



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

SEP 16 2024

MEMORANDUM

ENTRANCE CONFERENCE WITH COMMISSION ON AUDIT (COA)

To: SDO Administration and Finance
Administrative Officer V – Administrative Unit
Administrative Officer IV – Property and Supply Unit
Administrative Officer IV - Cash Unit
Administrative Officer IV - Personnel Unit
Accountant III
Administrative Officer V – Budget Unit
Implementing Units
MNHS – School Principal, Bookkeeper, Property Officer
PEDHS – School Principal, Bookkeeper, Property Officer
MBHS - School Principal, Bookkeeper, Property Officer

1. There will be an ENTRANCE CONFERENCE with the Auditors on September 16, 2024, Monday at 10:00 AM on the 4th Floor, SDO Conference Room.
2. Attendance of the above-mentioned DepEd personnel is hereby requested.
3. Immediate dissemination of this Memorandum is desired.


VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

CONFERENCE MEETINGS COA

KEM ENTRANCE CONFERENCE WITH COMMISSION ON AUDIT (COA)
334 / 09/16/2024

UN-2024-334



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