



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

OCT 21 2024

MEMORANDUM

No. 299, s. 2024

**CONDUCT OF THE TRAINING WORKSHOP ON THE TECHNICAL ASSISTANCE (TA) DELIVERY
FOR EDUCATION PROGRAM SUPERVISORS (EPSs) AND PUBLIC SCHOOLS DISTRICT
SUPERVISORS (PSDSs)**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Elementary and Secondary School Heads/OICs
Others Concerned

1. The field is hereby informed of the conduct of the above-captioned activity on October 24-25, 2024 at the Parque España Residence Hotel, Muntinlupa City.
2. Enclosed is the matrix of activities for your reference.
3. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M GONZALES

Assistant Schools Division Superintendent
Officer-in-Charge
OIC-Office of the Schools Division Superintendent

Encl: As stated
To be indicated in the **Perpetual Index**
Under the following subjects

ACTIVITIES

PROGRAMS AND PROJECTS

JBE/Memo — Conduct of the Training Workshop on the Technical Assistance (TA) Delivery for Education Program Supervisors (EPSs) and Public Schools District Supervisors (PSDSs)
299 / October 21, 2024

NUM-2024-299

299



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City

8805-9935, 8805-9940



sdo.muntinlupa@gmail.com

deped-muntinlupa.com



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
 SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**TRAINING WORKSHOP ON THE TECHNICAL ASSISTANCE (TA)
 DELIVERY FOR EDUCATION PROGRAM SUPERVISORS (EPSs) AND
 PUBLIC SCHOOLS DISTRICT SUPERVISORS (PSDSs)**

TIME	DAY 1	DAY 2
7:30 – 8:00 a.m.	Arrival and Registration	
8:00 – 8:30 a.m.	Opening Program - National Anthem - Prayer - Statement of Purpose - Opening Remarks/ Message	Management of Learning
8:30-10:00 a.m.	Lecture 1: Technical Assistance (TA): The DepEd Paradigm - Technical Assistance Structure - TA Team - Functions and Responsibilities of TA Providers and Clients	Workshop 2: Presentation of TA Framework, Process Flows, and Tools Critique
10:00 a.m.-12:00 p.m.	Lecture 2: Delineating the TA Functions of the EPSs and PSDSs	
12:00 noon-1:00 p.m.	Lunch	
1:00p.m.-2:00 p.m.	Lecture 3: TA Strategies for Responding to Clients’ Diverse and Unique Needs	Workshop 3: TA Process Simulation and Feedbacking
2:00p.m.-3:00 p.m.		
3:00-5:00 p.m.	Workshop 1: Walkthrough and Critiquing of TA Process Flows and Tools	

Prepared by:



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
 8805-9935, 8805-9940
sdo.muntinlupa@gmail.com
deped-muntinlupa.com