

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions



Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

ANGEL M. FRANCISCO
ADMINISTRATIVE OFFICER IV - HRMO
Date: January 15, 2025

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Teacher III	OSEC-DECSB-TCH3-30826-2021	13	32,870.00	Bachelor of Elementary Education (BEEd.) or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	PBET, Teacher		SDO Muntinlupa - Elementary School
2	Teacher III	OSEC-DECSB-TCH3-31088-2018	13	32,870.00	Bachelor of Elementary Education (BEEd.) or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	PBET, Teacher		SDO Muntinlupa - Elementary School
3	Teacher III	OSEC-DECSB-TCH3-30732-2018	13	32,870.00	Bachelor of Elementary Education (BEEd.) or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	PBET, Teacher		SDO Muntinlupa - Elementary School
4	Teacher III	OSEC-DECSB-TCH3-30828-2021	13	32,870.00	Bachelor of Elementary Education (BEEd.) or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	PBET, Teacher		SDO Muntinlupa - Elementary School
5	Teacher III	OSEC-DECSB-TCH3-34732-1998	13	32,870.00	Bachelor of Elementary Education (BEEd.) or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	PBET, Teacher		SDO Muntinlupa - Elementary School

6	Teacher III	OSEC-DECSB-TCH3-30118-2004	13	32,870.00	Bachelor of Elementary Education (BEEd.) or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	PBET, Teacher	SDO Muntinlupa - Elementary School
7	Master Teacher I	OSEC-DECSB-MTCHR1-30047-2019	18	49,015.00	Bachelor of Elementary Education (BEEd.) or Bachelor's degree plus 18 professional units in Education; and 18 units for a Master's degree in Education or its equivalent	None required	3 years relevant experience	RA 1080, PBET, Teacher	SDO Muntinlupa - Elementary School
8	Master Teacher I	OSEC-DECSB-MTCHR1-30058-2000	18	49,015.00	Bachelor of Elementary Education (BEEd.) or Bachelor's degree plus 18 professional units in Education; and 18 units for a Master's degree in Education or its equivalent	None required	3 years relevant experience	RA 1080, PBET, Teacher	SDO Muntinlupa - Elementary School
9	Master Teacher I	OSEC-DECSB-MTCHR1-31092-1998	18	49,015.00	Bachelor of Elementary Education (BEEd.) or Bachelor's degree plus 18 professional units in Education; and 18 units for a Master's degree in Education or its equivalent	None required	3 years relevant experience	RA 1080, PBET, Teacher	SDO Muntinlupa - Elementary School
10	Master Teacher II	OSEC-DECSB-MTCHR2-30060-2000	19	53,873.00	Bachelor of Elementary Education (BEEd.) or Bachelor's degree plus 18 professional units in Education; and 24 units for a Master's degree in Education or its equivalent	4 hours of relevant training	1 year as Master Teacher I or 4 years as Teacher III	RA 1080, PBET, Teacher	SDO Muntinlupa - Elementary School

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 25, 2025.

- ***This Office recognizes Equal Opportunity Principle and all qualified applicants will receive consideration for employment without regard to sex or gender preference, age, ethnicity, religious affiliation, national origin, disability status, or any other characteristics protected by law**
- * Letter of intent addressed to the Head of Office, or to the highest human resource officer
- * Fully accomplished Personal Data Sheet (PDS) (CS Form No. 212, Revised 2017) and Work Experience Sheet, if applicable.
- * Photocopy of valid and updated PRC License/ID, if applicable
- * Photocopy of Certificate of Eligibility/Report of Rating, if applicable
- * Photocopy of scholastic/academic record such as but not limited to Transcript of Records (TOR) and Diploma, including completion of graduate and post-graduate units/degrees
- * Photocopy of Certificate/s of Training, if applicable
- * Photocopy of Certificate of Employment, Contract of Service, or duly signed Service Record, whichever is/are applicable
- * Photocopy of latest appointment, if applicable
- * Photocopy of the Performance Rating/s in the last rating period(s) covering one (1) year performance prior to the assessment, if applicable
- * Checklist of Requirements and Omnibus Sworn Statement on the Certification on the Authenticity and Veracity (CAV) of the documents submitted and Data Privacy Consent Form

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ANGELA M. FRANCISCO
 ADMINISTRATIVE OFFICER IV - HRMO
 Centennial Ave., Tunasan, Munt. City
 recruitment.sdomuntinlupa@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

