three sentences to give the general summary from the specific findings.</li> <li>5. A sentence to conclude from the general findings.</li> <li>6. One to two sentences to state the key recommendation based on the general finding and conclusion.</li> </ol>
<b>Keywords</b>	<p>Enumeration of NOT more than SIX but NOT less than THREE key words.          Arranged alphabetically.          Capture the most important aspects of your paper.</p>
<b>Introduction</b>	<p>Generally, the Introduction is the outcome of the operational review of related literature that you will have to conduct. The Introduction with 3-5 paragraphs must be logically interconnected with one another.</p> <p>Specifically, the Introduction must begin with one or two paragraphs that clearly reflect the rationale of the study: what triggered or promoted you to conduct this study. This rationale must be taken from the GAPS that you will establish in your theoretical review and practical review. State the gaps in theory or in concept first; and then; the gaps in practice.</p> <p>Practice by logically connecting or relating these identified gaps to at least 5 theoretical reviews and another 5 practical reviews. Then, clearly show how these 10 researchers' or authors' frameworks or issues or discourses logically fortify or relate to your study specifically with the identified GAPS as the KEY CONCEPTS. Then, show clearly the engagement of key concepts to be argued in the study.</p> <p>From the GAPS leading you to the arguments of the study, formulate the Statement of Problems (SOPs) or research questions.</p>



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	<p>The SOPs or research questions will start with a very short sentence that states your general research objective or purpose to be followed by the enumeration of specific research problems or SOPs. All must be reflected in one or two paragraphs.</p>
<p><b>Methodology</b></p>	<p>Conduct an operational review of related literature for your Methodological Review to be able to come up with the following:</p> <p>One to two paragraphs for the Rationale of the Research Design and Method, which justifies the use of qualitative/quantitative research design in relation to your research objectives and SOPs or research questions which you stipulated in your Introduction. You have to specify which sub-type of qualitative/quantitative research design you will be using. Then, fortify your justification on the use of such research design by citing at least three authors from your Methodological Review.</p> <p>One or two paragraphs for the discussion of CONSTRUCTION and VALIDATION Stages of the Data-Gathering. In the CONSTRUCTION Stage, you have three options for your data-gathering tools:</p> <ol style="list-style-type: none"> <li>1. <b>fully adopted tool with no try-out.</b> This happens when your theoretical review offers you a theoretically made research tool which is anchored on your argument in the Introduction. Usually, this is already a standardized research tool. When you intend to use it, you have to indicate that you have sought the approval of the author for its use in your research. That letter has to be appended together with the research tool. No more validation process will be done.</li> <li>2. <b>partly adopted (modified) research tool.</b> Perhaps, you have the intention of using a published research tool; however, it still needs a try-out validation to reveal its appropriateness to your target research locale or setting especially your participants or respondents. The results of the try-out validation will be incorporated to revise the research tool. Moreover, you need at least three content experts to validate the theoretical boundaries of the specific items in the revised tool, and at least one language expert to validate and counter check your language construction. Again, you have to indicate that you have sought the approval of the author for its use in your research. That letter has to be appended together with the original and the revised research tools.</li> </ol>



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	<p><b>3. researcher-made tool.</b> This usually happens when the Theoretical and Practical Reviews do not offer any research tools for your research. Therefore, you have make your own research tool. In the Construction Stage of your tool, you have to reflect that you will undergo the following processes:</p> <ol style="list-style-type: none"> <li>1) Decide which type of research tool you will have to prepare according to the mandates of the SOPs.</li> <li>2) See to it that the main components and all specific indicators or items in your research tool are theoretically or conceptually anchored as well as SOP directed. Therefore, to be guided and directed, you have to go back to your argument.</li> </ol> <p>In the VALIDATION stage, you have to reflect that you will undergo the following processes:</p> <ol style="list-style-type: none"> <li>1) try it out to a small group of participants or respondents to reveal its construct or content validity. This requires written permission letter to the head of the target participants.</li> <li>2) subject it to a statistical procedure to reveal its internal consistency.</li> <li>3) incorporate the try-out and internal consistency results to revise the research tool.</li> <li>4) subject it to three content experts to validate the theoretical boundaries of all the specific items; and then, at least one language expert to validate and counter check your language construction.</li> </ol>
<p><b>Results and Discussion</b></p>	<ol style="list-style-type: none"> <li>1. Start with one paragraph that generally introduces the contents of this section.</li> <li>2. Be sure to organize your tabular presentation and discussion following strictly the sequence of your SOPs.</li> <li>3. Discussion should connect to the main argument as well discourses in the Introduction.</li> <li>4. Flesh out answer to your key questions by presenting data through tables, graphs, themes, and statistics as evidence.</li> <li>5. Look for specific patterns from the data, and state them as findings.</li> <li>6. Put together all specific patterns into a general finding.</li> <li>7. Formulate Conclusion from the general finding with theoretical or conceptual affirmation or contradiction which you expressed in the Introduction.</li> <li>8. Provide concise explanation for the affirmation or contradiction by practical and theoretical citation.</li> <li>9. Provide a key recommendation that either suggests the sustainability or the modification or affirmed Practice.</li> </ol>



