



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

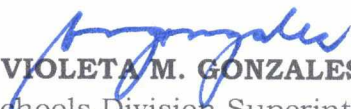
OCT 30 2024

MEMORANDUM

SUBMISSION OF 2025 GENDER AND DEVELOPMENT PLAN AND BUDGET

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary/Secondary School Heads/OICs
All Others Concerned

1. Attached is Regional Memorandum No. 1139 s. 2024, dated October 28, 2024, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. In connection, this Office announces the submission of 2025 Gender and Development (GAD) Plan and Budget on or before **November 5, 2024**, to give time for the Division consolidation and submission to the Regional Office on **November 8, 2024**.
3. Please see enclosures, for reference:
 - a. Enclosure 1: GAD Plan and Budget Template
 - b. Enclosure 2: Copy of GAD Agenda Policy on Goals for GAD PPAs
4. Likewise, schools shall fill in the names of the School GAD Focal Person and Alternate Focal in the link: <https://n9.cl/owdq5u> on or before the said date above.
5. Immediate and wide dissemination of and compliance to this Memorandum is desired.


VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure: As stated
References: As stated
To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS

CTCC/ DM/ SUBMISSION OF 2025 SCHOOL GENDER AND DEVELOPMENT (GAD) PLAN AND BUDGET
417 October 30, 2024

UN-2024-417



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
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Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



October 28, 2024

REGIONAL MEMORANDUM

No. 1139 s. 2024

To: GAD Focal Point System
Schools Division Superintendents
All Others Concerned

**Preparation and Submission of Fiscal Year (FY) 2025
Gender and Development (GAD) Plans and Budgets**

1. With reference to **Memorandum Circular (MC) No. 2024-03** issued by the Philippine Commission on Women (PCW), this Office, through the Human Resource Development Division (HRDD), SDOs and schools are required to prepare and submit GAD Plans and Budget for Fiscal Year 2025.
2. The basis for the preparation of the FY 2025 GAD Plans and Budget are the following:
 - a. **Direct GAD Fund (Client and Organizational Focused)**
 - Gender Needs Analysis Result
 - Updated Sex Disaggregated Data
 - Result of PPAs QAME or PIMME
 - DepEd draft GAD Agenda (Year 1)
 - b. **Personnel Services (PS)**
 - List of target participants
 - A downloadable template to compute PS is available at DepEd NCR website GAD corner which may also be accessed through this link:
<https://www.depedncr.com/gad-corner>
 - c. **Attribution**
 - 2025 approved PPA Proposals with HGDC assessment results with at least an 8.0-14.9 score interpreted as Gender Sensitive
3. GPB template and other GAD materials may also be found in the link provided above.
4. SDO GAD focal person or designated coordinator shall encode the consolidated GPB of their respective SDOs to the link provided during the GAD pocket meeting on October 28, 2024, **on or before November 8, 2024.**



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Meanwhile, the scanned copy of the signed GPB shall be uploaded on **November 12, 2024**.

5. For queries, please contact Dr. Rhea B. Eden through 09177358913 or by email at rhea.eden@deped.gov.ph.
6. Immediate dissemination of this Memorandum is directed.

JOCELYN DR ANDAYA
Director IV

Enclosure 1



Republic of the Philippines
Department of Education
Schools Division Office of Muntinlupa City
GENDER AND DEVELOPMENT (GAD) PLAN AND BUDGET

FY 2025

Agency/Bureau/Office: _____

School: _____

Total GAA of Agency: _____

5%: P _____

Total Budget : P _____

5%:P _____

Gender Issues and/or GAD Mandate	Cause of Gender Issue	GAD Result Statement/GAD Objective	Relevant Agency MFO/PAP	GAD Activity	Output Performance Indicators and Targets	GAD Budget (P)	Source of Budget	Responsible Unit/Office
Client-Focused								
Organization-Focused								
DIRECT GAD BUDGET TOTAL								
Attributed Programs								
ATTRIBUTED PPAs TOTAL								
TOTAL								

Prepared by:

Checked and Reviewed by:

Approved by:

Date

School GAD Focal

Public School District Supervisor

OIC-SDS

YEAR 1

2025



Officials and Administrators

GOAL 1 - BEDP Pillars: Access, Equity, and Quality

- Participation to and/or conduct of GAD-Related Capacity-Building Activities
- GAD Agenda **Formulation**
- Embedding GAD in the Budget Cycle using HGDG
- DepEd GAD Pool of Trainers (**Preparatory Phase**)
- **Review** of existing GAD Policies
- Participation to and/or conduct of GAD-related Observances//Celebrations
- Gender-Responsive Infrastructures and Facilities (**Preparatory Phase**)
- Development of GAD IEC Materials
- **Harmonization** of GAD-related data
- **Formulation** of GAD Research Agenda
- **MOU and JMC Signing** on Integrating Gender Perspectives into the Curricula and Educational Materials
- Development of system/mechanism on Child Mapping

GOAL 2 - BEDP Pillars: Resiliency and Well-being

- Participation to GAD-related Observances/Celebrations
- **Participation** to Orientations on SSA Implementation in DepEd

Teachers and Personnel

GOAL 3 - BEDP Pillars: Access, Equity, and Quality

- Participation to and/or conduct of GAD-related Observances/Celebrations
- Inclusion of GAD-related concepts during LAC and INSET

GOAL 4 - BEDP Pillars: Resiliency and Well-being

- **Establishment and/or strengthening** of referral system in cases of child abuse, violence, exploitation, discrimination, bullying, and other forms of abuse

Learners

GOAL 5 - BEDP Pillars: Access, Equity, and Quality

- Avail gender-responsive PPAs to increase learners' retention rate i.e., School-based Feeding Program (SBFP), Medical-dental services, Mental Health Programs, among others
- Responsible use of/respect for gender-responsive basic education facilities

GOAL 6 - BEDP Pillars: Resiliency and Well-being

- After School Activities: Youth Formation Program on Gender and Development
- Youth-Led Child Protection Program
- Participation to Disaster Risk Reduction (DRR) Program