



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION
 SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

January 27, 2025

REQUEST FOR PRICE QUOTATION (RFQ)

Please quote your lowest price, inclusive of taxes on the item/s listed below, not higher than **Seventy Eight Thousand Pesos (P 78,000.00)** being the Approved Budget for the Contract (ABC) and **submit the signed and sealed quotation** to the Office of the BAC Chairperson, thru the Receiving Section of the SDO, **on or before January 31, 2025; 10:00 am**. Quotations higher than the ABC shall be rejected.

For more information, please contact **Ms. Lourdes V. Rodilla/Mr. Joseph D. Nilo/Ms. Joiche I. Luna**, BAC Secretariat Members at Telephone Number (02) 8423-7560/8423-7561/8423-7562 local 129/120/113 or at sdomuntinlupabacsec@gmail.com.


MA. REGAELE A. OLARTE
 BAC Chairperson

Item No.	Qty.	Unit	Item Description	Price		
				ABC	Quote	
					Unit	Total
PROVISION OF MEALS AND VENUE FOR THE CONDUCT OF THE TRAINING ON PSYCHOLOGICAL FIRST AID AND SUICIDE PREVENTION AND INTERVENTION						
1	65	pax	Date: February 21, 2025 Time: 8:00 am – 5:00 pm Live Out Day 1: Inclusive of Plated AM Snack, Buffet Lunch and Plated PM Snack Inclusions: <ul style="list-style-type: none"> • Use of the Function Room for 8 hours • Continuous Coffee and Tea Service • Whiteboard with markers and eraser • LCD Projector and Widescreen • Sound System • Microphones • Pads and pencils • Free WiFi • Flipchart • Mints * Preferably within Muntinlupa City or nearby areas.	P 1,200.00		
TOTAL				P 78,000.00		

Terms of Payment: Payment shall be made by the Procuring Entity through Lan Bank's LDDAP-ADA/Bank Transfer Facility or through Land Bank's cheque whichever is the preferred payment of the supplier, not later than sixty (60) days after submission of an invoice or claim by the Supplier. Bank Transfer fee shall be charged against the creditor's account.	
Contract Duration	1 Calendar Day
Mayor's Permit No.: Issued on: Issued at:	Contact Number: Landline No.: Mobile No.:
SEC/CDA/DTI Registration No.:	Name of Owner/Authorized Representative:
PhilGEPS Registration No.:	Signature:

Important Terms:

- Photocopy of the valid Business Permit/Mayor's Permit
- Photocopy of SEC/DTI/CDA Registration
- Photocopy of PhilGEPS Registration
- Photocopy of the Income Tax Return

All Technical Specifications are mandatory. Suppliers shall indicate the brand, model and complete specification of the offered commodity. The form must be signed by the owner/authorized representative. ***Should there be submission of a separate quotation with a different declared amount, the quote in the RFQ prevails.***

Failure or non-compliance to the above-cited re-requisites shall be ground for the supplier's disqualification.