



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

AUG 19 2024

MEMORANDUM

BOYS AND GIRLS' WEEK 2024

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public and Private Elementary and Secondary School Heads/OICs
All Others Concerned

1. Attached is a letter from Ms. Cynthia B. Viacrusis, Head, Youth Affairs and Sports Development Office, dated August 8, 2024, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Special attention is invited to the schedule, guidelines, and documentary requirements of the said activity.
3. The School Supreme Elementary/Secondary Learner Government Advisers shall assist the learner participants with their requirements and accompany them during their participation to the different activities of the mentioned event.
4. Moreover, the participation of public and private schools shall be subject to the no disruption of classes policy stipulated in DepEd Order No. 9, s. 2005 titled, Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith.
5. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Enclosure: As stated
References: None
To be indicated in the Perpetual Index
under the following subjects:

LEARNERS CELEBRATION

KSJT / BOYS AND GIRLS' WEEK 2024
287 / AUGUST 19, 2024

UN-2024-287



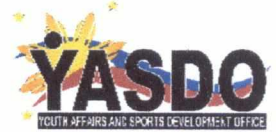
 Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,
Muntinlupa City
 (02) 8805 - 9935, (02) 8805 - 9940
 sdo.muntinlupa@gmail.com



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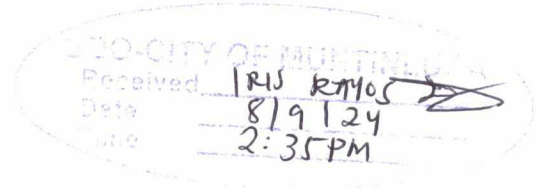
Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
 Youth Affairs and Sports Development Office



Ref No. YSD-Adm 2023-0045
 August 8, 2024

VIOLETA GONZALES

Assistant Schools Division Superintendent
 Officer in charge
 Office of the Schools Division Superintendent
 Muntinlupa City



Dear Mayor Biazon:

Pursuant to the Republic Act 10661 otherwise known as National Children’s Month Act of 2015, declaring the month of November as National Children’s Month. As part of the celebration, City Government of Muntinlupa through the initiative of Youth Affairs and Sports Development Office and the Local Council for the Protection of Children (LCPC), are set to conduct the **2024 Boys and Girls Week Celebration**. The activity also aims to celebrate the gains and successes of the city in promoting and protecting the children; institutionalizing a child friendly environment; empowering the children and youth as right- holders and duty-bearers for them to deliver their responsibilities and commitments to promote and protect and fulfill their rights. Below are the series of activities for the Boys and Girls.

Date	Activities
October <u>12</u> , 2024	Boys and Girls Convention and Election
November 11-14, 2024	Boys and Girls Week
November 15, 2024	Muntinlupa City Tour

In relation to this, we would like to ask your kind approval and support for the issuance of **Division Office Memorandum** to Public and Private Schools (Elementary and High School) for the active participation on boys and girls week.

We attached to this all the guidelines and mechanics of the activities. For any concerns you can reach us on 8862-8428 or you can email us at yasdomuntinlupa2022@gmail.com

More power and thank you for your unwavering support!

Respectfully yours,


MS. CYNTHIA B. VIACRUSIS
 Head – Youth Affairs and Sports Development Office





BOYS AND GIRLS WEEK 2024

GUIDELINES

SLOT ALLOCATION AND QUALIFICATIONS:

District 1: All Public Elementary School from District I-5 students per school (Grade 6 -girls and boys)

District 2: All Public Elementary School from District II-5 students per school (Grade 6 -girls and boys)

District 3: All Private Elementary School – 2 students per school (Grade 6 - 1 girl, 1 boy)

District 4: All Public and Private High School (Grade 10 - 1 girl, 1 boy)

Note:

1. Only students residing in Muntinlupa are qualified to participate.
2. Participants must bring their own **name tag** with official size of 4 x 8.5 inches; printed in Capital Letter ; Font – Arial
4. Should wear school uniform during the Pre-convention and Election of Little Officials

REQUIREMENTS

1. Accomplished Confirmation Form signed by school principal
2. 1pc of 2x2 picture with white background (scan and rename the filename on this format: School Abbreviation, Surname , First Name ex. PES Dela Cruz Juana)
3. Parent Assent and Consent Form

Required documents can send to email address yasdo@muntinlupacity.gov.ph

IMPORTANT DATES TO REMEMBER

Boys and Girls Week 2024 SCHEDULE OF ACTIVITIES		
Date	Time	Activity
On or before Sept. 20	7:00am – 4:00pm	Submission of Confirmation Form and other documents
Oct. 12	7:00am - 4:00pm	Convention and Election of Little Officials
Oct. 24-25	7:00am - 4:00pm	Release of B&G T-Shirts and Little Officials ID
Nov. 11	6:00am	Flag Raising Ceremony (City Quadrangle)
Nov. 11	7:00am - 4:00pm	Oath of Office District 1
Nov. 12	7:00am - 4:00pm	Oath of Office District 2
Nov. 13	7:00am - 4:00pm	Oath of Office District 3
Nov. 14	7:00am - 4:00pm	Oath of Office District 4
Nov. 15	6:00am - 5:00pm	Educational Tour

For questions and clarification:

- Please contact 8862-8428 and look for Ms. Annabelle Buena or Angelica Abrensoza
- Or you can email us at yasdo@muntinlupacity.gov.ph



BOYS AND GIRLS WEEK CELEBRATION 2024

CONFIRMATION FORM

School:	
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District 1

District 2

District 3

District 4

Name of Students	Sex	Birthday	Contact Number	Tshirt Size Adult Size (XS,S,M,L,XL,2XL)

Teacher Coordinator	Contact No:	Email address/ facebook account
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Noted by:

School Head / Principal





BOYS AND GIRLS WEEK CELEBRATION 2024

ASSENT AND CONSENT FORM

I am allowing my child to actively participate on the 2024 Boys and Girls Week Celebration, a project of City Government of Muntinlupa with the Youth Affairs and Sports Development Office leading the initiative. I believe that this program will help my child become more conscious of leadership, public service, and governance. It also empowers and exercises their rights as children.

Additionally, I am aware of the following list of activities that he or she required to attend and complete.

Oct. 12	7:00am - 4:00pm	Convention and Election of Little Officials
Nov. 11-14	6:00am	Oath of Office and Duty (1 day schedule assigned schedule per district)
Nov. 15	6:00am - 5:00pm	Educational Tour at Manila City

I also provide permission for my child's photo to be posted on any social media site during any activity that involves them.

 Student's Name

 Parent's Name and Signature

 Name of School

 Parent's Contact No.

