



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

AUG 19 2024

**MEMORANDUM**

No. **240**, s. 2024

**SDO LIBRARY HUB BOOKMOBILE - YEAR 7**

TO: OIC – Assistant Schools Division Superintendent/  
Chief Education Supervisor, SGOD  
Chief Education Supervisor, CID  
Public Elementary and Secondary School Heads/ OICs  
All Concerned

1. The SDO Learning Resource Management Section (LRMS) announces the conduct of the **Library Hub Bookmobile – Year 7**. The Launching Program will be held on September 6, 2024, at 9:30 in the morning at Muntinlupa Elementary School Covered Court. Attached is the schedule for this school year.

2. The main objective of this Program is to support the reading programs/interventions in all public elementary and secondary schools and ensure full utilization of the available supplementary reading materials available in the library hub.

3. The bins of supplementary reading materials shall be brought to the schools on the date assigned. The school LR focal person and the parent-librarian volunteers will facilitate the school activities and prepare the schedule of the use of these learning materials in the school. Selected bins shall also be placed in the school LRC, and the School Feeding Area as “open reading” may be done as an activity while learners wait to be fetched or served. The newly delivered storybooks this year from the BLR- Central Office including those delivered from the Regional Office – LRMS will be included in the supplementary reading materials in this year’s Library Hub Bookmobile Program.

3. The school heads, Public Schools District Supervisors, and the SDO LR Team are tasked to closely monitor the conduct of the above-mentioned program in their respective schools. A narrative report on the conduct of varied activities in the school in line with this program shall be submitted to the LRMS Office.

NUM-2024-240

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Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City  
8805-9935, 8805-9940  
[sdo.muntinlupa@gmail.com](mailto:sdo.muntinlupa@gmail.com)  
[deped-muntinlupa.com](http://deped-muntinlupa.com)



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5. Wide and immediate dissemination of this Memorandum is desired.

  
**VIOLETA M. GONZALES**

Asst. Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

Encl.: As stated  
Reference: None  
To be indicated in the Perpetual Index  
under the following subjects:

LEARNING RESOURCES      TEACHERS      LEARNERS      LIBRARY

GUU/NM SDO LIBRARY HUB BOOKMOBILE - YEAR 7  
240 /August 16, 2024

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8805-9935, 8805-9940  
[sdo.muntinlupa@gmail.com](mailto:sdo.muntinlupa@gmail.com)  
[deped-muntinlupa.com](http://deped-muntinlupa.com)



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**SDO MUNTINLUPA LIBRARY HUB BOOKMOBILE YEAR 7 SCHEDULE**  
**School Year 2024-2025**

No	NAME OF SCHOOL	DATE
1	Muntinlupa Elementary School (Launching)	September 6 – 19, 2024
2	Itaas Elementary School	September 20-October 3, 2024
3	Poblacion Elementary School	October 4- 24, 2024
4	Victoria Homes Elementary School	October 25-November 7, 2024
5	Tunasan Elementary School	November 8 – 21, 2024
6	Putatan Elementary School	November 22 –December 5, 2024
7	Lakeview Integrated School	December 6 –19, 2024
8	Soldiers Hills Elementary School	January 10 – 23, 2025
9	F. De Mesa Elementary School	January 24 – February 13, 2025
10	Bayanan Elementary School Main	February 14 -27, 2025
11	Bayanan Elementary School Unit 1	February 28 – March 13, 2025
12	Alabang Elementary School	February 28 – March 13, 2025
13	Filinvest Alabang Elementary School	March 14 -27, 2025
14	Cupang Elementary School Annex	March 28 – April 10, 2025
15	Bagong Silang Elementary School	March 14 -27, 2025
16	Sucacat Elementary School Zone 3	March 28 – April 10, 2025
17	Sucacat Elementary School Zone 4	March 14 -27, 2025
18	Sucacat Elementary School Main	April 11- 24, 2025
19	Buli Elementary School	April 11- 24, 2025
20	Cupang Elementary School (Culminating)	April 25 –May 8, 2025

Prepared by:

  
**CECILIA A. ILARDE**  
Librarian II

Noted by:

  
**GINA U. URQUIA, PhD**  
Education Program Supervisor, LRMS



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City  
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[sdo.muntinlupa@gmail.com](mailto:sdo.muntinlupa@gmail.com)  
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