



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

JAN 24 2025

MEMORANDUM

No. 027, s. 2025

**RELEASE AND RETRIEVAL OF TEST MATERIALS OF THE ACCREDITATION
AND EQUIVALENCY (A&E) TEST ADMINISTRATION**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads/ OICs
Administrative Officer V
All Others Concerned

1. Relevant to the administration of the Accreditation and Equivalency (A&E) test, this Division announces the distribution and retrieval schedule as follows:

TMs	Release Date/Time	Retrieval Date/Time	Authorized Person
Test Materials (Test Booklet, Answer Sheet, Handbook)	January 25, 2025 (3:00-5:00p.m)	January 26, 2025 (3:00-5:00p.m)	Chief Examiner/ School Testing Coordinator

2. Upon the release of the test materials, please be reminded to thoroughly read the Confidentiality Agreement before signing it.

3. For information and strict compliance.


VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure: As stated

References: As stated

To be indicated in the Perpetual Index
under the following subjects:

TESTING

EXAMINATION

ASSESSMENT

ZPLG/ DM / RELEASE AND RETRIEVAL OF TEST MATERIALS ACCREDITATION AND EQUIVALENCY (A&E) TEST ADMINISTRATION

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