



Republic of the Philippines
Department of Education
National Capital Region
Schools Division Office – Muntinlupa City

Office of the Schools Division
Superintendent

NOV 13 2024

MEMORANDUM
NO. 316, 2024

**UPSKILLING OF SCHOOL HEADS, KINDERGARTEN, AND GRADES 1 TO 3
TEACHERS ON EARLY LANGUAGE LITERACY AND NUMERACY (ELLN)**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Education Program Supervisor, School Governance Operations Division
Elementary Public School Heads/OICs
All Others Concerned

1. Attached is Regional Memorandum ORD No. 1173 s. 2024, on the above-captioned activity, contents of which are self-explanatory, for the information and guidance of all concerned.
2. Particular attention is invited to paragraphs 2 and 4.
3. Attached is the List of Participants from the Division of Muntinlupa.
4. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure: As stated

Reference: Regional Memorandum No. 1173 s. 2024

To be indicated in the Perpetual Index

Under: LEARNING AREAS

Literacy and Numeracy

MCDS-Upskilling of School Heads, Kindergarten, and Grades 1 to 3 Teachers on the Early Language Literacy and Numeracy (ELLN)
316 / November 7, 2024

NUM-2024-316



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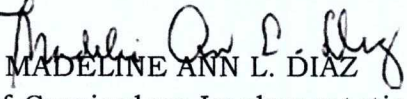
Republic of the Philippines
Department of Education
National Capital Region
Schools Division Office – Muntinlupa

**LIST OF PARTICIPANTS FOR EARLY LANGUAGE LITERACY AND NUMERACY TRAINING
WORKSHOP
BATCH 2: NOVEMBER 18-22, 2024**

NAME	DESIGNATION
1. Dr. Ma. Carmen D. Solayao	Education Program Supervisor-English ELLN-Division Focal Person
2. Mr. Lambert G. Quesada	Education Program Supervisor-Mathematics
3. Dr. Yaledegler C. Maligaya	Public Schools District Supervisor
4. Mr. Felipe W. Marapao	School Principal- Bagong Silang Elementary
5. Dr. Jaime G. Bautista	School Principal- Sucat Elementary School Sitio Pagkakaisa-Z3 and Z4
6. Ms. Alma O. Bituin	School Principal- Filinvest Alabang Elementary School

NAME	DESIGNATION
1. Ms. Joy Imelda U. Salamanca	Kindergarten Teacher-Filinvest Alabang Elementary School
2. Ms. Nelibeth Rosco	Kindergarten Teacher-Putatan Elementary School
3. Ms. Margielyn Manalo	Kindergarten Teacher-Poblacion Elementary School
4. Ms. Merian V. Padilla	Kindergarten Teacher-Sucat Elementary School Sitio Pagkakaisa-Z3
5. Ms. Ma. Lineth C. Bufi	Grade 1 Teacher-Muntinlupa Elementary School
6. Ms. Amberlyn P. Maribojoc	Grade 1 Teacher-Poblacion Elementary School
7. Ms. Hayde F. Gucor	Grade 1 Teacher-Lakeview Integrated School
8. Ms. Jobelle Ramos	Grade 1 Teacher-Tunasan Elementary School
9. Ms. Mae D. Urbino	Grade Teacher 2-FDeMESA Elementary School
10. Ms. Angelica A. Rama	Grade 2 Teacher-Bayanan Elementary School- Unit 1
11. Ms. Martina Gebriel J. Guevencon	Grade 3 Teacher-Cupang Elementary School- Annex
12. Ms. Chrislylyn M. Agripa	Grade 3 Teacher-Putatan Elementary School

Prepared by: 
MA. CARMEN D. SOLAYAO PhD
Education Program Supervisor

Noted by: 
MADELINE ANN L. DIAZ
Chief-Curriculum Implementation Division




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MA. CARMEN D. SOLAYAO PhD
Education Program Supervisor

Noted by: 
MADELINE ANN L. DIAZ
Chief-Curriculum Implementation Division



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



October 30, 2024

REGIONAL MEMORANDUM

ORD No. 1173, s. 2024

To: Schools Division Superintendents
Functional Division Chiefs
All Others Concerned

UPSKILLING OF SCHOOL HEADS, KINDERGARTEN AND GRADES 1 TO 3 TEACHERS ON THE EARLY LANGUAGE LITERACY AND NUMERACY (ELLN)

The Department of Education – National Capital Region (DepEd-NCR) recognizes the importance of equipping our educators with the necessary knowledge and skills to effectively teach literacy and numeracy to our young learners.

