



Republic of the Philippines  
 Department of Education  
 NATIONAL CAPITAL REGION  
 SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
 Superintendent

NOV 18 2024

**MEMORANDUM**

**RESCHEDULING THE 4<sup>th</sup> QUARTER CONDUCT OF  
 BE PROTECTED IV: SERIES OF CAPACITY BUILDING ACTIVITIES  
 FOR LEARNER RIGHTS AND PROTECTION (LRP) CHAMPIONS**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisor, Curriculum Implementation Division  
 OIC-Chief Education Supervisor, School Governance and Operations Division  
 Public Elementary and Secondary School Heads/OICs  
 All Others Concerned

1. This Office announces the rescheduling of the above-captioned activity to give way to the preparations for the upcoming 2024 Regional Climate Change Caravan to be hosted by SDO-Muntinlupa.
2. The new schedule will be on **November 25, 2024**, 9:00 AM to 4:00 PM, at the 4<sup>th</sup> Floor, Activity Center, SDO-Muntinlupa City.
3. One (1) member of the School Child Protection Committee (SCPC) preferably the School Guidance Counselor or Guidance Teacher per school shall attend the said activity. The participants shall prepare the following for their year-end presentation and data submission on the said date:
  - a.) School-Based Child Protection Activities for CY 2024 (*MS PowerPoint format*)
  - b.) Reports on Child Protection related cases in schools for CY 2024 (*Do not include in the presentation. To be submitted to the Division LRP Focal*)
4. The said participants are advised to bring their own laptops and extension cords to be used during their presentation.
5. Immediate and wide dissemination of, and compliance to this Memorandum are desired.

*Violeta M. Gonzales*  
**VIOLETA M. GONZALES**

Assistant Schools Division Superintendent  
 Officer-In-Charge  
 Office of the Schools Division Superintendent

Enclosure: As stated

References: None

To be indicated in the Perpetual Index  
 under the following subjects:

TEACHERS TRAINING PROGRAMS

KSJT / RESCHEDULING THE 4<sup>th</sup> QUARTER CONDUCT OF BE PROTECTED IV: SERIES OF CAPACITY BUILDING ACTIVITIES  
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