



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

NOV 19 2024

MEMORANDUM

**BASIC INCIDENT COMMAND SYSTEM (BICS) TRAINING COURSE
BATCH 2**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads / OICs
All Others Concerned

1. Attached is a letter from the Department of Disaster Resilience and Management, Erwin O. Alfonso, Ph D., Department Head II, DDMR dated November 11, 2024, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Please see the attached list of participants, for reference.
3. For more information, please contact Ms. Princess C. Callanta, Training Staff at 0995-4797-306 or 4797306 and 8925-4382 for inquiries.
4. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES

Asst. Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl.: As stated
References: As stated
To be indicated in the Perpetual Index
Under the following subjects:

SAFETY EDUCATION COMMUNICATIONS TRAINING

ELK/DM/BASIC INCIDENT COMMAND SYSTEM (BICS) TRAINING COURSE BATCH 2
450 /November 15, 2024

UN-2024-450



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
8805-9935, 8805-9940
sdo.muntinlupa@gmail.com
deped-muntinlupa.com



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
City of Muntinlupa



DEPARTMENT OF DISASTER RESILIENCE AND MANAGEMENT
(Formerly Muntinlupa City Disaster Risk Reduction Management Office)

Hall of Justice Compound, Resilience Building, Susana Heights, Tunasan, Muntinlupa City
Tel. No. : 8925-43-82

November 11, 2024

VIOLETA M. GONZALES, CESO VI
Assistant Schools Division
Superintendent OIC – SDS
Muntinlupa City

Received:

EVELYN N. DINGAL
Administrative Officer II
SDO-Muntinlupa

11-15-24 2:70 PM

Mam,

Greetings from Muntinlupa City Department of Disaster Resilience and Management!

We would like to inform your good office that we will be conducting the **"BASIC INCIDENT COMMAND SYSTEM (BICS) TRAINING COURSE for LGU OFFICES (BATCH 2) on November 18-20, 2024 at Social Hall, Barangay Ayala Alabang, Muntinlupa City.**

In lieu of, we would like to invite **SIX (6) of your PERSONNEL FROM YOUR RESPECTIVE OFFICE** as representatives for the above-mentioned training. This training aims to capacitate the participants on the fundamentals of Incident Command System as a tool for effective incident management.

All expenses including meals and training materials will be provided during the entire duration.

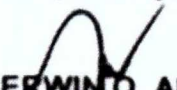
Your participation during response time will be beneficial to both our department and the City Government of Muntinlupa, as you will serve as our extended arms during disasters.

For inquiries, you may contact **Ms. Princess C. Callanta, Training Officer at 0995.4797306 or 8925.4382.**


Your support in this endeavour is highly appreciated and will help not only the barangays but the city as well, in becoming disaster resilient.

Thank you and God Bless!

Respectfully,


ERWIN O. ALFONSO, Ph.D.
Department Head II
Muntinlupa City – DDM

Noted by:


ROZZANO RUFINO B. BIAZON
City Mayor
Muntinlupa City

381

11-15-24 /atda



Republic of the Philippines
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NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**BASIC INCIDENT COMMAND SYSTEM (BICS) TRAINING COURSE
BATCH 2**

LIST OF PARTICIPANTS

No.	Name	Designation
1	Micheal Domingo	Project Development Officer I
2	Melanio Jr. San Jose	Project Development Officer I
3	Eileen E. Sipao	Project Development Officer I
4	John Lord Vivo	Project Development Officer I
5	Giselle Montemayor	Administrative Assistant III
6	Maria Romma S. Pagador	Project Development Officer I Youth Development Formation