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	10. Provide a stronger recommendation to reconcile the contradiction between theory and practice or from theory to practice.
<b>References</b>	<p>Every manuscript must include Reference section that contains ONLY those works cited within the text. Each entry should contain all information necessary or unambiguous identification of the published work. The style format is based from American Psychological Association (APA) with hanging indention of 0.2. The reference list must be arranged in order of appearance in the manuscript. There should be majority of which should come from printed and online journals.</p> <p>You have to reflect a total of 15 references (5 from Theoretical Review; 5 from Practical Review, and 5 from Methodological Review), if possible.</p> <p>Carefully check whether all these 15 references accurately appear as your citations in the Introduction, Methodology, and Results and Discussions.</p>



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**METHODOLOGY**

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**RESULTS AND DISCUSSION**

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SAMPLE TABLE


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**REFERENCES**

APA Style

(Maximum of 5 pages)



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NATIONAL CAPITAL REGION

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**Enclosure 3: Sample Letter of Attestation**

August 8, 2024

**CRISTITO A. ECO**

Assistant Regional Director  
Chair, Regional Research Committee  
Department of Education – National Capital Region

Thru: **VERGEL JAIRUS J. EMAS**  
Education Program Specialist II, PPRD  
Editor-in-Chief, *manyuskrip 2024*

Dear SIR,

I/We, \_\_\_\_\_, (position/s), who are signed below  
attest that the research entitled: \_\_\_\_\_

\_\_\_\_\_ ,  
submitted by the author/s \_\_\_\_\_ and \_\_\_\_\_ has been  
thoroughly reviewed, including the content, originality, and ethical considerations  
before submission to the regional office for possible inclusion in the Regional  
Research Journal: *manyuskrip 2024*.

I/We are hereby recommending the said research for publication in the Regional  
Research Journal: *manyuskrip 2024*.

Thank you!

Very truly yours,

**NAME HERE**

Division Research Coordinator  
Schools Division Office of \_\_\_\_\_

*(Additional signatories may be added)*



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**Enclosure 4: MANYUSKRIP Editorial Board**

**Editorial Consultants**

Jocelyn DR. Andaya  
Director IV

Cristito A. Eco  
Assistant Regional Director  
Chair, Regional Research Committee

Lilia A. Ricero  
Education Program Supervisor, PPRD  
Co-Chair, Regional Research  
Committee

**Editor-in-Chief**

Vergel Jairus J. Emas  
Education Program Specialist II

**Associate Editor**

Herbert D. Vertucio  
Education Program Supervisor, PPRD

Arnold C. Gatus  
Education Program Supervisor, CLMD

**Copy Editors**

Richard T. Catain  
Education Program Supervisor, QAD

Arren V. Aduan  
Education Program Supervisor, HRDD

Leah Ailah C. Vicencio  
Senior Education Program Specialist,  
HRDD-NEAP

Rowena B. Dino  
Administrative Officer II

Joseph T. Indicio  
Statistician I, PPRD

**Layout Artist**

Vergel Jairus J. Emas  
Education Program Specialist II, PPRD



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**Enclosure 5: Editorial Board Roles and Responsibilities**

<b>Designation</b>	<b>Roles and Responsibilities</b>
Editorial Consultant	Provides editorial direction and advice.
Editor-in-chief	Oversees the entire journal and directs the overall strategy of the journal. Works from the vision set by the editorial consultants.
Associate Editor	Reviews research abstracts, collaborate with authors, and copy editors. Handles technical editing of the journal. Responsible for requesting messages from the Secretary, Regional Director, and Chair.
Copyeditor	Excellent in grammar and spelling and has attention to details. Proofread all research abstracts before publishing. Fact-checkers.
Research Ethics Committee	Ensure of the ethical standards on the conducted research was employed. Ensures the rights of the participants/subjects are protected and the researchers.
Layout Artist	Responsible for the overall creation and design of the research journal.

