

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

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ANGELA M. FRANCISCO
ADMINISTRATIVE OFFICER IV - HRMO

Date: December 9, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Teacher I	OSEC-DECSB-TCH1-40725-1998	11	28,512.00	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	RA 1080, PBET, Teacher		AES Elementary
2	Teacher I	OSEC-DECSB-TCH1-35731-2012	11	28,512.00	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	RA 1080, PBET, Teacher		BESM Elementary
3	Teacher I	OSEC-DECSB-TCH1-35718-2012	11	28,512.00	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	RA 1080, PBET, Teacher		POBES Elementary
4	Teacher I	OSEC-DECSB-TCH1-35647-2012	11	28,512.00	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	RA 1080, PBET, Teacher		IES Elementary
5	Teacher I	OSEC-DECSB-TCH1-31239-2012	11	28,512.00	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	RA 1080, PBET, Teacher		PES Elementary



6	Teacher I	OSEC-DECSB-TCH1-30461-2004	11	28,512.00	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	RA 1080, PBET, Teacher	MES Elementary
7	Teacher II	OSEC-DECSB-TCH2-30164-2023	12	30,705.00	Bachelor of Elementary Education (BEEd.) or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	RA 1080, PBET, Teacher	POBES Elementary
8	Master Teacher II	OSEC-DECSB-MTCHR2-30063-2000	19	53,873.00	Bachelor of Elementary Education (BEEd.) or Bachelor's degree plus 18 professional units in Education; and 24 units for a Master's degree in Education or its equivalent	4 hours of relevant training	1 year as Master Teacher I or 4 years as Teacher III	RA 1080, PBET, Teacher	BESU1 Elementary

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 19, 2024.

- ***This Office recognizes Equal Opportunity Principle and all qualified applicants will receive consideration for employment without regard to sex or gender preference, age, ethnicity, religious affiliation, national origin, disability status, or any other characteristics protected by law.
- * Letter of intent addressed to the Head of Office, or to the highest human resource officer
- *Duly accomplished Personal Data Sheet (PDS) (CS Form No. 212, Revised 2017) and Work Experience Sheet, if applicable.
- * Photocopy of valid and updated PRC License/ID, if applicable
- * Photocopy of Certificate of Eligibility/Report of Rating, if applicable
- * Photocopy of scholastic/academic record such as but not limited to Transcript of Records (TOR) and Diploma, including completion of graduate and post-graduate units/degrees
- * Photocopy of Certificate/s of Training, if applicable
- * Photocopy of Certificate of Employment, Contract of Service, or duly signed Service Record, whichever is/are applicable
- * Photocopy of latest appointment, if applicable
- * Photocopy of the Performance Rating/s in the last rating period(s) covering one (1) year performance prior to the assessment, if applicable
- * Checklist of Requirements and Omnibus Sworn Statement on the Certification on the Authenticity and Veracity (CAV) of the documents submitted and Data Privacy Consent Form

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ANGELA M. FRANCISCO
 ADMINISTRATIVE OFFICER IV - HRMO
 Centennial Ave., Tunasan, Munt. City
recruitment.sdomuntinlupa@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

