



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

JAN 28 2025

MEMORANDUM
034, 2025

**PROFILING AND MAPPING OF REGISTERED GUIDANCE COUNSELORS
IN THE FIELD**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads / OICs
All Others Concerned

1. Attached is a Regional Memorandum No. 070, s.2025, dated, January 22, 2025, on the above-mentioned title, contents of which are self-explanatory for the information and guidance of all concerned.
2. Please see enclosure no.2- List of Registered Guidance Counselors (RGCs) Profile. Submit your data for consolidation using the template no.2, on or before February 6, 2025, through Dr. Liliosa B. Palce, Division Guidance In-Charge.
3. For immediate dissemination and strict compliance.


VIOLETA M. GONZALES

Asst. Schools Division Superintendent
OIC- Schools Division Superintendent

Encl:
Reference: none
To be indicated in the Perpetual Index
under the following subjects:

GUIDANCE COUNSELORS

RGCs PROFILING

lbp/ Profiling and Mapping of Registered Guidance Counselors in the Field
034/January 27, 2025

NUM-2025-034

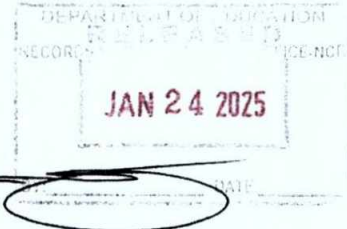


 Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,
Muntinlupa City
 (02) 8805 - 9935, (02) 8805 - 9940
 sdo.muntinlupa@gmail.com





Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



January 22, 2025

REGIONAL MEMORANDUM

No. 070, s. 2025

TO: Schools Division Superintendents
Curriculum Implementation Division Chiefs
Guidance Counselors Supervisors
All Others Concerned

**PROFILING AND MAPPING OF REGISTERED GUIDANCE
COUNSELORS IN THE FIELD**

1. This is relative to the attached Memorandum OM-OUOPS-2025-10-00252 from **MALCOLM S. GARMA**, Assistant Secretary, Officer-in-Charge, Office of the Undersecretary for Operations, Department of Education, dated January 10, 2025, Re: Profiling and Mapping of Registered Guidance Counselors in the Field.
2. In line with our commitment to providing tailored training for Registered Guidance Counselors (RGCs) in the implementation of the School-Based Training for Career Advocates, the Office of the Undersecretary for Operations, through the Bureau of Learner Support Services – Youth Formation Division, will conduct a profiling of RGCs in the field. This initiative will inform the planning of the Phase 4 Training for Career Guidance Program Core Team Trainers, scheduled for March 2025, ensuring the appropriate number of participants.
3. In this regard, this Office requests the submission of the consolidated list of Registered Guidance Counselors through this link: bit.ly/RGCNCRLRP. Deadline for submission is on or before February 7, 2025.
4. Strict and immediate compliance to this Memorandum is desired.

JOCELYN DR ANDAYA

Regional Director, NCR
concurrent Officer-in-Charge, Office of the
Assistant Secretary for Operations

lrps



Address: 6 Misamis St. Bago Bantay, Quezon City
Email Address: ncr@deped.gov.ph
Website: <https://www.depedncr.com.ph>



Doc. Ref. Code	RO-ORD-F005	Rev	00
Effectivity	01.26.23	Page	1 of 2

Certificate No. PNP QMS
24 93 0193



Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

OM-OUOPS-2025-10-10252

TO : Regional Directors
Minister, Basic, Higher, and Technical Education, BARMM
Schools Division Superintendents
Regional and Division Youth Formation Coordinators
School Heads
All Others Concerned

FROM : **MALCOLM S. GARMA**
Assistant Secretary, Officer-in-Charge
Office of the Undersecretary for Operations

SUBJECT : **PROFILING AND MAPPING OF REGISTERED GUIDANCE COUNSELORS (CGPs) IN THE FIELD**

DATE : January 10, 2025

In line with our commitment to providing comprehensive and tailored training program for our Registered Guidance Counselors (RGCs) for the implementation of the School-Based Training for Career Advocates (SBTCA), the Office of the Undersecretary for Operations, through the Bureau of Learner Support Services - Youth Formation Division (BLSS-YFD), will be conducting a **profiling and mapping** to account all teaching and non-teaching Registered Guidance Counselors (RGCs) in the field.

This initiative aims to support the planning and implementation of the **Phase 4 Training of Career Guidance Program (CGP) Core Team Trainers**, scheduled for **March 2025**. The information gathered will guide us in determining the appropriate number of participants to be invited and ensure that the training meets the needs of our RGCs.

In this light, all Regional Youth Formation Coordinators are requested to submit a consolidated list of Registered Guidance Counselors Profiles (Enclosure 1) and ensure that all identified RGCs to accomplish the survey questionnaire provided through the link: <https://tinyurl.com/CGP-RGCProfiling>. Deadline for submission is **on or before February 7, 2025, Thursday**.

Your timely response is essential and will greatly contribute to the success of this endeavor. For inquiries and concerns, please contact the BLSS-YFD at email blss-yfd@deped.gov.ph.

Immediate dissemination and action are advised.

BLSS-YFD-2025-01-031

BLSS-YFD-CMP-01-07-2025



Room 101, Rizal Building, DepEd Complex, Meralco Avenue, Pasig City 1600
Telephone Nos.: (02) 8633-5313; (02) 8631-6492
Email Address: oure@deped.gov.ph | Website: www.deped.gov.ph

Doc. Ref. Code	OM-OUOPS	Rev	01
Effectivity	03/23/23	Page	1 of 1



Enclosure 1

**CONSOLIDATED REGIONAL LIST OF REGISTERED GUIDANCE
COUNSELORS (RGCs) PROFILES**

Regional Office: _____

No.	Complete Name	Sex	Plantilla Position	Division <i>(NA if assigned in Regional Office)</i>	School Name <i>(NA if assigned in Region or Division Office)</i>	Registration Number <i>(Guidance Counselor license number)</i>	Registration Date <i>(Date stated in your Guidance Counselor license)</i>

Prepared by:

Noted by:

NAME AND SIGNATURE

Regional Youth Formation Coordinator

NAME AND SIGNATURE

Regional Director

CONSOLIDATED DIVISION LIST OF REGISTERED GUIDANCE COUNSELORS (RGCs) PROFILES

Regional Office: _____
Division Office: _____

No.	Complete Name	Sex	Plantilla Position	School Name <i>(NA if assigned in Region or Division Office)</i>	Registration Number <i>(Guidance Counselor License number)</i>	Registration Date <i>(Date stated in your Guidance Counselor license)</i>

Prepared by:

Noted by:

NAME AND SIGNATURE

Division Youth Formation Coordinator

NAME AND SIGNATURE

Schools Division Superintendent