



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

DEC 17 2024

MEMORANDUM

**CELEBRATION OF MILESTONES IN ACADEMIC, RESEARCH, AND SPORTS
(COMARS)**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance & Operations Division
Public Elementary and Secondary School Heads/OICs
All Others Concerned

1. The Schools Division Office of Muntinlupa City, through the Muntinlupa Federation of Elementary and Secondary Teachers (MUNFEST), aligns with the goals of the Program on Awards and Incentives for Service Excellence (PRAISE) by recognizing and rewarding the exceptional contributions of personnel through the **Celebration of Milestones in Academic, Research, and Sports (COMARS) 2024**, which will be held on December 20, 2024, 6:00 p.m. onwards, at the Muntinlupa Sports Center, Tunasan, Muntinlupa City.
2. Attached with this Memorandum are the following enclosures:
 - a. List of Committees
 - b. List of COMARS Awardees
 - c. Program Details
3. Relative to this, all concerned program committee members, MUNFEST officers, and awardees are advised to attend the Dry Run on December 17-18, 2024 at 1:00 p.m. and December 20, 2024 at 8:00 a.m. onwards at a venue determined by the MUNFEST Officers.
4. For inquiries, please contact the Muntinlupa Federation of Elementary and Secondary Teachers (MUNFEST) c/o Mr. Arsenio Medenilla, MUNFEST President, via email at arsenio.medenilla@deped.gov.ph.
5. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure: As stated
References: As stated
To be indicated in the Perpetual Index
under the following subjects:

AWARDS

RECOGNITION

SCHOOLS

/ CELEBRATION OF MILESTONES IN ACADEMIC, RESEARCH, AND SPORTS (COMARS)
December 17, 2024

502

UN-2024-502



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LIST OF COMMITTEES

Committee	In-Charge	Terms of Reference
Registration	Faculty Presidents and School Administrative Officers	Ensuring the smooth and efficient registration of participants for the event, maintaining accurate records, and providing assistance throughout the registration process
Documentation and Narrative	Chairperson: Suzette C. Almeida Co-Chairpersons: Faculty Presidents	Comprehensive recording, compilation, and dissemination of all relevant information and materials related to the event This includes capturing photos of the event, preparing official reports, and ensuring the availability of accurate and detailed records for future reference.
Program	Chairperson: Revilma M. Dizon Co-Chairpersons: Emily M. Lapuz, Windy M. Masacote, and Maria Christina T. Cabrera Member: Aquisinur H. Valencia	Preparing the layout of the program to be used Ensuring that all aspects of venue preparation, and design are well-planned and executed
IT/Technical Support	Chairperson: May L. Borjal Co-Chairpersons: Schools ICT Coordinators Member Erwin Pascual Arieza T. De Vera	Ensuring that the sound system is functioning well and all PowerPoint, AVP presentations for the program, played and displayed on the screen, are meticulously prepared, featuring the pictures of the awardees Preparing a separate electronic raffle draw for district 1 and district 2 teachers, and ensuring



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Committee	In-Charge	Terms of Reference
		that the name of the raffle winners are clearly displayed
Presentation Flow	Chairperson: Jayson Manikan Co-Chairperson: Harold D. Santos Members: Reynaldo O. Batario Arnel G. Gutierrez Andrew Paul S. Sanchez Consultant: Wilson F. Pascual	Ensuring that the program flows smoothly Ensuring that the entrance of colors, awardees, guests, and participants is well-coordinated
Invitation	Chairperson: Jessie B. Arroyo Members: Sherwin Lucban	Managing the process of making the invitations, inviting participants, guests, and dignitaries to the event, ensuring clear and efficient communication, coordination, and logistical arrangements
Decoration, Accommodation, and Seat Plan	Chairperson: Dr. Florante C. Marmeto Co-Chairpersons: Arsenia Roxas and Mary Jean Dalugdug Members: National High School Faculty Presidents	Planning, designing, setting up, and dismantling all decorations at the event venue Ensuring that all aspects of venue preparation, layout design, and participant accommodation are well-planned and executed
Raffle Prizes	Chairperson: Arsenio S. Medenilla Co-Chairperson: Antonio C. Palmero Members: MUNFPEST Officers Noemi A. Valdez	Planning, organizing, and managing the raffle draw segment of the event to ensure it is conducted in a fair, transparent, and enjoyable manner



