



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

NOV 27 2024

MEMORANDUM

No. 340, s. 2024

**ATTENDANCE TO THE 4TH QUARTER CONFERENCE OF THE HUMAN
RESOURCE MANAGEMENT MANAGERS/OFFICERS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads
Administrative Officer V
All Others Concerned

1. In connection to the Civil Service Commission invitation to attend the **4th Quarter Conference of the Human Resource Management Managers/Officers** of the CSCFO-PCC/TESDA Cluster Agencies on **December 6, 2024**, 1:00 p.m. to be held at the 5th floor Conference C, Division of City Schools – Las Piñas Real Street, Padre Diego Ciera, E. Aldona, Las Piñas City, the following participants are hereby authorized to attend.

**List of Participants for the 4th Quarter Conference of the Human Resource
Management Managers/Officers**

No.	Name	Position/Office
1.	Noemi A. Valdez	Administrative Officer V – Admin Office
2.	Angela M. Francisco	Administrative Officer IV – HR Personnel Unit
3.	Dulce B. Samson	Administrative Assistant III - HR Personnel Unit
4.	Nathalee D. Estiller	Administrative Assistant III - HR Personnel Unit

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2. All expenses for the said conference shall be charged against the local/moore fund subject to existing budgeting, accounting, and auditing rules and regulations.
3. Strict compliance to this memorandum is desired.

For:

VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

By:


ADA TRINIDAD A. TAGLE

Public Schools District Supervisor
Officer-in-Charge
Office of the Assistant Schools Division Superintendent

References: As stated.

Encl. None.

To be indicated in the Perpetual Index under the following subjects:

CONFERENCE

NDE/AMF/ATTENDANCE TO THE 4TH QUARTER CONFERENCE OF THE HUMAN RESOURCE MANAGEMENT MANGERS/OFFICERS

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NATIONAL CAPITAL REGION

November 19, 2024

DR. VIOLETA M. GONZALES, CESO VI

OIC – Schools Division Superintendent
Division of City Schools - Muntinlupa
Rizal St., Poblacion Muntinlupa City

Dear OIC – Superintendent Gonzales:

May we kindly invite your HRM Managers/Officers to attend the **4th Quarter Conference of the Human Resource Management Managers/Officers** of the CSCFO-PCC/TESDA Cluster Agencies to be held on December 06, 2024 at 1:00 PM at the 5th floor Conference C, Division of City Schools – Las Piñas Real Street, Padre Diego Cera, E. Aldona, Las Piñas City

The agenda will be, as follows:

1. CSC Issuance Update, Reminders/Concerns
2. 2024 Milestones
3. 2025 Activities/Events
4. 2024 Year-End Celebration

Further, to make our Year – End Celebration more enjoyable, attendees are requested to wear a Retro attire to inspire and explore modern interpretation of past trends.

The Conference will be hosted by the Division of City Schools - Las Piñas.

We look forward to a productive interaction with your HRM Officers.

Thank you for your kind attention and support to the programs of the CSC.

SEE YOU ALL!

Very truly yours,


LAURA D. MANGORANGCA
Director II, CSCFO-PCC/TESDA

Bawat Kawani, Lingkod Bayani

25 Kaliraya Street, 1113 Quezon City

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