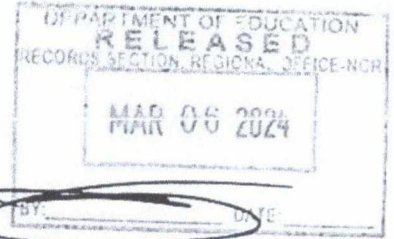


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Republic of the Philippines  
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March 4, 2024



**REGIONAL MEMORANDUM**

ORD No. 174, s. 2024

To: Assistant Regional Director  
Functional Division Chiefs  
Schools Division Superintendents  
All Others Concerned

**CALL FOR THE SUBMISSION OF RESEARCH PROPOSALS FOR THE BASIC EDUCATION RESEARCH FUND (BERF) 2024**

- Pursuant to DepEd Order no. 16, s. 2017 re: Research Management Guidelines (RMG), and DepEd Order no. 026, s. 2021 re: Amendment to DepEd Order no. 16, s. 2017, this Office through the Regional Research Committee (RRC) and Policy, Planning and Research Division (PPRD) calls for the submission of research proposals for the BERF 2024 cycle.
- The call for research proposals aims to promote evidence-based decision-making from relevant research outputs from the field that is geared towards the achievement of the MATATAG agenda and the three-year development plan of the Region.
- Corollary to this, the Schools Division Research Committee (SDRC) through the Division Research Coordinator (DRC) shall ensure that the research proposals have been pre-evaluated based on the RMG and the interim guidelines before the submission to the Region.
- The deadline for the submission of the pre-evaluated research proposals and encoding in the BERF Progress Monitoring Mechanism (BPMM) by the DRC is only until **April 5, 2024, 11AM** through this Google Drive link: **bit.ly/2024BERFProposals**. Forms and templates may be accessed through this link: **bit.ly/NCRBERFForms**. Incomplete documentary requirements will not be included for the selection of RRC.
- Attached are the enclosures for your information and guidance: (a) Interim Guidelines, (b) Regional Research Priorities, and (c) Reconstituted Regional Research Committee (RRC) and Terms of Reference.



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6. For queries and clarifications, please contact your Division Research Coordinator or email the RRC at [research.ncr@deped.gov.ph](mailto:research.ncr@deped.gov.ph).
7. Immediate dissemination of and compliance with this Memorandum is earnestly desired.

**JOCELYN DR. ANDAYA**  
Director IV

Encl.: as stated

References: DO 16, s. 2017, RM 058 s. 2023, DO 026, S. 2021, and RM 964 s. 2024

To be indicated in the Perpetual Index  
RESEARCH EDUCATION

PPRD/JAI - 2024 Call for the Submission of Research Proposals for the Basic Education Research Fund (BERF) and Interim Guidelines  
March 4, 2024





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**Enclosure 1**

**Interim Guidelines on the Basic Education Research Fund 2024**

1. Each Division can submit:
  - (a) three (3) Action Research (AR) with a cost estimate amounting from Php4,500 to Php30,000 each,
  - (b.1) one (1) AR or Basic Research (BR) with a cost estimate from Php20,000 to Php30,000, or
  - (b.2) two (2) AR or BR with a cost estimate from Php10,000 to Php30,000,
  - (c) one (1) Basic Research (BR) with a cost estimate of Php150,000 maximum.
2. The Region can submit:
  - (a) two AR with a maximum of Php30,000 cost estimate each, and/or
  - (b) two BR with a maximum of Php150,000 cost estimate each.
3. All research proposals from the Schools, Division, and Region are for evaluation and not automatically approved. Evaluation will be based on the completeness of documentary requirements, Scoring Checklist, and research implementation prioritization that is anchored in the 2024 Regional Research Priorities.
4. Aspiring BERF researchers are encouraged to submit their School level research proposals while former BERF researchers are encouraged to submit a Division/Regional/National research proposal.
5. Only eligible activities and expenditure will be allowed. Include the cost for the notary of the Memorandum of Agreement (MOA) and courier. Submitted cost estimates may be adjusted.
6. Only DepEd permanent employees are eligible to avail themselves of the grant and must submit a Certificate of Employment signed by the authorized personnel. The COE should also specify that the said personnel does not have any administrative case for the fiscal year.
7. Interested researchers must prepare a maximum of 10 to 12 pages of research proposals using only the proposal template and submit them to the DRC. Forms and templates can be accessed through this link [bit.ly/NCRBERFForms](https://bit.ly/NCRBERFForms).
  - 1.1 Checklist for BERF Proposal
  - 1.2 Research Application Form
  - 1.3 Basic Research Proposal Template
  - 1.4 Action Research Proposal Template
  - 1.5 Declaration of Anti-Plagiarism
  - 1.6 Declaration of Absence of Conflict of Interest



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- 1.7 Scoring Checklist for Appraising Basic Research Proposals (for Research Committees Evaluators), and  
1.8 Scoring Checklist for Appraising the Action Research Proposals (for Research Committee Evaluators).

*Note: Inability to use the correct form/template will be a cause for an immediate disapproval*

8. The DRC shall consolidate and submit the results of the SDRC evaluation who achieved a minimum score of 70% for endorsement to PPRD secretariat by:
- creating an individual folder for each researcher in the specific Division folder; Action Research or Basic Research, using this folder name format: LastName\_Action for action research proposal or LastName\_Basic for basic research proposal,
  - Uploading the research proposal and application form of each researcher in their individual folders using this file name: LastName\_Proposal and LastName\_Application,
  - completion of the filling up the Google Sheet: BERF Progress Monitoring Mechanism (BPMM) based on the content of the Research Application Form, and
  - uploading the letter of endorsement from the Division.

The Google Drive and Google Sheet in this link: [bit.ly/2024BERFProposals](https://bit.ly/2024BERFProposals) will be locked on **April 5, 2024, 11AM**. Incomplete documents will not be included in the evaluation by the RRC.

9. Regional Office personnel submission of research proposals and Research Application Form signed by the Functional Division Chiefs or Unit Heads, shall be sent to this email address: [research.ncr@deped.gov.ph](mailto:research.ncr@deped.gov.ph) on or before **April 5, 2024, 11AM**. Incomplete submissions will not be included in the evaluation.
10. The PPRD secretariat will do the initial evaluation. Then the RRC TWG together with the PPRD secretariat will do the committee evaluation using the following criteria:
- completeness of documentary requirements using the correct forms/templates, and encoding in the BPMM,
  - alignment to the MATATAG agenda,
  - 2024 Regional Research Priorities,
  - eligibility of expenditures,
  - ethical considerations,
  - detailed and clear discussion of the background of the study, framework, methodology, deliverables and plans for dissemination and utilization,
  - timeline, and
  - budget consideration for BERF 2024 Research Cycle.



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11. Approved research proposals by the RRC will be included in the Orientation for Qualifiers Regional Memorandum and shall attend the Online BERF Orientation which is tentatively scheduled on **April 26, 2024**. Moreover, comments and revisions on approved research proposals will be incorporated into the BPMM which the DRC will forward to the BERF grantees and provide technical assistance on its incorporation and implementation. Letter of disapproval will be uploaded in each division's Google drive. Disapproved research can still be resubmitted on the next BERF cycle or to the Division whenever fund is available.
12. Researchers may start implementing their research after the release of the Orientation for Qualifiers Regional Memorandum (RM). Researchers who will opt out of the implementation shall send a letter to the RRC with an explanation a week after the release of the RM. Researchers who will opt out after receiving a fund needs to write a letter of explanation and refund to the RO CASH Unit of DepEd-NCR and give a copy of the letter and receipt to the PPRD secretariat.
13. To facilitate the release of funds, grantees shall submit their deliverables to their Division Research Coordinator which will be uploaded in the division Google Drive. The DRC will verify the incorporation of comments and suggestions of the RRC and SDRC before uploading in the division Google Drive. The PPRD secretariat together with the RRC will review the content before the issuance of the letter of acceptance. Refer to DO. 16 s. 2017 for the deliverables on the release and liquidation of funds.
14. The PPRD secretariat and DRC shall track the progress of all approved research based on the approved work plan and timeline. They should provide technical assistance as needed for the progress monitoring of each researcher. The RRC and SDRC will conduct random visits to the locations of research and discuss with the researchers the status of their research.
15. Provision of changes on the approved research shall be communicated to the PPRD secretariat by a letter addressed to the RRC Chair, Assistant Regional Director, for the approval of the RRC.
16. The researcher/s will be given a maximum of six (6) months for action research, **April 17, 2024, to September 16, 2024** and one (1) year for basic research **April 17, 2024 to March 17, 2025**, to conduct the study based on the approved work plan/timeline of activities. Request for extension may be granted upon approval of a letter of request for extension and must be requested a month before the date of submission (August 16, 2024 for AR, and February 17, 2025).
17. A separate issuance will be released on the submission of the final output.



