



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION
 SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
 Superintendent

AUG 05 2024

MEMORANDUM

**STATUS SURVEY ON RATIONALIZATION OF THE TEACHERS' WORKLOAD
 IN PUBLIC SCHOOLS AND PAYMENT OF TEACHING OVERLOAD
 (DepEd Order No. 05, S. 2024)**

To: Assistant Schools Division Superintendent
 Chief Education Supervisor, Curriculum Implementation Division
 OIC-Chief Education Supervisor, School Governance and Operations Division
 Public Secondary and Elementary School Heads/ OICs
 Administrative Officer V
 All Others Concerned

1. This Office requires all the School Heads, Public Schools District Supervisors, and Education Program Supervisors to participate in the above stated survey in compliance with the direction of the Regional Field Technical Assistance Division (RO-FTAD) to update the Division Second Quarter Contact Report on the Provision of the Technical Assistance (CoRe-TAPA) to the concerned.
2. To facilitate the quick generation of data, the participants shall fill-out the Google Form provided by the SGOD-School Management Monitoring and Evaluation Section, not later than August 3, 2024. The said online survey can be accessed through this link: <https://bit.ly/3WvR3AZ>.
3. Relevant activities shall be scheduled and complied as follows:

| Date | Activity | Responsible Person/Committee | Expected Output |
|----------------|---|------------------------------|-----------------------------------|
| August 3, 2024 | Submission of the filled-out survey to SMME Section | School Heads, PSDS, EPS | Filled-out Survey via Google Form |
| August 4, 2024 | Deliberation, updating, and finalization of the Division Second Quarter CoRe-TA | DFTAT | Updated CoRe-TAPA |
| August 5, 2024 | Submission of updated CoRe-TAPA to RO-FTAD | DFTAT | Signed CoRe-TAPA |

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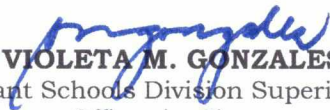


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2024 5927

4. Relevant inquiries shall be directed to SGOD-School Management Monitoring and Evaluation Section (SMME).
5. For information and strict compliance of all concerned.


VIOLETA M. GONZALES
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure: As stated

References: As stated

To be indicated in the Perpetual Index

under the following subjects:

ASSESSMENT

MONITORING AND EVALUATION

PRIMER

ZPG/ DM / STATUS SURVEY ON RATIONALIZATION OF THE TEACHERS' WORKLOAD IN PUBLIC SCHOOLS AND PAYMENT OF TEACHING OVERLOAD (DepEd Order No. 05, S. 2024)
_____ / August 1, 2024



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**STATUS SURVEY ON RATIONALIZATION OF THE TEACHERS' WORKLOAD IN PUBLIC
SCHOOLS AND PAYMENT OF TEACHING OVERLOAD (D.O. 05, s. 2024)**

PURPOSE

- This survey is undertaken as Division's response to the instructions of the Regional Field Technical Assistance Division (RO-FTAD) to update the Division Second Quarter CoRe-TAPA, with the inclusion of the implementation status of DO 05, s. 2024 among others.
- The findings and results of this status survey will be used for reporting, development planning, decision-making, and other official purposes.
- In compliance with the privacy and confidentiality provisions, the name of the survey participants is not required.

SURVEY OBJECTIVES

1. Determine the profile of the survey participants in terms of the following:
 - 1.1 level of governance representing
 - 1.2 position/designation
 - 1.3 Sex/Gender
2. Identify the mechanism adopted by the Division and Schools in disseminating DO 05, s. 2024 to the concerned.
3. Assess the challenges or problems observed in relation to the implementation and operationalization of the said policy guidelines.
4. Identify relevant proposals from the participants towards addressing specific concern, issue, gap, or problem.
5. Based on the findings of the survey, the Division Field Technical Assistance Team (DFTAT) shall serve as basis in the updating of the Division Contact Report on Technical Assistance provision (CoRe-TAPA).

AGREEMENT TO PARTICIPATE IN THE SURVEY

Upon reading and understanding of the above-stated purpose of the survey –

I will participate in the survey

I will not participate in the survey

Instructions:

- Please read each item carefully. Put a check on the appropriate box which corresponds to your answer.

A. On Respondents' Profile

1. *Level of Governance representing*
 - Schools Division Office
 - Elementary School
 - Integrated School
 - Secondary School-Junior High School
 - Secondary School-Senior High School
 - Secondary School-Junior & Senior High School
2. *Position/Designation*
 - Supervisor-PSDS
 - Supervisor-EPS
 - School Head



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3. Sex
 Male
 Female

B. On Information Dissemination and Communication Advocacy

How did your Division/District/School disseminate the D.O. 05, s. 2024?

You may check as many as possible.

- Memorandum
 Orientation
 Professional Meeting
 LAC Session
 Other, specify: _____
 None of the above

C. On the Status of D.O. 05, s. 2024

Below are some of the specific policy provisions. Please read carefully and put a check on the appropriate box which signifies the specific level of concern observed for a particular policy stated. For this context, the term “concern” refers to a sort of challenging or problematic situation on the operationalization of the said policy provision.

| Specific Policy Provisions | Level of Concern |
|--|--|
| 1. Teachers shall render eight hours of service per day, of which six hours shall be devoted to actual classroom teaching. | <input type="checkbox"/> We have High concern on this <input type="checkbox"/> We have Moderate concern on this <input type="checkbox"/> We have Low concern on this <input type="checkbox"/> Not at all |
| 2. The remaining two hours shall be allotted for work incidental to the normal teaching duties which may be spent within or outside the school premises. | <input type="checkbox"/> We have High concern on this <input type="checkbox"/> We have Moderate concern on this <input type="checkbox"/> We have Low concern on this <input type="checkbox"/> Not at all |
| 3. Other teaching-related work, such as but not limited to being a school coordinator, shall be duly compensated in accordance with Section 14 of RA 4670. | <input type="checkbox"/> We have High concern on this <input type="checkbox"/> We have Moderate concern on this <input type="checkbox"/> We have Low concern on this <input type="checkbox"/> Not at all |
| 4. In exigency of service, actual classroom teaching more than the required six hours shall be compensated through payment of teaching overload, provided that it does not exceed two hours per. | <input type="checkbox"/> We have High concern on this <input type="checkbox"/> We have Moderate concern on this <input type="checkbox"/> We have Low concern on this <input type="checkbox"/> Not at all |

D. On Relevant Proposals to Address CIGPs

Based on the above specific policy provisions in which you scored either “**moderate**” or “**high**”, identify the policy provision, challenges or problems, and relevant recommendations to address them.

| Policy Guidelines which you think challenging or problematic (Put a check on the appropriate box, if any) | What is the observed concern (Challenges or Problems)? | Proposals to address them |
|--|--|---------------------------|
| <input type="checkbox"/> Teachers shall render eight hours of service per day, of which six hours shall be devoted to actual classroom teaching. | | |
| <input type="checkbox"/> The remaining two hours shall be allotted for work incidental to the normal teaching duties which may | | |

| | | |
|--|--|--|
| be spent within or outside the school premises. | | |
| <input type="checkbox"/> Other teaching-related work, such as but not limited to being a school coordinator, shall be duly compensated in accordance with Section 14 of RA 4670. | | |
| <input type="checkbox"/> In exigency of service, actual classroom teaching more than the required six hours shall be compensated through payment of teaching overload, provided that it does not exceed two hours per. | | |

Thank you for actively participating in the survey.

