



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

NOV 06 2024

MEMORANDUM

RECONSTITUTION OF SCHOOL RESEARCH COMMITTEE FOR SY 2024-2025

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC, Chief Education Supervisor, School Governance & Operations Division
Public Elementary and Secondary School Heads/OICs
All Others Concerned

- Pursuant to DepEd Order No. 16 s. 2017 entitled "Research Management Guidelines" Section V on Research Committee, this Office announces the reconstitution of school research committee for SY 2024-2025.
- The School Research Committee (SRC) should perform the following roles and responsibilities:
 - provide directions on school research initiatives;
 - evaluate and approve research proposals and other related school research initiatives to be funded under the Basic Educational Research Fund (BERF), Educational Research Assistance (ERA), and other fund sources; and
 - prepare and submit reports to the Schools Division Research Committee (SDRC) every 15th day of the required month.
- Submit one (1) hard copy and soft copy on or before November 15, 2024. The soft copy loaded using this link: <https://tinyurl.com/SRC-SY2024-2025>.
- For immediate dissemination and strict compliance of all concerned.


VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure: as stated
References: as stated
To be indicated in the Perpetual Index
under the following subjects:

COMMITTEE RESEARCH SCHOOLS

PRA/Reconstitution of School Research Committee for SY 2024-2025
427 /November 4, 2024

UN-2024-427



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