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**Enclosure 2**

**Regional Research Priorities**

**(M) MA**ke the curriculum relevant to produce competent, job-ready, active, and responsible citizens

- a. Explicit, systematic and cumulative approach to instruction on Science and Technology, Literacy and Numeracy for Kinder to Grade 3, and Grade 7
- b. Assessment for Learning
- c. Learner-Centered Pedagogy (LCP)
- d. Academic interventions for learners with low proficiency in reading and numeracy
- e. Peace education integration
- f. Youth Entrepreneurship
- g. Tracer Study for Senior High School Graduates
- h. Evaluation of Alternative Delivery Mode (ADM) Programs
- i. Pilot implementation of the MATATAG curriculum

**(T1) TA**ke steps to accelerate the delivery of basic education facilities and services (corruption)

- a. Digitization of learner assessments, learning resources, and essential processes
- b. School library hubs
- c. Effective ALS implementation in Community Learning Centers
- d. Learning models and approaches in decongesting classrooms

**(T2) TA**ke good care of learners by promoting learner well-being, inclusive education, and a positive learning environment

- a. Back-to-school programs and child mapping
- b. Responsive programs for adolescent mothers, children-at-risks (CAR), and children in conflict with the law (CICL)
- c. Learner's well-being and academic achievement
- d. Parent involvement in academic achievements
- e. Mindfulness techniques
- f. Positive learning environment
- g. Programs or activities for inclusive education programs, alternative learning system, last mile schools, and learners with disabilities
- h. Mental wellness interventions
- i. Learner's psychosocial health and socio-emotional learning
- j. Low participation rate of Kindergarten and Senior High School

**(G) GI**ve support to teachers to teach better

- a. Collaborative learning practices to improve teaching-learning processes for student recovery
- b. Learning and development interventions in digitization for teachers and school heads
- c. Digital learning for remote learning
- d. Policy research or M & E research on mechanism for teacher support
- e. Digitization of classroom processes (grading systems, reports, learning measurement, etc.)



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**Enclosure 3**

**Reconstituted Regional Research Committee (RRC)  
and Terms of Reference**

Chair: **Cristito A. Eco**  
Assistant Regional Director

Co-Chair: **Lilia A. Ricero**  
Education Program Supervisor  
OIC Chief, Policy, Planning and Research Division

Adviser: **Jocelyn DR. Andaya**  
Director IV

**Members**

**Micah G. Pacheco**  
Education Program Supervisor  
OIC Chief, Curriculum and Learning Management Division

**Joan R. Pedroche**  
Project Development Officer IV  
OIC, Chief, Education Support Services Division

**Hajji R. Palmero**  
Chief, Human Resource Development Division

**Marina C. Espino**  
Education Program Supervisor  
OIC, Chief, Quality Assurance Division

**Roger R. Morallos**  
Chief, Field Technical Assistance Division

**Atty. Annaliza G. Esperanza**  
Attorney IV, Legal Unit

**Juliet J. Icamen**  
Chief, Finance Division

**RRC Designated Alternates**

**Arnold C. Gatus**  
Education Program Supervisor, CLMD

**Roland D. Montes**  
Education Program Supervisor, CLMD

**Gina L. Cruz**  
Senior Education Program Specialist, ESSD



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**Jennifer V. Belleza**

Nutritionist & Dietician II, ESSD - SHNU

**Rhea B. Eden**

Education Program Supervisor, HRDD

**Leah Ailah C. Vicencio**

Education Program Specialist II, HRDD

**Richard T. Catain**

Education Program Supervisor

**Maria Laarni Carla C. Paranis**

Education Program Specialist, FTAD

**Atty. Maria Hannah D. Perez**

Attorney III, Legal Unit

**Joey B. San Buenaventura**

Supervising Administrative Officer, FD

**Vergel Jairus J. Emas**

Education Program Specialist II

Regional Research Coordinator

**PPRD Secretariat**

**Terms of Reference**

1. Attend BERF Orientation, coordination meetings, Research Convergence, and other research related activities;
2. Evaluate submitted research proposals in compliance with the MATATAG agenda, Regional Research Priorities, and the Appraisal Tool;
3. Suggest revisions on submitted research proposals based on research quality standards and the Research Management Guidelines;
4. Provide technical assistance to researchers on the conduct of their studies when needed;
5. Evaluate submitted Final Output for Action and Basic Research compliance with research standards and the Quality Control Checklist;
6. Suggest revisions on submitted Final Output, and
7. Update the BERF Progress Monitoring Mechanism on every evaluation.