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Committee	In-Charge	Terms of Reference
Food	Chairperson: Antonio C. Palmero Co-Chairperson: Arsenio S. Medenilla Members: School Administrative Officers Faculty Officers Noemi A. Valdez	Ensuring that the food is provided to the participants and guests on time
Live Band	Chairperson: Arsenia Roxas Members: MNHS Faculty Officers	Ensuring that the band's music is appropriate and aligned with the events theme.
Partners and Donors	Chairperson: Mr. Paul Dela Vega Co-Chairperson: Ms. Cecilia Teresa C. Claudel	Identifying, engaging, and maintaining relationships with partners and donors to secure resources and support for the event This includes in-kind contributions, sponsorships, and partnerships that align with the event's goals and objectives.
Awarding	Chairperson: Ma. Regaele A. Olarte Co-Chairperson: Ivy Romano Members: Phobe R. Arroyo Edison Enerlas Evangeline M. Aman School Heads School Administrative Officers	Ensuring a fair, transparent, and efficient process for recognizing and awarding participants based on predefined criteria The committee oversees all aspects of the awards ceremony, from the selection of awardees to the presentation of awards.
Logistics	Chairperson: Eduardo Kondo Co-Chairman: SDO Staff	Ensure the provision of free shuttle services from the pick up point to the venue



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Committee	In-Charge	Terms of Reference
Cleanliness, Safety, and Orderliness	MUNFPEST Officers Faculty Presidents	Ensuring a clean, orderly, safe, and hygienic environment during the event. This includes planning, implementing, and managing sanitation and safety protocols and procedures to maintain high standards of cleanliness and security
Health	All School Nurses	Setting up a first aid station to assist the clients in case of any health concern or emergency situation



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LIST OF AWARDEES

ACADEMICS (Trainer/Coach of Winning Learners)

NAME OF TEACHER	SCHOOL
GRACITA A. VALLADORES	Lakeview Integrated School
JOHN KEVIN B. LLANDER	Lakeview Integrated School
JOMAR B. VAGALLON	Lakeview Integrated School
ABIGAIL B. COLLARGA	Muntinlupa ES
CARMELITA D. RAZON	Muntinlupa ES
GEOVANIE S. MEDINA	Muntinlupa ES
HENEL T. PEREZ	Muntinlupa ES
RANDY A. PAYOMO	Muntinlupa ES
WINALYN S. RILLES	Muntinlupa ES
MARGARET V. DECLARO	Muntinlupa NHS
RENIER T. CORREA	Muntinlupa NHS
CHANDLER ERICKSON A. CACHUELA	Muntinlupa Science HS
GERALDINE S. GONZALES	Muntinlupa Science HS
MARK ARCHEI O. JAVIER	Muntinlupa Science HS
LEONA S. SENA	Poblacion ES
MARIA ANNIE N. CATABAY	Poblacion ES
REBECCA V. KONDO	Poblacion ES
CATHERINE M. VASOL	Putatan ES
ELIZALDE R. LUGTU	Putatan ES
JOLINA A. YMASA	Putatan ES
KAREN JOY A. SALES	Putatan ES
LENELYN F. QUERUBIN	Putatan ES
LORRAINE G. LELIS	Putatan ES
SHIELA MAE B. FILOMENO	Putatan ES
GRACITA A. VALLADORES	Soldiers' Hills ES
WINDY M. MASACOTE	Soldiers' Hills ES
DENEDICT T. MENOR	Sucat Senior HS
MICHAEL M. BLANDO	Victoria Homes ES
ANGELO GAMUSA	Muntinlupa ES
WINALYN S. RILLES	Muntinlupa ES



