



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY


Office of the Schools Division  
Superintendent

NOV 13 2024

**NOTICE OF MEETING**

November 11, 2024

To : School Canteen Teachers  
School Finance Officers

From :   
**VIOLETA M. GONZALES**  
Assistant Schools Division Superintendent  
Officer In-Charge  
Office of the Schools Division Superintendent

Date/Time : November 18, 2024  
1:00 PM onwards

Venue : 4<sup>th</sup> Floor Activity Center  
SDO Muntinlupa, Laguerta Ave., Muntinlupa City

Subject : Meeting of School Canteen Teachers and School Finance  
Officers

Agenda :

1. Reiteration of the Revised Implementing Guidelines on the Operation and Management of School Canteens in Public Elementary and Secondary Schools
2. Pro-forma copies of the monthly statement of operations and Financial Statements
3. Other matters

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LLG/ Meeting of School Canteen Teachers and School Finance Officers  
NOM-2024-148\_/November 11, 2024

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