



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION
 SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**Office of the Schools Division
Superintendent**

MEMORANDUM

No. 278, s. 2024

**RESCHEDULING THE ADMINISTRATION OF THE 2024 SPECIAL
 PHILIPPINE EDUCATIONAL PLACEMENT TEST (PEPT)
 FROM AUGUST 4, 2024 TO OCTOBER 6, 2024**

To: Assistant Schools Division Superintendent
 Chief Education Supervisor, Curriculum Implementation Division
 OIC-Chief Education Supervisor, School Governance and Operations Division
 Public and Private Elementary and Secondary School Heads/ OICs
 Administrative Officer V
 All Others Concerned

1. This Division announces the administration schedule of the above-captioned testing activity, based on the Bureau of Education Assessment (BEA) advisory, with details as follows:

- Testing Center:** Tunasan National High School (TNHS)
- Address:** Centennial Avenue, Tunasan, Muntinlupa City
- Testing Date:** October 6, 2024
- Assembly Time:** Between 6:00-7:00 a.m.
- Room Assignment:** To be posted at the entrance of the venue
- Examination Fee:** FREE

2. Examinees are reminded to bring on the day of examination:

- PEPT Registration Form (Signed by the DTC, with picture)
- Identification Card (ID or any acceptable proof of identify)
- Pencil No. 2 and sharpener
- Snacks and water
- Facemask (Optional)

3. The Testing Committee is composed of the Division and School Officials and Personnel as follows:

Officials/Personnel	Position/Designation
Violeta M. Gonzales, CESO VI	OIC-Schools Division Superintendent
Ma. Regalee A. Olarte	OIC-Chief Education Supervisor, SGOD
Madeline Ann L. Diaz	Chief Education Supervisor, CID
Ador B. Querubin, EdD	School Principal
Zoren Pepito L. Gubalane, DPA	Division Testing Coordinator


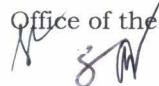


Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
 8805-9935, 8805-9940
sdo.muntinlupa@gmail.com
deped-muntinlupa.com

Chelo DG. Rongavilla	Assistant DTC/Room Supervisor
Maria Luisa Parraba	School Testing Coordinator
Ma. Teresa S. Indap	Nurse
Eduardo L. Kondo	DRRM
Joseph D. Nilo	Room Examiner
Phoebe R. Arroyo	Room Examiner
Cecilia Teresa C. Claudel	Room Examiner
Lourdes Norally D. Lumaad	Room Examiner
Edwina T. Arong	Room Examiner
Hilda B. Arrofo	Room Examiner
Rommel Manese	Room Examiner
Rowena B. Silva	Room Examiner
Rafael M. Nidua	Room Examiner
Ma. Romma S. Pagador	Assistant Examiner
Joeycor J. Rendon	Assistant Examiner

The SDO Personnel and Classroom Teachers involved in this activity are entitled to Compensatory Time-Off or Service Credits respectively for the days as stipulated in DepEd Order No. 53 s.2003 Updated Guidelines on Grant of Vacation Service Credits to teachers.

4. For wide dissemination and compliance of all concerned.


VIOLETA M. GONZALES CESO VI
 Assistant Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent


Enclosure: As stated
References: As stated

NUM-2024-278



Republic of the Philippines
Department of Education
BUREAU OF EDUCATION ASSESSMENT

Office of the Director

September 20, 2024

ADVISORY

Changes in the Schedule of the Administration of the 2024 Special Philippine Educational Placement Test (PEPT)

In reference to DepEd Memorandum No. 034, s. 2024 titled “Administration of the 2024 Special Philippine Educational Placement Test”, this advisory provides the new testing schedule and additional guidelines for the conduct of the Special PEPT.

Testing Schedule

1. The new schedule of the administration of the 2024 Special PEPT is stated below:

Cluster	Original Date	New Schedule
Luzon	August 4, 2024	October 6, 2024
Visayas-Mindanao	August 11, 2024	October 13, 2024

2. Should there be any unexpected/unforeseen circumstances (e.g., fire, flood, some difficulties due to inclement weather conditions, a transportation strike, or other related temporary reason), an official correspondence (e.g., memorandum/letter) from the Regional Office (RO) shall be sent to the Bureau of Education Assessment (BEA) requesting for the rescheduling of the test administration, attaching the necessary supporting documents subject for approval. The said correspondence shall be addressed to:

DR. KEVIN CARL P. SANTOS
Director IV
Bureau of Education Assessment

Participating Learners and Schools

3. The target registrants for PEPT are the following:
 - a. Learners from schools without government permit,
 - b. Learners from nonformal and informal education programs,
 - c. Learners who have incomplete or no record of formal schooling,
 - d. Learners with back subjects
 - e. Learners who need grade-level standards assessment, and
 - f. Learners who are overage for their grade levels

Note: Learners with disabilities (LWDs) may also be assessed provided that the test accommodations stipulated in Section 9 of DepEd Order No. 55, s. 2016 are met.

4. Select schools shall serve as testing centers.



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Registration and Evaluation of Documentary Requirements

5. The Division Testing Coordinator (DTC) shall be responsible for facilitating the registration process and collecting the necessary documentary requirements. They can still accept test registrants to utilize the test materials allocated for their respective Schools Division Offices (SDOs). The DTCs shall identify the cut-off date for accepting test registrants to manage the evaluation of the submitted documentary requirements before the test administration.
6. Walk-in registrants shall not be accommodated during the test administration.

Test Materials (TMs)

7. The quantity of Test Booklets (TBs) and Answer Sheets (ASs) to be provided was based on the actual number of test registrants per testing center with buffer. Refer to the attached allocation of test materials per testing center.
8. **Photocopying of the TBs and ASs is NOT allowed.**
9. Maintain the integrity of the test before, during, and after the test administration as stipulated in Section 13 of DepEd Order 55, s. 2016, titled "Breach of Security in National Examinations and Corresponding Sanctions".

Testing Room and Arrangement

10. The examinees shall be grouped according to their **Last Level Completed (LLC)** and **Age**.
11. After grouping the examinees by LLC and age, their seating arrangement shall be in alphabetical order based on the last name regardless of sex. Other appropriate seating arrangements may be implemented for some communities with cultural considerations in the groupings and physical arrangement of individuals concerning sex.

Contact Information of the Forwarder

12. For the delivery and retrieval of test materials, Division Testing Coordinators (DTCs) are advised to contact **Ximex Delivery Express**, the official forwarder of BEA, through its official contact numbers: 0917 812 7122; 0917 638 2329; and/or 0917 561 6503 **for the timely retrieval of test materials**.
13. Immediate dissemination of this Advisory is desired.

DR. KEVIN CARL P. SANTOS
Director IV
Bureau of Education Assessment