



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

OCT 10 2024

**MEMORANDUM**

**DISTRIBUTION OF DRRM INFORMATION, EDUCATION, AND COMMUNICATION  
(IEC) MATERIALS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
OIC-Chief Education Supervisor, School Governance and Operations Division  
Public Elementary and Secondary School Heads / OICs  
All Others Concerned

1. Attached is a letter from the Department of Disaster Resilience and Management, Erwin O. Alfonso, Ph D., Department Head II, DRRM dated October 2, 2024, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Please see the attached list of schools, for reference.
3. Immediate and wide dissemination of this Memorandum is desired.

  
**VIOLETA M. GONZALES**

Asst. Schools Division Superintendent  
Officer-In-Charge

Office of the Schools Division Superintendent

Encl.: As stated  
References: As stated  
To be indicated in the Perpetual Index  
Under the following subjects:

SAFETY EDUCATION      COMMUNICATIONS      TRAINING

ELK/DM/DISTRIBUTION OF DRRM INFORMATION, EDUCATION, AND COMMUNICATION (IEC) MATERIALS  
378 /October 10, 2024

UN-2024-378



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City  
8805-9935, 8805-9940  
[sdo.muntinlupa@gmail.com](mailto:sdo.muntinlupa@gmail.com)  
[deped-muntinlupa.com](http://deped-muntinlupa.com)



Republic of the Philippines  
Department of Education  
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**Distribution List Of IEC Materials to Public Schools**

No	DATE	TIME	SCHOOLS
1	October 14, 2024	9:00 AM – 11:30 AM	<ul style="list-style-type: none"><li>• Tunasan National High School</li><li>• Victoria Homes ES</li><li>• Muntinlupa ES</li><li>• Itaas ES</li><li>• Poblacion ES</li><li>• Poblacion National HS</li></ul>
		1:00 PM – 4:00 PM	<ul style="list-style-type: none"><li>• Putatan ES</li><li>• Lakeview Integrated School</li><li>• F DeMesa ES</li><li>• Alabang ES</li><li>• Soldiers Hills ES</li><li>• Bayanan ES</li><li>• Bayanan Unit ES</li><li>• Flinvest ES</li></ul>
2	October 24, 2024	9:00 AM – 11:30 AM	<ul style="list-style-type: none"><li>• Cupang ES Main</li><li>• Cupang Sucat Annex ES</li><li>• Cupang Senior HS</li><li>• Buli ES</li><li>• Sucat Senior HS</li><li>• Sucat ES</li><li>• Sucat ES-Zone 3</li><li>• Sucat ES-Zone 4</li><li>• Muntinlupa Business HS</li><li>• Muntinlupa Business HS Sucat Annex</li><li>• Bagong Silang ES</li></ul>
		1:00 PM – 4:00 PM	<ul style="list-style-type: none"><li>• Tunasan Elementary School</li><li>• Muntinlupa Science High School</li><li>• Muntinlupa National High School</li><li>• Pedro E. Diaz High School</li><li>• Alternative Learning System (ALS)</li></ul>

**DEPARTMENT OF DISASTER RESILIENCE AND MANAGEMENT**  
(Formerly Muntinlupa City Disaster Risk Reduction Management Office)

Hall of Justice Compound, Resilience Building, Susana Heights, Tunasan, Muntinlupa City  
Tel. No.: 8925-43-82

October 2, 2024

**DR. VIOLETA M. GONZALES, CESO VI**  
Assistant Schools Division Superintendent  
OIC – Schools Division Superintendent  
SDO – Muntinlupa City

**Thru: EDUARDO L. KONDO**  
Project Development Officer II  
DDRM – SDO Muntinlupa City

Dear Ma'am,

Greetings from Muntinlupa City – Department of Disaster Resilience and Management!

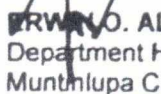
In relation to our initiative of expanding our arms in Disaster Preparedness dissemination, we are pleased to announce that we will be distributing **50 books of Information, Education, and Communication (IEC)** materials to selected schools as part of our ongoing efforts to enhance their preparedness and provide them with valuable resources. Below are the Identified schools and the Date of Distribution.

NO	Date	Time	Schools
1	October 14, 2024	9:00 am – 11:30 am	Tunasan Elementary School Victoria Elementary School Muntinlupa Elementary School Poblacion Elementary School Itaas Elementary School
		1:00 pm – 4:00 pm	Putatan Elementary School Lakeview Integrated School Soldier's Hills Elementary School Bayanan Elementary School Main Bayanan Elementary School Unit 1
2	October 24, 2024	9:00 am – 11:30 am	Cupang Elementary School Main Buli Elementary School Cupang Senior High School Sucat Senior High School Sucat Elementary School Zone 3 Sucat Elementary School Zone 4 Muntinlupa Business High School Muntinlupa Business High School Sucat Annex
		1:00 pm – 3:00 pm	Tunasan National High School Muntinlupa National High School Pedro E. Diaz High School


We believe that these resources will be highly beneficial in aiding their preparedness and fostering a deeper understanding of disaster preparedness.

Thank you for your cooperation and support in this initiative.

Respectfully,

  
**ERWIN O. ALFONSO, Ph.D.**  
Department Head II  
Muntinlupa City - DDRM

Noted by:

  
**ROZZANO RUFINO B. BIAZON**  
City Mayor  
Muntinlupa City