



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

JAN 13 2025

MEMORANDUM
No. 010, s. 2025

**ANNOUNCEMENT OF THE ASSIGNMENT OF THE NEW OFFICER-IN-CHARGE
OF THE OFFICE OF THE ASSISTANT SCHOOLS DIVISION
SUPERINTENDENT OF SDO -MUNTINLUPA**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads
Administrative Officer V
All Others Concerned

1. In the exigency of service, this Office announces to the field that **DR. LILIA A. RICERO**, has been re-assigned as the Officer-In-Charge of the Office of the **Assistant Schools Division Superintendent** of this Division, effective **January 10, 2025**.

2. She will sign official correspondence as follows:

DR. LILIA A. RICERO

Officer-in-Charge

Office of the Assistant Schools Division Superintendent

3. Immediate and widest dissemination of this Memorandum is earnestly desired.


VIOLETA M. GONZALES

Assistant Schools Division Superintendent

Officer-in-Charge

Office of the Schools Division Superintendent

References:
Encl. None.

To be indicated in the Perpetual Index under the following subjects:

OFFICIALS REASSIGNMENT

AMF/DM- ANNOUNCEMENT OF THE ASSIGNMENT OF THE NEW OFFICER-IN-CHARGE OF THE OFFICE OF THE ASSISTANT
SCHOOLS DIVISION SUPERINTENDENT OF SDO -MUNTINLUPA

010/January 10, 2025

NUM-2025-010



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Republika ng Pilipinas
Department of Education
OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
OM-OUHROD-2025-0070

FOR : **PETER IRVING C. CORVERA**
Undersecretary
Office of the Secretary

FROM : **WILFREDO E. CABRAL**
Undersecretary
Human Resource and Organizational Development

SUBJECT : **DESIGNATION OF LILIA A. RICERO AS OIC-ASDS IN SDO MUNTINLUPA**

DATE : January 10, 2025

In the exigency of service, this is to respectfully recommend the designation of **LILIA A. RICERO**, as Officer-in-Charge of the Office of the Assistant Schools Division Superintendent (OIC-ASDS) in the **Schools Division Office (SDO) of Muntinlupa City**, effective immediately.

For the Undersecretary's clearance and approval.