



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

August 6, 2024

MEMORANDUM

AUG 06 2024

To : Chief Education Supervisor (CID)
OIC – Chief Education Supervisor (SGOD)
Administrative Officer V
Public Schools District Supervisors
Education Program Supervisors
Elementary and Secondary School Heads
Officers-in-Charge
Teaching and Non-Teaching Personnel
All Others Concerned

DESIGNATION AS OFFICER-IN-CHARGE

This is to inform the field that in view of the attendance of the undersigned in the **Regional Assembly of Education Leaders on August 7-9, 2024 in Space at One Ayala, Makati City**, the following are hereby designated as Officer-in-Charge of the Schools Division of Muntinlupa City on the said dates so as not to adversely affect the services of the Division.

- Atty. Erness Faith Regacho-Espanto – August 7, 2024
- Dr. Ma. Myra E. Namit – August 8, 2024
- Ms. Ada Trinidad A. Tagle – August 9, 2024

For information and guidance.


VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent