

Republic of the Philippines Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division Superintendent

NOTICE TO PROCEED

December 17, 2024

The Manager **Aleja's Cuisina Catering Services**188 San Guillermo Street,
Putatan, Muntinlupa City

Dear Sir/Madam:

Since the Purchase Order was already signed, this Notice to Proceed is hereby given to Aleja's Cuisina Catering Services so that work may commence on the procurement of the Meals for the Igniting Success: A Comprehensive Series of Result-Based Performance Management Workshops for Performance Improvement and Goal Attainment (RPMS Recognition and Rewards cum Development Planning).

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the Implementation Schedule.

Please acknowledge the receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to SDO-Muntinlupa City.

Very truly yours,

VIOLETA M. GONZALES

Assistant Schools Division Superintendent Officer-in-Charge

Office of the Schools Division Superintendent

Name of the Representative of the Bidder: NEWMA V- WATHER

Authorized Signature:



