



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

NOV 26 2024

MEMORANDUM

No. 339, s. 2024

PROFILING OF ELIGIBLE ASPIRANTS FOR 3RD LEVEL POSITION

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads
Administrative Officer V
All Others Concerned

1. Attached is the **Regional Memorandum No. 1229 s. 2024** with the subject, **Profiling of Eligible Aspirants for 3rd Level Positions**, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Immediate and wide dissemination of this memorandum is desired.

For:

VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

By:

ADA TRINIDAD A. TAGLE

Public Schools District Supervisor
Officer-in-Charge
Office of the Assistant Schools Division Superintendent

References: As stated.
Encl. Annex A.

To be indicated in the Perpetual Index under the following subjects:

SELECTION RECRUITEMENT PROMOTION

NDE/AMF/Profiling of Eligible Aspirants for 3rd Level Position
339/November 26, 2024

339

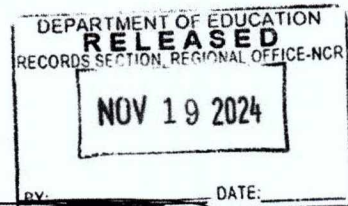
NUM-2024-339



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Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM

No. 1229 s. 2024

TO : Schools Division Superintendents
Regional Office Officials/Employees
All Others Concerned

FROM : **JOCELYN DR ANDAYA** 
Regional Director-NCR concurrent
Officer-In-Charge, Office of Assistant
Secretary for Operations

SUBJECT : **PROFILING OF ELIGIBLE ASPIRANTS FOR
3RD LEVEL POSITION**

DATE : November 18, 2024

1. The Regional Search Committee for 3rd Level Positions, this Region, will conduct Profiling of Eligible Aspirants to 3rd Level Positions particularly for Schools Division Superintendent (SDS) and Assistant Schools Division Superintendent (ASDS), to come up with the Pool of Eligible Aspirants, for career succession opportunities.

2. In this connection, all interested and qualified applicants must submit the following documentary requirements not later than November 29, 2024 at 5:00 p.m. (c/o the Personnel Section-ASD). Those who previously submitted their application may update their supporting documents, if there is any:

- a. Duly accomplished and updated Personal Data Sheet (CSC Form 212);
- b. Detailed Curriculum Vitae, including a list and description of relevant trainings attended, projects, activities and processes initiated/led/accomplished and relevant citations/awards received;
- c. Performance Ratings for the last two (2) rating periods prior to this application;
 - CESPES rating for CESB
 - OPCRIF/IPRCF

3. For immediate dissemination.



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Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

November 21, 2024


MEMORANDUM

NOV 21 2024,

To : Chief Education Supervisor (CID AND SGOD)
Administrative Officer V
Public Schools District Supervisors
Elementary / Secondary School Heads
Officers-in-Charge
Teaching and Non-Teaching Personnel
All Others Concerned

**OFFICER-IN-CHARGE OF THE OFFICE OF THE ASSISTANT SCHOOLS DIVISION
SUPERINTENDENT**

1. This is to inform the field that in view of the attendance of the undersigned in the **Conduct of Coordination Meeting for the Formulation of Classroom Masterplan and Master List for the Schools Construction and Repairs** on November 24-26, 2024 in DepEd EcoTech Center, Cebu City, Ms. **Ada Trinidad A. Tagle**, Public Schools District Supervisor, is designated as Officer-in-Charge, Office of the Assistant Schools Division Superintendent on the aforementioned dates, so as not hamper the services of the said office.
2. For information and guidance.


VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent