



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

OCT 30 2024

MEMORANDUM

**FOURTH FOCUS GROUP DISCUSSION (FGD) OF REGIONAL PROGRAM
MANAGEMENT TEAM FOR THE PROFESSIONAL ENHANCEMENT PROGRAM
OF DEPED NCR THIRD LEVEL OFFICIALS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads/OICs
All Others Concerned

1. Attached is DepEd NCR Regional Memorandum No. 1099, s. 2024, dated October 18, 2024, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Immediate and wide dissemination of this Memorandum is desired.

VIOLETA M. GONZALES
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl: As stated
References: None
To be indicated in the Perpetual Index
under the following subjects:

TRAINING OFFICIALS PROGRAM

MRAO- FOURTH FOCUS GROUP DISCUSSION (FGD) OF REGIONAL PROGRAM MANAGEMENT TEAM FOR THE PROFESSIONAL
ENHANCEMENT /PROGRAM OF DEPED NCR THIRD LEVEL OFFICIALS
413 / October 28, 2024

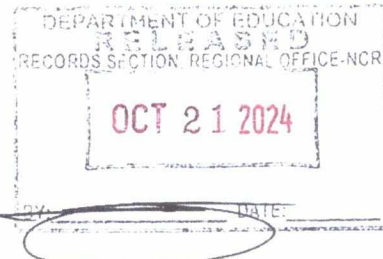
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Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

October 18, 2024

REGIONAL MEMORANDUM

No. 1099 s. 2024

To: Schools Division Superintendents

**FOURTH FOCUS GROUP DISCUSSIONS (FGD) OF REGIONAL PROGRAM
MANAGEMENT TEAM FOR THE PROFESSIONAL ENHANCEMENT PROGRAM
OF DEPED NCR THIRD LEVEL OFFICIALS**

1. In adherence to the DepEd NCR Competency-Based L&D Plans and Guidelines, it is recommended that third level officials include two planned interventions per year focusing on enhancing the organizational culture and strengthening the leadership competencies of Education Leaders and managers.
2. The Regional Program Management Team (RPMT) Professional Enhancement Program for DepEd Third Level officials, will hold its Fourth Focus Group Discussions (FGD) on **October 24, 2024**, in **SDO Pasay City**, from 8:00 a.m. to 5:00 p.m.
3. The Fourth Focus Group Discussion (FGD) aims to:
 - **Plot the Cycle 1 Implementation:** Develop a clear roadmap outlining the key activities, timelines, and responsibilities for Cycle 1.
 - **Plan the Logistical Concerns of Cycle 1:** Identify and address potential logistical challenges related to venues, materials, communication, and participant support.
 - **Discuss the Delegation of Works:** Clearly define roles and responsibilities within the team to ensure efficient and effective program delivery.
4. Attached is the list of participants (*Enclosure 1*) for the Focus Group Discussions (FGD) of the Regional Program Management Team for the Professional Enhancement Program of Third-Level Officials.
5. This Memorandum shall likewise serve as the official travel authority document of the participants.



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6. Expenses relative to the conduct of the activity shall be charged to the host division's local funds subject to usual accounting and auditing rules and regulations.
7. For questions and concerns, please contact Arren V. Aduan, Education Program Supervisor – HRDD-L&D NEAP(R) at arrenduan@deped.gov.ph.
8. Immediate dissemination and compliance of this memorandum is desired.


JOCELYN DR ANDAYA
Director IV



Republic of the Philippines
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Enclosure 1:

**PARTICIPANTS IN THE FOURTH FOCUS GROUP DISCUSSION (FGD) OF
THE REGIONAL PROGRAM MANAGEMENT TEAM FOR THE PROFESSIONAL
ENHANCEMENT PROGRAM FOR THIRD-LEVEL OFFICIALS**

PARTICIPATION	NAME	POSITION	OFFICE
Focal Person	Alejandro G. Ibañez, CESO V	SDS	TaPat
Members	Jenilyn Rose B. Corpuz, CESO V	SDS	Caloocan City
	Margarito B. Materum, CESO V	SDS	San Juan City
	Sheryll T. Gayola, CESO V	SDS	Pasig City
	Joel T. Torrecampo, CESO VI	OIC- SDS	Pasay City
RPMT Secretariat	Hajji R. Palmero	CES	HRDD-NEAP(R)
	Arren V. Aduan	EPS	HRDD-NEAP(R)
	Rodolfo J. Colocar	EPS	HRDD-NEAP(R)
	Richard D. Vidal	EPS-II	HRDD-NEAP(R)
	Nika A. Diaz	AdA-VI	HRDD-NEAP(R)