



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the School Division
Superintendent

OCT 10 2024

MEMORANDUM

No. 290, s. 2024

PROJECT sustainABILITY TRAINING OF TRAINERS

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
TVL Senior High School Principals/ OICs
All Others Concerned

1. This is in reference to the attached Regional Memorandum ORD-2024-1018, dated October 1, 2024, from Jocelyn Dr. Andaya, NCR Regional Director, relative to the attendance of Senior High School Technical Vocational Livelihood teachers to the above-captioned activity on October 12, 2024, 8:00-5:00 PM at Highway Hills Integrated School, Calbayog St., Highway Hills, Mandaluyong City.
2. Special attention is invited to paragraphs 4 and 5.
3. Attached is a list of Senior High School Technical-Vocational Livelihood teachers who will participate in the activity.
4. Immediate and wide dissemination of this Memorandum is desired.

Violeta M. Gonzales
VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-in-Charge

Violeta M. Gonzales
Office of the Schools Division Superintendent

Encl: As stated Reference:
To be indicated in the Perpetual Index
under the following subjects:

TRAINING OF TRAINERS

SENIOR HIGH SCHOOL

TVL

LLG/ Project sustainability TRAINING OF TRAINERS
290 October 8, 2024

UN-2024-290



Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,
Muntinlupa City
(02) 805-9935, (02) 805 - 9940



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Enclosure 1

PROJECT sustainability TRAINING OF TRAINERS
SHS-TVL Teachers

	NAME	SPECIALIZATION	TIME
1	AIRO F. TIAMA	EPAS	8:00-5:00
2	ARIEL C. LUNA	EPAS	
3	MICHAEL SANTOS	EIM	
4	ALYSSA CAMILLE LAUREAGA	EIM	
5	DIVINA V. MARCIAL	HE	1:00-5:00
6	RICHWELL R. CATOTO	ICT	
7	FELICIDAD VALERIO	HE	
8	JANE CUANO	HE	
9	MARY ROSE SANTOS	HE	



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REGIONAL MEMORANDUM
ORD-2024-1013

TO : **SCHOOLS DIVISION SUPERINTENDENTS**

FROM : **JOCELYN DR. ANDAYA** 
Director IV

SUBJECT : **PROJECT- sustainABILITY TRAINING OF TRAINERS**

DATE : October 1, 2024

1. The DepEd- National Capital Region through Curriculum and Learning Management Division (CLMD), and in partnership with Asia Society for Social Improvement and Sustainable Transformation (ASSIST) will conduct the **PROJECT- sustainABILITY TRAINING OF TRAINERS** on October 12, 2024, 8:00 AM- 5:00 PM at Highway Hills Integrated School, Calbayog St. Highway Hills, Mandaluyong City.
2. The activity aims to provide teachers with:
 - a. deeper understanding of why integrating sustainability into training programs is crucial;
 - b. learnings on effective training strategies to equip learners with the necessary green skills for a sustainable future;
 - c. developed knowledge base on practical sustainability practices relevant to their industry; and
 - d. green jobs outlook in career coaching.
3. Participants to this training are the SHS Technical-Vocational-Livelihood Teachers. (attached is the breakdown of participants per division)
4. Transportation and other allowable expenses of EPS and Teachers, shall be charged to division/ school local funds (MOOE, School Funds, other available funds), subject to the usual Government accounting and auditing rules and regulations.
5. Participants shall be entitled to service credits in accordance with DepEd Order No. 53, s. 2003 entitled Updated Guidelines on the Grant of Vacation Service Credits to Teachers. On the other hand, non- teaching personnel, including management staff shall be provided



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with Compensatory Time-off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.

6. Immediate dissemination of this Memorandum is desired.