In line with the region's priority on improving foundational skills, DepEd-NCR through the Curriculum and Learning Management Division will conduct the above-captioned activity. Below are the details of the said activity.

BATCH	DIVISION		DATE	VENUE
BATCH 1	Caloocan Las Pinas Malabon Makati	Mandaluyong Marikina Navotas Pasay	November 11-15, 2024	Within Batangas City
BATCH 2	Manila Paranaque Pasig Muntinlupa	Quezon City San Juan TAPAT Valenzuela	November 18-22, 2024	

The activity aims to:

1. develop the skills in implementing evidence-based instructional strategies for early language literacy and numeracy.

The participants to the said activity are Public Schools District Supervisors, School Heads and K to 3 teachers. Please see the attached distribution of participants as well as the list of Speakers, TWG and Facilitators, for reference.

- SDOs are given the freedom to identify their participants with the following considerations:
 - They should come from different schools (for k to 3 teachers)

CLM1: M Bangt October 2024



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

ELLN FOCAL PERSONS

No.	DIVISION	ELLN FOCAL PERSON
1	CALOOCAN	AMAFLORE C. ALDE
2	LAS PINAS	MACARIO PELECIA
3	MAKATI	GIZELLE LAUD
4	MALABON	MARILLO SYJUECO
5	MANDALUYONG	RAMON M. BELARDO JR.
6	MANILA	VICENTE M. VICTORIO JR.
7	MARIKINA	LEAH A. DE LEON
8	MUNTINLUPA	MA. CARMEN D. SOLAYAO
9	NAVOTAS	GEMMA BERNARDO
10	PARANAQUE	NELITA F. BELENA
11	PASAY	IMELDA V. BOQUIREN
12	PASIG	DULCE O. SANTOS
13	QUEZON CITY	MA. NIMFA R. GABERTAN
14	SAN JUAN	MARNELLI B. TOLENTINO
15	TAPAT	VIRGINIA EBONA
16	VALENZUELA	WINNIE F. TUGADE



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

RESOURCE SPEAKERS

Batch 1: November 11-15, 2024

	BATCH 1			
	TOPICS	SET UP	SPEAKERS	
	DAY 1		ROOM A	ROOM B
1	Nature of reading	PLENARY	MARIMEL JANE P. ANDES	
2	The Science of Reading		MARIMEL JANE P. ANDES	
3	Oral language Development		MARIMEL JANE P. ANDES	
	DAY 2			
4	Phonological/ Phonemic Awareness	PLENARY	ROWELA CADAYONA	
5	Phonics Instruction		RAMON BELARDO	
6	Vocabulary Development		KERWIN REGIS	
	DAY 3			
7	Fluency	PLENARY	JANICE PALARAN	
8	Reading Comprehension in the Early Years		RHYAN F. COTAS	
9	The language transition process		ANNABELLE H. NAVA	
	School Leader as a Learning Partner		AMAFLOR C. ALDE	
10	Key players in learning partnership through mentoring		AMAFLOR C. ALDE	
11	Planning the School Learning Action Cells (SLACs)	BREAKOUT	AMAFLOR C. ALDE	KERWIN REGIS LEAH A. DE LEON
	DAY 4			
11	- Recognizing patterns, understanding quantity	PLENARY	DR. FLORDELIZA FRANCISO	
12	- Associating symbols (numerals) with quantity and value		DR. FLORDELIZA FRANCISO	
13	- Understanding and using mathematical terms and symbols		DR. FLORDELIZA FRANCISO	
14	- Understanding and using mathematical terms and symbols	PLENARY	DR. FLORDELIZA FRANCISO	
15	- Understanding and solving word problems		DR. FLORDELIZA FRANCISO	
16	- Performing basic arithmetic operations quickly and accurately		DR. FLORDELIZA FRANCISO	
17	- Understanding the base-10 system, place value concepts	PLENARY	DR. FLORDELIZA FRANCISO	
18	- Recognizing and writing numerals		DR. FLORDELIZA FRANCISO	
19	- Understanding numerical patterns and sequences	PLENARY	DR. FLORDELIZA FRANCISO	
	DAY 5			
20	Presentation of action plans	BREAKOUT	AMAFLOR C. ALDE	KERWIN REGIS LEAH A. DE LEON

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Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

RESOURCE SPEAKERS

Batch 2: November 18-22, 2024

	BATCH 2			
	TOPICS	SET UP	SPEAKERS	
	DAY 1		ROOM A	ROOM B
1	Nature of reading	PLENARY	CARMEN SOLAYAO	
2	The Science of Reading		MARCO MEDURANDA	
3	Oral language Development		MARCO MEDURANDA	
	DAY 2			
4	Phonological/ Phonemic Awareness	BREAKOUT	ROWELA CADAYONA	MARIMEL ANDES
5	Phonics Instruction		RAMON BELARDO JR.	WINNIE F. TUGADE
6	Vocabulary Development		LUCILA ANATALIO	VICENTE M. VICTORIO
	DAY 3			
7	Fluency	PLENARY	RAMON BELARDO JR.	
8	Reading Comprehension in the Early Years		ROWELA CADAYONA	
9	The language transition process		RHYAN F. COTAS	
	School Leader as a Learning Partner		KERWIN REGIS	
10	Key players in learning partnership through mentoring		JANICE PALARAN	
11	Planning the School Learning Action Cells (SLACs)	BREAKOUT	KERWIN REGIS	MARIMEL JANE P. ANDES
	DAY 4			
11	- Recognizing patterns, understanding quantity	BREAKOUT	DR. FLODELIZA FRANCISO	
12	- Associating symbols (numerals) with quantity and value		DR. FLODELIZA FRANCISO	
13	- Understanding and using mathematical terms and symbols		DR. FLODELIZA FRANCISO	
14	- Understanding and using mathematical terms and symbols	BREAKOUT	DR. FLODELIZA FRANCISO	
15	- Understanding and solving word problems		DR. FLODELIZA FRANCISO	
16	- Performing basic arithmetic operations quickly and accurately		DR. FLODELIZA FRANCISO	
17	- Understanding the base-10 system, place value concepts	BREAKOUT	DR. FLODELIZA FRANCISO	
18	- Recognizing and writing numerals		DR. FLODELIZA FRANCISO	
19	- Understanding numerical patterns and sequences	BREAKOUT	DR. FLODELIZA FRANCISO	
	DAY 5			
20	Presentation of action plans	BREAKOUT	KERWIN REGIS	MARIMEL JANE P. ANDES

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Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

EXECUTIVE COMMITTEE

Executive Chair:	DR. JOCELYN DR ANDAYA, CESO III Regional Director
Executive co-chair:	DR. CRISTITO A. ECO, CESO III Assistant Regional Director
Executive Member:	MS. MICAH G. PACHECO EPS Science, OIC-Chief, CLMD
Overall in-charge:	DR. MARICAR A. BANGIT EPS, Kindergarten, ELLN Focal Person
Members:	DR. ARNOLD C. GATUS EPS, English
	DR. RESTITUTO I. RODELAS EPS, Mathematics
	DR. DENNIS M. MENDOZA EPS, LRMS
	DR. CHARITO A. VILLANUEVA EPS, ALS

REGIONAL TECHNICAL WORKING GROUP (RTWG)

WORKING COMMITTEES:

Registration:

Chairperson: **KERWIN M. REGIS**
Co-chair: **VINCENT PORTIN**
Member: **FERDINAND A. PAYAWAL**

Program

Chairperson: **SAMANTHA ABUAN**
Co-Chair: **ANALINE VERGARA**

Certificates

Chairperson: **JESSIE A. MATRIANO**
Co-Chair: **ELVIRA PUNZAL**

Accommodation:

Chairperson: **JELYN C. VIGONTE**

Invitation

Chairperson: **MICHAEL REGUDO**

Documentation

Chairperson: **DOROTHY C. APAR**
Member: **JESUSAINA Z. CRUZADA**

Secretariat

Chairperson: **MARILYN D. AGAO**
Co-chair: **JERSON R. CASTILLO**
Member: **LEA FERNANDO**



Republic of the Philippines
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INDICATIVE PROGRAM OF ACTIVITIES

TIME	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	
6:00-7:45	ARRIVAL AND REGISTRATION	BREAKFAST				
7:45-8:00		MANAGEMENT OF LEARNING				
8:00-8:30		Phonological/ Phonemic awareness	Fluency	Recognizing patterns, understanding quantity	Presentation of action plans	
8:30-9:00				Associating symbols (numerals) with quantity and value		
9:00-9:30		BREAK				
9:30-10:00		Phonological/ Phonemic awareness	Reading Comprehension in the Early Years	Understanding and using mathematical terms and symbols	CLOSING	
10:00-10:15			The language transition process	Understanding and solving word problems		
10:15-11:30		LUNCH				
11:30-12:00		OPENING PROGRAM	Phonics Instruction	The language transition process	Performing basic arithmetic operations quickly and accurately	
12:00-1:00				School Leader as a Learning Partner	Understanding the base-10 system, place value concepts	
1:00-1:30	Nature of reading			Key players in learning partnership through mentoring	Recognizing and writing numerals	
1:30-2:00						
2:00-2:30	The Science of Reading	BREAK				
2:30-3:00						
3:00-3:15						
3:20-4:30	Oral language Development	Vocabulary Development	Planning the School Learning Action Cells (SLACs)	Understanding numerical patterns and sequences		
4:30-5:00						
BATCH 1	OPENING PROGRAM Caloocan	Room A Las Pinas Room B Navotas	Room A -Pasay Room B - Mandaluyong	Room A - Malabon Room B - Marikina	CLOSING PROGRAM Makati	
BATCH 2	OPENING PROGRAM Manila	Room A Paranaque Room B Pasig	Room A San Juan Room B Tapat	Room A Valenzuela Room B Muntinlupa	CLOSING PROGRAM Quezon City	
MOL ASSIGNMENTS						

MOL ASSIGNMENTS

NOTE: The RTWG and Executive Committee shall go to the venue for Day 0 (November 10 and 17, 2024), hence the participation of regional and division personnel to the aforesaid activities falling on a holiday or a weekend entitles them to a one and a half day (1.5) compensatory overtime credit (COC per day, pursuant to DepEd Order No. 53, s. 2003 and CSC and DBM Joint circular No. 2 s. 2004).

Likewise, the participation of teachers in the mentioned activity falling on a weekend or holiday shall likewise be eligible for service credit pursuant to DO 53 s. 2023, "Updated Guidelines on Granting Vacation Service Credits to Teachers.", subject to existing DepEd rules and regulations.



Republic of the Philippines
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DISTRIBUTION OF PARTICIPANTS

DIVISION	ELLN FOCAL PERSON	MATH EPS	SCHOOL HEAD	EPS/PSDS	KINDER	GRADE 1	GRADE 2	GRADE 3	TOTAL
Caloocan	1	1	4	2	4	4	3	2	21
Las Piñas	1	1	3	1	4	4	2	2	18
Makati City	1	1	3	1	4	4	2	2	18
Malabon City	1	1	3	1	4	4	2	2	18
Mandaluyong	1	1	3	1	4	4	2	2	18
Manila	1	1	4	1	4	4	3	3	21
Marikina	1	1	3	1	4	4	2	2	18
Muntinlupa	1	1	3	1	4	4	2	2	18
Navotas City	1	1	3	1	4	4	2	2	18
Paranaque	1	1	3	1	4	4	2	2	18
Pasay City	1	1	3	1	4	4	2	2	18
Pasig City	1	1	3	1	4	4	2	2	18
Quezon City	1	1	4	2	4	4	3	2	21
San Juan	1	1	3	0	3	2	1	1	12
Taguig City/ Pateros	1	1	3	1	4	4	2	2	18
Valenzuela	1	1	3	1	4	4	2	2	18