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MICHAEL M. SANTOS	Cupang Senior HS
ABIGAIL B. COLLARGA	Muntinlupa ES
CARMELITA D. RAZON	Muntinlupa ES
GEOVANIE S. MEDINA	Muntinlupa ES
RANDY A. PAYOMO	Muntinlupa ES
GEOVANIE S. MEDINA	Muntinlupa ES
JUVY T. CORTEZ	Itaas ES

RESEARCH (2024 BERF Grantees)

NAME OF TEACHER	SCHOOL
BRYAN T. ABASTILLAS	Lakeview Integrated School
MELONIE D. MATER	Lakeview Integrated School
JESSA B. ABLES	Sucat ES Sitio Pagkakaisa - Zone 3 Annex
HAZLE KAY A. LORANA	Bayanan ES - Unit I
JAYROE A. RAMOS	Tunasan National HS
LOUGENE N. HILARIO	Tunasan National HS
RENE G. DELFINO	Tunasan National HS

SPORTS (Trainer/Coach of Winning Athletes)

NCR Palaro

LEVEL	EVENT	MEDALS			COACH	SCHOOL	ASST.COACH	SCHOOL	TRAINER	SCHOOL
		GOLD	SILVER	BRONZE						
SECONDARY	ARNIS	2			PERION, RENZIE B.	MNHS	LYNIE DELA PAZ	PNHS		
SECONDARY	ARNIS		1	1	MATURI,ZARA JANE B.	CSHS	QUIÑOS, LEAH JOY VALERIANO	TNHS		
SECONDARY	ATHLETICS	4	2	3	GACULA, MARIA VENDETTA	MNHS				
SECONDARY	ATHLETICS		3	1	SERRANO, ARLIZ L.	TNHS	PASCUA, AIMEE S.	TNHS		
SECONDARY	BADMINTON			1			JAMIG, CHRISTINE R.	TNHS		
SECONDARY	BASEBALL	1					MEDENILLA, ARSENIO S.	BESM		
SECONDARY	BILLIARDS			1	BAMBA, ROMAR R.	TNHS				
SECONDARY	BOXING			1	TRINIDAD, ARSENIO	MNHS	YORDAN, DANTE V.	TNHS	ENCARNACION, JOYCE ANNE	MBHS SUCAT - ANNEX
SECONDARY	FUTSAL	1			DEL MONTE, GLEN JOSHUA JR. V.	MNHS	COPADA, JENNIFER ANN B.	MNHS		
SECONDARY	TAEKWONDO			2	MARASIGAN, JANET	MNHS				
SECONDARY	TENNIS			1	REGALA, MARY ANNE	MNHS				
SECONDARY	WRESTLING GIRLS	2	2	1	PUNZALAN, PHILIP	MNHS				
SECONDARY	WRESTLING GIRLS			1	DIMACULANGAN, EMMANUELLE	CESM				



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SECONDARY	WRESTLING BOYS		1	1	BERNALES, SAMSON	CESM	DIMACULANGAN, ALVIN	MNHS		
SECONDARY	PARAGAMES			1	DE JESUS, LORALEE	MES	CANLAS, KATHERINE	PEDHS	GACULA, MARIA VENETTA	MNHS

LEVEL	EVENT	MEDALS			COACH	SCHOOL	ASST.COACH	SCHOOL	TRAINER	SCHOOL
		GOLD	SILVER	BRONZE						
ELEMENTARY	ARNIS		2	1	BATO, VIC CARLO V.	LIS			MANABAT, QUEEN DANIELLE C.	LIS
ELEMENTARY	ATHLETICS	3	3	1	ENERLAS, EFLEDA	MES	PEREZ, JOVY JOY	PES		
ELEMENTARY	ATHLETICS		1		MACATUBAL, ALEEN FAJILAN	TES	ACBANG, MA. JONALYN C	TES	DALISAY, ARIEL JR.	
ELEMENTARY	BADMINTON		1		VILLACRUEL, JERRY	VHES	BALAJADIA, ARDOLFO B.	AES		
ELEMENTARY	GYMNASTICS	8	6	2	HILAPO, MARIA ALENIE B.	AES				
ELEMENTARY	TAEKWONDO		1	1	RAMOS, BRIX DARMO		DELA CRUZ, KAREN KATE	TES		

