



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent


OCT 30 2024

MEMORANDUM

SUSPENSION OF WORK AFTER 12 NOON ON 31 OCTOBER 2024

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC- Chief Education Supervisor, School Governance and Operations Division
All Public and Private Elementary and Secondary School Heads/OICs
All Others Concerned

1. Attached is a letter from Engr. Allan A. Cachuela, City Administrator, on the above-captioned title, dated October 28, 2024, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl: As stated
Reference: As stated
To be indicated in the Perpetual Index
Under the following subjects

WORK HOURS

MRAO/ SUSPENSION OF WORK ON 31 OCTOBER 2024
416 /OCTOBER 30, 2024

UN-2024-416



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
8805-9935, 8805-9940
sdo.muntinlupa@gmail.com
deped-muntinlupa.com

10/30/2024

S-612



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
OFFICE OF THE CITY ADMINISTRATOR



SDO-CITY OF MUNTINLUPA
 Received: IRIS RAYOS
 10/29/24
 10:40AM

Memo

To : All Departments and Offices of the City Government
From : The City Administrator
Date : 28 October 2024
Subject : Suspension of Work on 31 October 2024

Pursuant to Memorandum Circular No. 67, Series of 2024, issued by the Office of the President, Malacañang, signed by Lucas P. Bersamin, Executive Secretary, and dated 22 October 2024, work in the City Government of Muntinlupa (CGM) shall be suspended on 31 October 2024, Thursday, starting at 12 noon.

As standard practice, departments and offices whose functions involve the safe and orderly conduct of All Saints Day; delivery of basic health and emergency services; preparedness/response to disasters and calamities; peace and order, including law enforcement, fire protection and control, traffic management; and the performance of other vital services shall continue with their operations and render the necessary service.

For reference, hereto attached is a copy of the aforementioned Memorandum Circular.

For the information and strict compliance of all concerned.

Engr. ALLAN A. CACHUELA

cf : Rozzano Rufino B. Biazon,
 City Mayor
 Elizabeth Agdon-Gaviola,
 CHRMD

OFFICE OF THE CITY ADMINISTRATOR
MEMORANDUM NO. <u>73</u>
EXECUTIVE ORDER NO. _____
OFFICE ORDER NO. _____
MISSION ORDER NO. _____

CENTRAL RECORDS OFFICE
RECEIVED
 BY: ROAN MORALES
 DATE: 10/28/24 TIME: 2:45





Office of the President
Malacañang

MEMORANDUM CIRCULAR NO. 67

In order to provide government employees full opportunity to properly observe traditional All Saints' Day and All Souls' Day activities, allow them to travel to and from different regions in the country, and promote domestic tourism, work in government offices and classes at all levels shall be suspended on 31 October 2024 starting 12:00 p.m.

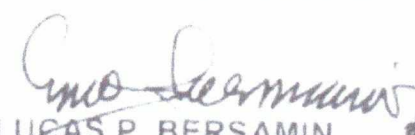
However, those agencies whose functions involve the delivery of basic and health services, preparedness/response to disasters and calamities, and/or the performance of other vital services shall continue their operations and render the necessary services.

The suspension of work for private companies and offices is left to the discretion of their respective heads.

This Circular shall take effect immediately.

DONE, in the City of Manila, Philippines, this 22nd day of September, 2024, in the Year of our Lord Two Thousand and Twenty-Four.

By authority of the President:


LUCAS P. BERSAMIN
Executive Secretary