Palarong Pambansa

LEVEL	EVENT	MEDALS			COACH	SCHOOL	ASST.COACH	SCHOOL	TRAINER	SCHOOL
		GOLD	SILVER	BRONZE						
ELEMENTARY	GYMNASTICS	6	4	1	HILAPO, MARIA ALENIE B.	AES				
SECONDARY	BASEBALL	1					MEDENILLA, ARSENIO S.	BESM		
SECONDARY	ARNIS GIRLS		2		BATO, VIC CARLO V.	LIS			PERION, RENZIE B.	MNHS
SECONDARY	ATHLETICS			3	GACULA, MARIA VENETTA	MNHS				

Batang Pinoy Finals

LEVEL	EVENT	MEDALS			ASST.COACH	SCHOOL
		GOLD	SILVER	BRONZE		
SECONDARY	BADMINTON			1	ELMIER N. SANTUYO	BAYANAN-MAIN



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PROGRAM DETAILS

CELEBRATION OF MILESTONES IN ACADEMIC, RESEARCH, AND SPORTS (COMARS)

COMARS 2024 is an annual culminating activity designed to celebrate and acknowledge the outstanding achievements of teachers in academics, research, and sports. The program underscores the recognition of service excellence, the promotion of motivation among teachers, and the establishment of a community of achievers. This annual event not only highlights the achievements of educators and learners but also reinforces the commitment of teachers across 30 public elementary and secondary schools to excellence in their respective fields.

The criteria below shall be used to identify the teachers who are eligible to receive the COMARS 2024 Awards for Academics, Research, and Sports.

1.1 Academics

1.1.1 A teacher coach/trainer whose learners won either 1st, 2nd, or 3rd place in any academic-related contests in the regional, national or international level initiated by the Department of Education, other government agencies or private organizations duly certified by either the school principal, education program supervisor or the organizing agency.

1.1.2 A teacher who won 1st, 2nd or 3rd place in contest(s) related to his/her profession as an educator in the regional, national, international level initiated by the Department of Education, other government agencies or private organizations duly certified by either the school principal, education program supervisor or the organizing agency.

1.1.3 A teacher whose academic/professional work was given notice by the regional, national or international agency.

1.2. Research

1.2.1 A teacher who was recognized as Basic Education Research Fund (BERF) Grantee for FY 2024.

1.3 Sports

1.3.1 A teacher coach/trainer whose athlete – participants won, either 1st, 2nd, 3rd place in any sports completion in the regional, national, international level initiated by the Department of Education, other government agencies or private organizations sanctioned by DepEd. Certificate, plaque or medal issued by the organizing agency shall be certified by either the school principal or MAPEH supervisor.

1.3.2 A teacher who won 1st, 2nd or 3rd place in any sports competition in the regional, national, international level initiated by the Department of Education, other government agencies or private organizations sanctioned by DepEd. Certificate, plaque or medal issued by the organizing agency shall be certified by either the school principal or MAPEH supervisor.



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Terminal Objective:

Recognize and celebrate the outstanding achievements of teachers in academics, research, and sports during the annual COMARS event, thereby fostering a culture of excellence and motivation within the educational community.

Enabling Objectives:

1. Identify and award teacher coaches whose learners have achieved 1st, 2nd, or 3rd place in recognized academic competitions at the regional, national, or international levels, ensuring proper certification from relevant authorities.
2. Recognize teachers who have been awarded as Basic Education Research Fund (BERF) Grantees for the current academic year, highlighting their contributions to educational research and innovation.
3. Acknowledge teacher coaches whose athletes have secured top placements in sports competitions sanctioned by the Department of Education, reinforcing the importance of physical education and sportsmanship in schools.

Program Time

Time	Activities
4:00 – 5:00 p.m.	Start of Registration
5:00 – 6:00 p.m.	Preliminaries
6:00 p.m. onwards	Program Proper



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